All drivers must be at least 21 years of age with a valid driver’s license.
All drivers must complete a SUSSI Driver Authorization Form.
Driver Authorization Forms are valid for only one-(1) semester.
Driver’s may not request/drive a van if they have received a violation within the
last twelve-(12) months.
These forms are to be submitted no later than ten-(10) business days prior to travel dates.
Vans are allowed to travel a maximum of 300 miles one way to reach destination.

Number of Van’s requested  1 or 2

Date of Departure___________________________  Date of Return____________________________

Destination________________________________________________

Purpose of Trip_______________________________________________

Group(s) or Organization(s) Name______________________________________

Contact Person Name_______________________________________________
  Phone________________________________________________________
  Email________________________________________________________

Are there any SU Employees traveling with you? If so please list name(s) and office(s)

___________________________________________________________________________________

___________________________________________________________________________________

Advisor Name____________________________  Phone________________________

As Advisor, I am aware that the above named group(s)/organization(s) will be using the SUSSI Van(s)
for travel.

_______________________________________________________________  ________________________
Signature of Advisor  Date
List of Driver(s)
- All driver’s must be at least 21 years old and completed the SUSSI Driver Authorization Form

<table>
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<tr>
<th>Name</th>
<th>License</th>
<th>State of Issue</th>
<th>DOB</th>
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Note: This form must be completed and submitted to the University Union & Student Activities (CUB) Office Ten-(10) Business days PRIOR to the use of the SUSSI Vans.

The Group(s) or Organization(s) accepts responsibility for providing transportation back to the area in the event of an auto accident or breakdown. The University Union & Student Activities (CUB) Office is not responsible for transportation back to the area.

Signature of Group Member

Signature of Driver

Sign if Employed by University

Local Phone #

Date

___________________________________________________________

SUSSI Van Request & Driver Authorization Form