Appendix 6-2

Annual Reports from CFEST

SHIPPENSBURG UNIVERSITY
CENTER FOR FACULTY EXCELLENCE IN SCHOLARSHIP AND TEACHING
GRANTS ADMINISTRATION

ANNUAL REPORT 2003-2004

Introduction

The Shippensburg University Center for Faculty Excellence in Scholarship and Teaching (CFEST) was formed in 2003 to merge and enhance the functions of the former Professional Development Committee (PDC) and the Center for Teaching and Learning (CTL). Most of the former functions of the PDC are now managed through the CFEST Division of Grants Administration, while many of the former functions of the CTL are managed through the CFEST Division of Campus Support. In addition to the PDC grants programs, CFEST Grants Administration now also manages travel grants for faculty to attend conferences for the primary purpose of teaching enhancement, formerly managed under CTL.

The CFEST Grants Administration Committee (table 1), under the direction of the Provost, provides opportunities for professional development for all full-time, tenured and tenure-track SU faculty. Funds to support these activities are provided by the University operating budget and the SU Foundation (table 2).

Table 1. CFEST Grants Administration Committee, 2003-2004.

Christopher Woltemade, Chair	Dept. of Geography - Earth Science
Robert Bartos	Dean, College of Education and Human Services
Jack Benhart	Interim Dean, College of Arts & Sciences
Tom Enderlein	Executive Director, Institute for Public Service / Sponsored Programs
Doug Ensley	Dept. of Mathematics
Donna Hale	Dept. of Criminal Justice
Stephen Holoviak	Dean, College of Business
Kim Long	Dept. of English
Susan Stone	Dept. of Management / Marketing
Patricia Spakes	Provost (ex-officio member)

Table 2. Sources of CFEST Grants Administration Funding, 2003-2004.

Funding Source	Amount
SU Provost's Office (former PDC allocation)	$95,000
SU Provost's Office (former CTL travel allocation)	$20,000
SU Provost's Office (former CTL innovative teaching allocation)	$5,000
SU Foundation	$38,000
Funds remaining from 2002-2003 PDC budget	$6,000
TOTAL	**$164,000**

Committee Activities During 2003-2004

Early in the fall of 2003, requests for proposals and program guidelines were mailed to all faculty and made available on the CFEST web site (www.ship.edu/~cfest). These materials described CFEST programs including significant revisions to former PDC grant programs. The travel grant program was revised to now allow up to two conference travel grants per faculty member per year, one to support presentation of a paper/poster or as an elected association officer and one to support teaching enhancement. This change represents an integration of formerly separate travel grant programs administered by PDC and CTL. Maximum travel awards were decreased from $1,000 per grant in 2002-2003 to $900 per grant in 2003-2004, with a total maximum of $1350 for two grants in a fiscal year. The former "semi-annual" grants program was renamed "Teaching and Research Excellence" (TRE), with a single fall deadline, to support larger professional development projects that may have budgets of up to approximately $6,000 including faculty summer stipend, paid student support, and/or purchase of equipment or supplies. The former "monthly small grants" program was renamed "Faculty Training and Continued Education" (FTCE), and supports attendance at workshops or other types of intensive training.

An orientation workshop for new faculty was conducted in September 2003 to describe professional development opportunities available through the CFEST. New faculty were introduced to CFEST sources of funding for faculty professional development related to: (a) research and travel, (b) completion of an advanced degree, (c) professional workshops, (d) preparation of extramural grant proposals, as well as other opportunities available through the CFEST Campus Support Center.

A grant writing workshop oriented to CFEST programs was conducted in October 2003. Members of the CFEST Grants Administration Committee worked one-on-one with faculty to develop grant ideas and improve proposals.

A number of "Grant Information Luncheons" were also organized by the Institute for Public Service (IPS) and conducted on campus throughout the year. These informal lunches facilitated the exchange of information about CFEST programs and support for extramural grant development and other services available through IPS.

Sub-committees of the CFEST Grants Administration Committee reviewed travel and FTCE proposals on a monthly basis. The sub-committees discussed the proposals and arrived at funding decisions via e-mail. In October 2003, the full Grants Administration Committee reviewed TRE grant proposals and convened to discuss the proposals and arrive at funding decisions.

CFEST Grants Administration support provided during 2003-2004

During 2003-2004, the CFEST Division of Grants Administration awarded $160,425 to support a wide range of professional development activities (table 3).

Table 3. Activities funded by CFEST Grants Administration, 2003-2004.

Grant Category	Number of Awards	Funds Awarded
TRE Grants	16	$43,657
FTCE Grants	15	$15,243
Travel Grants	130	$101,525
TOTAL Grant Support	**161**	**$160,425**

Participation in CFEST programs continues to increase. Travel awards increased by 30 grants and $13,752 over those awarded by PDC in 2002-2003, although this comparison does not reflect travel support provided by CTL last year. The number of FTCE grants (formerly monthly small grants) increased by 6 in 2003-2004, representing $2482 of additional funding. The number of TRE grants (formerly semi-annual grants) increased by 4 over the previous year, although the total funds awarded decreased for the second consecutive year, reflecting a tighter budget. Only 57% of the total TRE request of $76,648 was funded.

The high number of awards provided by CFEST during 2003-2004 was made possible by: (1) limiting the number and budget of TRE grants, (2) decreasing the maximum award for travel grants, (3) awarding only partial support to almost all FTCE requests, and (4) the combination of budgets formerly administered separately by PDC and CTL.

While the total number of awards continues to increase, the average award has decreased. The average TRE grant award decreased by $1,434 compared to last year, a decrease of 34%. The maximum faculty summer stipend awarded during 2003-2004 was $1,000 for two weeks even

though many applicants documented a need for one month or more of summer commitment to their proposed projects. The average FTCE award decreased by $402 or 28% from last year. Travel grant maxima were reduced from last year's maxima of $1,000 per grant and a total of $2,000 for two grants to $900 for a single grant and $1,350 for two grants.

Projects funded during 2003-2004

Over 160 faculty professional development projects were funded during 2002-2003. Some examples of those projects are provided below.

A total of 16 Teaching and Research Excellence Grants were awarded, including:

- Environmental History of the Dipolog valley in the 20th Century
  Paul Adams, Department of History
- Stranger in the Village: The Racial Uncanny, Modernist Cosmopolitanism & Postwar African American Poetics
  Michael Bibby, Department of English
- Brand Loyalty Conceptualized as an Interdependence Process
  Michael Coolsen, Department of Management/Marketing
- Applications of Econometric Modeling with SpaceStat
  Kurt Fuellhart, Department of Geography-Earth Science
- Women, Writing & Desire in Eighteenth-Century British Literature
  Sharon Harrow, Department of English
- Autocorrelation, Return Horizons, & Momentum in Stock Returns
  Ming-Shiun Pan, Department of Finance
- Geographic Patterns of Language Change in Temporary Migrant Workers from Mexico
  Agnes Ragone, Department of Modern Languages, and Paul Marr, Department of Geography-Earth Science
- Studies on the Exchange Rates on Stock & Returns: Case for Korea & Malaysia
  Hong Rim, Department of Finance
- Pedagogical Approaches to GIS
  Janet Smith and Alison Feeney, Department of Geography-Earth Science
- Tick-borne Human & Wildlife Diseases in South-Central Pennsylvania
  Richard Stewart, Marcie Baer, and Lucinda Elliott, Department of Biology
- Underwriting Cycles Analysis of Auto Insurance
  Min-Ming Wen, Department of Finance

A total of 15 Faculty Training and Continued Education Grants were awarded, including:

- Council on Undergraduate Research Proposal Writing Institute
  Eucabeth Odhiambo, Dept. of Teacher Education
- Intensive Training in Ericksonion Approaches to Brief Hypnotic Psychotherapy
  Ford Brooks, Dept. of Counseling
- FrontPage Web Site Development Training
  Maxine Enderlein, Dept. of Accounting
- Advanced Bereavement Facilitator Training
  Bev Mustaine, Dept. of Counseling
- Mediation Training and Certification
  Cynthia Bishop, Dept. of Speech and Theater Arts

A total of 130 Travel Grants were awarded, including support for participation at the following conferences:

- American Society of Business and Behavioral Sciences
- Financial Management Association
- Academy of Business and Information Technology
- International Applied Business Research
- American Chemical Society
- Geological Society of America
- Association of American Geographers
- Modern Language Association
- American Mathematics Society
- International Conference on Technology in Collegiate Mathematics
- Physics Education Research Conference
- Medieval Studies International Congress
- World History Association
- National Council for Teachers of Mathematics
- National Institute for Early Childhood Development
- International Association for Great Lakes Research
- Association for Biology Laboratory Education
- American Counseling Association
- Society for American Archaeology
- College Composition and Communication Conference
- Association for Women in Psychology
- Academy of Criminal Justice Sciences
- Society for Information Technologies
- College Art Association
- National Council of Teachers of English
- National Social Science Association

Changes for 2004-2005

CFEST now occupies a suite of offices in Horton Hall, providing for meeting space, housing resource materials, and providing the first physical center for professional development support on the SU campus. This new center was officially opened with an open house held at the close of the 2003-2004 academic year. This center should greatly assist CFEST in advertising its programs and promoting faculty participation in both the grants program and a wide variety of other campus support activities.

The new Collective Bargaining Agreement ratified by APSCUF and the State System of Higher Education reinstates $150,000 of annual funding to the statewide Faculty Professional Development program for the 2003-2004 through 2006-2007 academic years. While the contract was ratified too late in the year to allow the development of a program for 2003-2004, plans are underway to re-develop the statewide program beginning Fall 2004. While the details of this program are yet to be developed, it is hoped that this renewed source of professional development funding will supplement local SU CFEST programs.

Summary

The CFEST Division of Grants Administration supported a record number of grants during 2003-2004, with an increased number of awards in each category (TRE, FTCE, and travel). This record number of awards was facilitated by combining the formerly separate programs administered by the Professional Development Committee and Center for Teaching and learning and by reducing the size of awards in all categories. The average award for Teaching and Research Excellence grants was reduced by 34% from the previous year, while Faculty Training and Continued Education awards were reduced by 28%. The maximum allowable travel awards were reduced by 10% for a single grant and 32% for two grants.

Proposals submitted to CFEST in 2003-2004 represent a continued trend of increasing interest in support for scholarly research, participation in national and international conferences, and a wide variety of professional training and growth. CFEST can look forward to great interest and participation in grant programs in the future. It is likely that competition for funds will increase.

May 2004

SHIPPENSBURG UNIVERSITY
CENTER FOR FACULTY EXCELLENCE IN SCHOLARSHIP AND TEACHING
GRANTS ADMINISTRATION

ANNUAL REPORT 2004-2005

Introduction

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Christopher Woltemade, Chair	Dept. of Geography - Earth Science
Robert Bartos	Dean, College of Education and Human Services
Sara Grove	Interim Dean, College of Arts & Sciences
Tom Enderlein	Executive Director, Institute for Public Service / Sponsored Programs
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Kim Long	Dept. of English
Susan Stone	Dept. of Management / Marketing
Patricia Spakes / Rick Ruth	Provost / Interim Provost (ex-officio member)

Table 2. Sources of CFEST Grants Administration Funding, 2004-2005.

Funding Source	Amount
SU Provost's Office	$120,000
SU Foundation	$38,000
Funds remaining from 2003-2004 CFEST budget	$20,000
TOTAL	**$178,000**

Committee Activities During 2003-2004

Early in the fall of 2004, requests for proposals and program guidelines were made available on the CFEST web site (www.ship.edu/~cfest). These materials described CFEST programs including minor revisions from the previous year. The travel grant program allows up to two conference travel grants per faculty member per year, one to support presentation of a paper/poster or as an elected association officer and one to support teaching enhancement. Maximum travel awards were $900 per grant with a total maximum of $1350 for two grants in a fiscal year. The "Teaching and Research Excellence" (TRE) grants support larger professional development projects with budgets up to approximately $6,000 including faculty summer stipend, paid student support, and/or purchase of equipment or supplies. The "Faculty Training and Continued Education" (FTCE) program supports attendance at workshops or other types of intensive training.

An orientation workshop for new faculty was conducted in September 2004 to describe professional development opportunities available through the CFEST. New faculty were introduced to CFEST sources of funding for faculty professional development related to: (a) research and travel, (b) completion of an advanced degree, (c) professional workshops, (d) preparation of extramural grant proposals, as well as other opportunities available through the CFEST Campus Support Center.

A grant writing workshop oriented to CFEST programs was conducted in October 2004. Members of the CFEST Grants Administration Committee worked one-on-one with faculty to develop grant ideas and improve proposals. Similarly, in January 2005 CFEST convened a grant writing workshop focused on the development of proposals to the PASSHE-FPDC annual grants program.

A number of "Grant Information Luncheons" were organized by the Institute for Public Service (IPS) and conducted on campus throughout the year. These informal lunches facilitated the exchange of information about CFEST programs and support for extramural grant development and other services available through IPS.

Sub-committees of the CFEST Grants Administration Committee reviewed travel and FTCE proposals on a monthly basis. The sub-committees discussed the proposals and arrived at funding decisions via e-mail. In November 2004, the full Grants Administration Committee reviewed TRE grant proposals and convened to discuss the proposals and arrive at funding decisions. In February 2005 the full Grants Administration Committee reviewed local draft proposals to the PASSHE-FPDC annual grants program and worked with select faculty to revise and improve their proposals prior to submission to the FPDC.

CFEST Grants Administration support provided during 2004-2005

During 2004-2005, the CFEST Division of Grants Administration awarded $154,998 to support a wide range of professional development activities (table 3). This total is slightly less than the $160,425 awarded in 2003-2004, reflecting our high rate of success with SU proposals being funded by the PASSHE-FPDC Annual Grants Program (details below).

Table 3. Activities funded by CFEST Grants Administration, 2004-2005.

Grant Category	Number of Awards	Funds Awarded
TRE Grants	16	$46,243
FTCE Grants	14	$15,324
Travel Grants	118	$93,431
TOTAL SU Grant Support	**148**	**$154,998**

Participation in CFEST programs continues to be quite high. While CFEST was able to fund most travel and FTCE requests, only 14 of the 28 TRE proposals (50%) were funded in the October review. Two additional TRE grants were selected for funding from the PASSHE-FPDC proposals not funded by the FPDC.

In addition to the SU CFEST grants shown in Table 3, SU faculty were highly successful in the Annual Grants Program of the PASSHE Faculty Professional Development Council. This program is highly competitive, with a 42% success rate in 2004-2005. During this year SU-CFEST received 15 proposals for local review and selected the 10 most competitive proposals to be submitted to the PASSHE-FPDC. Six of those 10 proposals were funded by FPDC for a total award of $27,836. Shippensburg University had one of the highest success rates of any PASSHE institution in this program, receiving approximately 15% of the total funds allocated.

Projects funded during 2004-2005

Almost 150 faculty professional development projects were funded by CFEST during 2004-2005. Examples of the Teaching and Research Excellence projects funded this year are shown in Table 4.

Table 4. Example Teaching and Research Excellence Grants, 2004-2005.	
Julie Bao	Developing a Hands-on Constitution Workbook for Pre-Service Teachers
Robert Cart and Margaret Lucia	Nationalism in the Music of Twentieth-Century Mexico – Performance at Carnegie Hall
Donna Couchenour and Kent Chrisman	Family and Community Involvement in Children's Education
Elizabeth Fisher	Transformational Leadership and Its Relationship to Organizational Capacity
James Hamblin	Development of Visualization Technology to Enhance Teaching & Learning of Mathematics
Sharon Harrow	Writing the Unspeakable: Gender & Passion in 18th Century British Literature
Dorothea Heitsch	Body-Soul Problem in Renaissance Texts
Stephanie Jirard	Effect of Race on the Presentation of Mitigation Evidence at Death Penalty Trials
Leonard Jones	Undergraduate Research and Structure Constants for Center of Iwahori-Hecke Algebra
Daniel Lee	Family Structure and Teenage Delinquency: Evidence County-Level Panel Data
Allison Predecki	DNA Cleavage by Free Radicals Photogenerated from Aryl Sulfoxides
Susan Rimby	American Civic Association, General Federation of Women's Clubs and Progressive Era Conservation
Christine Royce	Developing a Common Definition of Literacy in Science

Proposed Changes for 2005-2006

The CFEST Grants Administration will work over the summer to develop the grants program for 2005-2006. Suggestions for programmatic changes currently under consideration include:

- Modify the TRE application schedule to match the PASSHE-FPDC 2005-2006 deadline of approximately March 1 (final proposals submitted to Harrisburg). Thus we would only have a single TRE grant review in order to select both proposals to be submitted to the FPDC and those to be funded locally, should they not be funded by the FPDC. The local CFEST deadline would be in mid January and a review meeting in late January or early February, allowing faculty to revise proposals during February.

- Re-establish the $1,000 maximum for travel grants. This maximum was in place for several years until the maximum was lowered to $900 in 2003-2004 due to budget concerns. For the past two years CFEST has managed its budget such that increasing the maximum as such can be supported under the existing budget.
- Allow CFEST support of up to two conferences per faculty member per year, regardless of subcategory (presentation/officer or teaching enhancement). Currently, faculty are allowed one grant per subcategory, which often leads to proposals inappropriate to the application category.
- Extend the time period for travel grants through September 30 of the next fiscal year. Our existing travel program funds travel requests only within the current fiscal year (July 1 – June 30). This causes difficulties for faculty wanting to attend conferences between July 1 and September 30, as they can only apply for funding retroactively beginning in October. The proposed change would allow faculty to attend summer conferences with full knowledge of their funding support.
- Modify eligibility to allow Travel and FTCE awards to faculty on paid leave (e.g. sabbatical leave).
- Clarify eligibility for Travel awards such that faculty must be (1) a listed author / co-author on the presentation and conference program, (2) actively involved in both the research / professional development and the presentation (e.g. not just a co-author on student work that the student is presenting).
- Clarify the requirement of including a conference registration form with travel grant applications. This must be a registration form that shows all items included in the conference registration fee, not simply a registration receipt.
- Clarify that tuition, fees, and similar costs are not covered as part of a TRE "Completion of Advanced Degree" grant.

Summary

The CFEST Division of Grants Administration supported 148 grants during 2004-2005. This level of support is consistent with the record number of grants that were awarded in the previous year. The level of funding for major projects (local TRE grants and PASSHE-FPDC grants) was substantially higher this year due to our high level of success in the competitive FPDC Annual Grants program. CFEST can look forward to great interest and participation in grant programs in the future. It is likely that competition for funds will increase.

May 2005

CFEST Grants Administration support provided during 2005-2006

During 2005-2006, the CFEST Division of Grants Administration awarded $172,082 to support a wide range of professional development activities (table 3). This total is greater than the funds awarded in each of the past two years ($154,998 and $160,425, respectively), reflecting a high level of faculty participation in CFEST programs. The total number of proposals submitted (207) and funded (178) during 2005-2006 were both record high numbers. CFEST funded 15 of 19 proposals submitted to the FTCE program and 158 of 181 travel proposals. We were able to increase the level of funding provided in previous years primarily due to our continued success competing for PASSHE-FPDC funds (details below). Having received over $66,000 in FPDC funding in the past two years has allowed considerable savings of CFEST funds.

Table 3. Activities funded by CFEST Grants Administration, 2005-2006.

Grant Category	Number of Awards	CFEST Funds Awarded	PASSHE-FPDC Funds Awarded
PASSHE-FPDC Grants	7	$3,420 (benefits on FPDC grants)	$38,361
TRE Grants	5	$24,457	
FTCE Grants	15	$15,916	
Travel Grants	158	$128,290	
TOTAL SU Grant Support	**178**	**$172,082**	**TOTAL CFEST and FPDC support: $210,443**

Participation in CFEST programs continues to be quite high. While CFEST was able to fund most travel and FTCE requests, only 5 of the 18 TRE proposals were locally funded. This low rate of local funding to support teaching and research excellence grants largely reflects the fact that SU faculty were highly successful in the Annual Grants Program of the PASSHE Faculty Professional Development Council. This program is quite competitive, with a 38% funding rate in 2005-2006. During this year SU-CFEST received 18 proposals for local review and selected the 12 most competitive proposals to be submitted to the PASSHE-FPDC. Seven of those 12 proposals were funded by FPDC for a total award of $38,361, a 38% increase over the previous year. *Shippensburg University had the highest success rate of any PASSHE institution in this program, receiving over 17% of the total funds allocated.* Thus, in total, 12 of 18 TRE proposals were funded either by CFEST (5) or by the FPDC (7).

Projects funded during 2005-2006

Over 175 faculty professional development projects were funded by CFEST during 2005-2006. Teaching and Research Excellence and FPDC projects funded this year are shown in Table 4.

Table 4.
Example Teaching and Research Excellence Grants, 2005-2006.

Ji Young Choi	Irregularities of the multi-restricted numbers
David Kalist and Daniel Lee	Does Attorney Representation Really Hurt Juvenile Defendants in Court Proceedings? Evidence from Pennsylvania
Eucabeth Odhiambo and Christine Martey-Ochola	HIV/AIDS needs and awareness assessment in rural western Kenya
John Richardson and Allen Armstrong	Multicomponent Detection of Ionic Species in Water Using Microfluidic Channels and Film-Based Attenuated Total Reflection Spectroscopy
Joe Shane	Pennsylvania high school science teachers' beliefs about the intended and actual impacts of standards-based reforms

Example PASSHE-FPDC Grants, 2005-2006.

Steve Burg	Locust Grove Cemetery Community Service Project
Allison Carey	Personal Politics: The Role of Self-Advocates and Parents Movements in the Struggle for Civil Rights for Persons with Intellectual Disabilities
Robert Cart	Recording of the Songs of Richard Wagner
Tim Hawkins	Climate change and land use change in the Cumberland Valley, Pennsylvania
Theo Light	Do acidified streams provide a refuge for native crayfish from the invasive crayfish *Orconectes rusticus?*
Julie Olszewski	Heterologous expression of an insect poxvirus 57K gene
Ming-Shiun Pan	Liquidity changes around stock splits

Committee Activities During 2005-2006

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Summary

The CFEST Division of Grants Administration supported 178 grants during 2005-2006. This level of support is consistent with the increasing number of grant proposals submitted compared to the previous few years. The level of funding for major projects (local TRE grants and PASSHE-FPDC grants) was higher this year due to our high level of success in the competitive FPDC Annual Grants program. CFEST also received record numbers of proposals for travel and FTCE grants and expects this great interest and participation in grant programs to continue in the future. It is likely that competition for funds will increase.

It should also be noted that the 2006-2007 fiscal year is the last year of the current Collective Bargaining Agreement through which funds are allocated to the FPDC program. Funding for this program is not certain beyond next year.

May 2006

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James Mike	Dean, College of Arts & Sciences
Rob Neidigh	Dept. of Finance
Kathryn Potoczak	Dept. of Psychology
Rick Ruth	Interim Provost (ex-officio member)

Table 2. Sources of CFEST Grants Administration Funding, 2006-2007.

Funding Source	Amount
SU Provost's Office	$114,000
SU Foundation	$38,000
Funds remaining from previous CFEST budgets	$70,000
TOTAL	**$222,000**

Committee Activities During 2006-2007

Early in the fall of 2006, requests for proposals and program guidelines were made available on the CFEST web site (webspace.ship.edu/cfest). These materials described CFEST programs including minor revisions from the previous year. The travel program allows up to two conference travel grants per faculty member per year to support presentation of a paper/poster, attendance as an elected association officer, or to support teaching enhancement. Maximum travel awards were $1,000 per grant with a total maximum of $1,500 for two grants in a fiscal year. The "Teaching and Research Excellence" (TRE) grants support larger professional development projects with budgets up to $8,000 including faculty summer stipend, paid student support, and/or purchase of equipment or supplies. The "Faculty Training and Continued Education" (FTCE) program supports attendance at workshops or other types of intensive training.

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A grant-writing workshop oriented to CFEST programs was conducted in January 2007. Members of the CFEST Grants Administration Committee worked one-on-one with faculty to develop grant ideas and improve proposals. The workshop focused on the development of proposals to the PASSHE-FPDC annual grants program.

A number of "Grant Information Luncheons" were organized by the Institute for Public Service (IPS) and conducted on campus throughout the year. These informal lunches facilitated the exchange of information about CFEST programs and support for extramural grant development and other services available through IPS.

Sub-committees of the CFEST Grants Administration Committee reviewed travel and FTCE proposals on a monthly basis. The sub-committees discussed the proposals and arrived at funding decisions via e-mail. In February 2007, the full Grants Administration Committee reviewed local draft proposals to the PASSHE-FPDC annual grants program and worked with select faculty to revise and improve their proposals prior to submission to the FPDC. This review also served to select proposals to be funded via the local CFEST TRE program, should they not be funded by the PASSHE-FPDC.

Projects funded during 2006-2007

Almost 200 faculty professional development projects were funded by CFEST during 2006-2007. Teaching and Research Excellence and FPDC projects funded are shown in Table 4.

Table 4. Example Teaching and Research Excellence Grants, 2006-2007.	
William Braun	The effects of downhill running on the energy cost and kinematics of level running
Alison Dagnes	Gauging the effects of a ubiquitous media on political rhetoric
Eucabeth Odhiambo	Completion of research on HIV/AIDS needs and awareness assessment in rural western Kenya
Christine Royce	A Historical Analysis of the Selection of the Outstanding Trade Books in Science and Compilation of a Master Database
Mark Sachleben	Cooperation and coordination among members of the UN Security Council
Curtis Zaleski	Syntheses of lanthanide – transition metal complexes with potential applications as single-molecule magnets
Example PASSHE-FPDC Grants, 2006-2007.	
Sherri Bergsten	Evaluating the Role of Specific Genes in Courtship Behavior of *Drosophila melanogaster* through Molecular and Behavioral Analysis
Alice James	The Cultural Context of House Decoration in Pirgi, Chios (Greece): Tradition and Change
Jeonghwa Lee	Development of Robust Preconditioners for the Electromagnetic Simulations
Weidong Mao	Search for Disease Associated Genes and the Prediction of Genetic Susceptibility to Complex Diseases

Summary

The CFEST Division of Grants Administration supported 195 grants during 2006-2007. This level of support is consistent with the increasing number of grant proposals submitted compared to previous years. CFEST received record numbers of proposals for travel and FTCE grants and expects this great interest and participation in grant programs to continue in the future. It is likely that competition for funds will increase.

It should also be noted that the 2006-2007 fiscal year was the last year of the current Collective Bargaining Agreement through which funds are allocated to the FPDC program. Funding for this program is not yet certain for next year and beyond.

CFEST Grants Administration support provided during 2006-2007

During 2006-2007, the CFEST Division of Grants Administration awarded $182,164 to support a wide range of professional development activities (table 3). This total is greater than the funds awarded in each of the past three years ($154,998, $160,425, $172,082 respectively), reflecting a growing level of faculty participation in CFEST programs. The total number of proposals submitted (218) and funded (195) during 2006-2007 were both record highs. CFEST funded 11 of 15 proposals submitted to the FTCE program and 178 of 192 travel proposals. We were able to increase the level of funding provided in previous years primarily due to our continued success competing for PASSHE-FPDC funds. Having received over $82,000 in FPDC funding in the past three years has allowed considerable savings of CFEST funds.

Table 3. Activities funded by CFEST Grants Administration, 2006-2007.

Grant Category	Number of Awards	CFEST Funds Awarded	PASSHE-FPDC Funds Awarded
PASSHE-FPDC Grants	4	$1,800 (benefits on FPDC grants)	$16,430
TRE Grants	6	$27,069	
FTCE Grants	11	$11,080	
Travel Grants	178	$142,215	
TOTAL SU Grant Support	195	**$182,164**	**TOTAL CFEST and FPDC support: $198,594**

SHIPPENSBURG UNIVERSITY
CENTER FOR FACULTY EXCELLENCE IN SCHOLARSHIP AND TEACHING
GRANTS ADMINISTRATION

ANNUAL REPORT 2007-2008

Introduction

The CFEST Grants Administration Committee (table 1), under the direction of the Provost, provides opportunities for professional development for all full-time, tenured and tenure-track SU faculty. Funds to support these activities are provided by the University operating budget and the SU Foundation (table 2).

Table 1. CFEST Grants Administration Committee, 2007-2008.

Christopher Woltemade, Chair	Dept. of Geography - Earth Science
Robert Bartos	Dean, College of Education and Human Services
Betty Dessants	Dept. of History - Philosophy
Tom Enderlein	Executive Director, Institute for Public Service / Sponsored Programs
Doug Ensley	Dept. of Mathematics
Stephen Holoviak	Dean, College of Business
Michael Marsh	Dept. of Accounting / MIS
James Mike	Dean, College of Arts & Sciences
Kathryn Potoczak	Dept. of Psychology
Rick Ruth / Barbara Lyman	Interim Provost (ex-officio member) / Provost (ex-officio member)

Table 2. Sources of CFEST Grants Administration Funding, 2007-2008.

Funding Source	Amount
SU Provost's Office	$108,300
SU Foundation	$38,000
Funds remaining from previous CFEST budgets	$58,000
TOTAL	**$204,300**

Committee Activities During 2007-2008

Early in the fall of 2007, requests for proposals and program guidelines were made available on the CFEST web site (webspace.ship.edu/cfest). These materials describe CFEST programs including minor revisions from the previous year. The travel program allows up to two conference travel grants per faculty member per year to support presentation of a paper/poster, attendance as an elected association officer, or to support teaching enhancement. Maximum travel awards were $1,000 per grant with a total maximum of $1,500 for two grants in a fiscal year. The "Teaching and Research Excellence" (TRE) grants support larger professional development projects with budgets up to $8,000 including faculty summer stipend, paid student support, and/or purchase of equipment or supplies. The "Faculty Training and Continued Education" (FTCE) program supports attendance at workshops or other types of intensive training.

An orientation workshop for new faculty was conducted in September 2007 to describe professional development opportunities available through CFEST. New faculty were introduced to CFEST sources of funding for faculty professional development related to: (a) research and teaching, (b) participation in conferences, (c) professional workshops, and (d) preparation of extramural grant proposals, as well as other opportunities available through the CFEST Campus Support Center.

A grant-writing workshop oriented to CFEST programs was conducted in January 2008. Members of the CFEST Grants Administration Committee worked one-on-one with faculty to develop grant ideas and improve proposals. The workshop focused on the development of proposals to the PASSHE-FPDC annual grants program.

A number of "Grant Information Luncheons" were organized by the Institute for Public Service (IPS) and conducted on campus throughout the year. These informal lunches facilitated the exchange of information about CFEST programs and support for extramural grant development and other services available through IPS.

Sub-committees of the CFEST Grants Administration Committee reviewed travel and FTCE proposals on a monthly basis. The sub-committees discussed the proposals and arrived at funding decisions via e-mail. In February 2008, the full Grants Administration Committee reviewed local draft proposals to the PASSHE-FPDC annual grants program and worked with select faculty to revise and improve their proposals prior to submission to the FPDC. This review also served to select proposals to be funded via the local CFEST TRE program, should they not be funded by the PASSHE-FPDC.

CFEST Grants Administration support provided during 2007-2008

During 2007-2008, the CFEST Division of Grants Administration awarded $192,018 to support a wide range of professional development activities (table 3). This total is greater than the funds awarded in each of the past four years ($154,998, $160,425, $172,082, and $182,164 respectively), reflecting a growing level of faculty participation in CFEST programs. The total number of proposals submitted (208) and funded (196) during 2007-2008 were close to the record highs of 218 submissions and 195 awards. CFEST funded 13 of 15 proposals submitted to the FTCE program and 171 of 174 travel proposals. We were able to increase the level of funding provided in previous years primarily due to our continued success competing for PASSHE-FPDC funds. Having received over $120,000 in FPDC funding in the past four years has allowed considerable savings of CFEST funds.

Table 3. Activities funded by CFEST Grants Administration, 2007-2008.

Grant Category	Number of Awards	CFEST Funds Awarded	PASSHE-FPDC Funds Awarded
PASSHE-FPDC Grants	6	$720 (benefits on FPDC grants)	$28,667
TRE Grants	6	$34,734	
FTCE Grants	13	$13,872	
Travel Grants	171	$142,692	
Total CFEST Grant Support	**190**	**$192,018**	
Total CFEST and FPDC Grant Support	**196**		**$220,685** ($192,018 CFEST) ($28,667 FPDC)

Projects funded during 2007-2008

Almost 200 faculty professional development projects were funded by CFEST during 2007-2008. Teaching and Research Excellence and FPDC projects funded are shown in Table 4.

Table 4.
CFEST Teaching and Research Excellence Grants, 2007-2008.

Cynthia Botteron	A New Way to Think About Representative Democracy: The Discovery of a Typology Based on Qualifications for Public Office
Liz Fisher	Leadership development in social science agencies: An opportunity for career enhancement and community service
Leonard Jones	A new approach to the Jones-Brauer homomorphism
Hong Rim	Studies on the Financial Integration and Market Efficiency: Empirical Evidence from Asia
Freddy Siahaan and Daniel Lee	Educational achievement and earnings of immigrant children: Dynamic panel data analysis
Joseph Zume	Investigating the effects of burial practices on groundwater contamination in central Nigeria

PASSHE-Faculty Professional Development Council Grants, 2007-2008.

Mike Applegarth	Carbon sequestration and landform development in the U.S. desert Southwest
Jennifer Clements	Understanding retention and turnover: A critical assessment of training needs in child welfare
Debra Cornelius	Closing the loop from Yucatan, Mexico to the orchards of Southcentral Pennsylvania: A public sociology project
Paul Marr and Claire Jantz	Landscape influences on the collapse of the nitrate mining industry in the Tarapaca region of Chile
Allison Predecki	Synthesis of aryl sulfoxides for use in DNA binding and cleavage studies
Daniel Predecki	Quantification and mutagenic analysis of fluorinated pesticides

Looking ahead

We can expect continued high participation in grant-funded programs next year. The CFEST Grants Administration would like to address several critical needs via the following proposed changes to CFEST grants programs for 2008-2009:

- Develop a new grant program to support small grants (< $1,500) as start-up funds for first year faculty in need of equipment, software, etc. (estimated cost of $25,000).
- Increase travel grant maximum by $100 per award (estimated cost of $12,000). The maximum travel grant has been $1,000 since 2005.
- Provide funding for tenured faculty to attend state and regional conferences (estimated cost of $5,000).
- Provide travel and FTCE grants for faculty on sabbatical leave (estimated cost of $10,000).

A strong CFEST professional development grant program for 2008-2009 will require an increased budget. The Grants Administration has been able to support the high-quality work of SU faculty over the past few years based on a reduced annual budget supplemented with funds carried over from previous years. Much of that surplus has now been spent and the support for a full grants program in 2008-2009 will depend on an increased allocation of funds from the Provost's office and /or the SU Foundation (table 5).

A proposed $240,000 budget for 2008-2009 would support, in approximate terms:

- $165,000 - Travel
- $20,000 – Faculty Training and Continued Education
- $30,000 – Teaching and Research Excellence
- $25,000 - Start-up grants for first-year faculty

Table 5.
CFEST Grants Administration Budget History and Proposed 2008-2009 Budget.

Year	Grant Awards	Provost Office / SU Foundation Funding	Carry Over Funding	Total Available Funds
2005-2006	$172,082	$158,000	$80,000	$238,000
2006-2007	$182,164	$152,000	$70,000	$222,000
2007-2008	$192,018	$146,300	$58,000	$204,300
Proposed: 2008-2009	$240,000	$228,000	$12,000	$240,000

Summary

The CFEST Division of Grants Administration supported a record number of proposals during 2007-2008 and expects the great interest and participation in grant programs to continue in the future. It is likely that competition for funds will increase. We propose an increased budget for 2008-2009 to address critical faculty professional development needs.