Graduate Student Association Board

Meeting Minutes
April 21, 2010

The regular meeting of the Graduate Student Association Board was called to order at 5:05pm on April 21, 2010 in the CUB room 317 by Michael Killion.

Reports from Committees

University Curriculum Committee
- Passed History Secondary Education (Applied History) Program reviews
  - The new program will now offer a joint library degree through the Dixon Center combining classes between Shippensburg University and Clarion University
- Currently finishing the design for the CUB renovations
  - Set to begin renovations this summer

Graduate Council
- Enrollment is currently a little under, but expect to be at even levels by the fall
- Graduate graduation ceremony is changing
  - Graduates will be on stage in the Luhrs Center with the Deans, Administrators, and Faculty
  - The theater seating will only hold the audience, not the graduates
  - Graduates will enter at the left side of the building
- GA Proposal
  - GA positions should have a purpose, ensuring that what the student is doing and learning is related to subject material and back to the position
  - Considering incorporating a service piece to the GA position

GA Allocation Subcommittee of Graduate Council
- Currently crafting a new allocation model
- Ensuring there is appropriate rationale for the new model/formula
  - Some of the formulas being considered are equaling similar allocation numbers
- Allocation process is being revamped to have GA positions supporting the student’s education and allowing for professional development
- Considering tailoring the new model to have the GA request go through the Dean of the particular college
- Offering the GA position for a 2 year program/position
- Majority of the Counseling students are supported by GA positions (approx. 40 students), thus it is necessary to consider the impact of changing GA allocations as it will indirectly and directly affect graduate programs and faculty

Internship Team
- Looking at a model that would include internships, service learning, and experiential learning
- Working with Academic Offices, ASP, Alumni & Career Development, and Volunteer Services to locate it all in one place/database
- Because of the new upgrade to Banner, the IT Department is unable to help
• Cost of databases are slowing progress down
  o Looking at anywhere from $5,000 to $7,000 for a database
• Trying to find the best way to track hours and students

*Academic Master Plan Task Force*

• Work is progressing on the Academic Master Plan as the Task Force reviews the feedback received through the fifteen focus groups targeted to specific goals, the five open focus groups, the three open forums, the AMP email box, and direct discussions with members of the Task Force.
• The Task Force is using this feedback to revise the Academic Affairs mission statement and goals, and to craft a set of objectives and strategies for each goal. The target is to deliver a draft of these items to the Provost at the close of the academic year. Further refinements will be made during the summer months, with a formal draft of the Academic Master Plan available in fall 2010 for review and feedback by the entire university community.
• Be sure to check the AMP website for the following new postings:
  o An updated set of notes and summaries from the focus groups and open forums, as well as additional feedback received via the AMP email box: [http://www.ship.edu/Provost/AMP/Spring_2010_Open_Forums/](http://www.ship.edu/Provost/AMP/Spring_2010_Open_Forums/)
  o An updated list of focus group attendees: [http://www.ship.edu/Provost/AMP/Spring_2010_Focus_Groups/](http://www.ship.edu/Provost/AMP/Spring_2010_Focus_Groups/)
  o A new diagram that depicts the timeline for the current first AMP process, its future intended iterative process, and how it integrates with other university strategic planning processes: [http://www.ship.edu/Provost/AMP/AMP_Charge/](http://www.ship.edu/Provost/AMP/AMP_Charge/)
  o An updated list of venues at which AMP updates are scheduled to occur: [http://www.ship.edu/Provost/AMP/Participate/](http://www.ship.edu/Provost/AMP/Participate/)
  o An article about AMP in the Provost Office Press: [http://www.ship.edu/Provost/AMP/News/](http://www.ship.edu/Provost/AMP/News/)
• As always, you can continue to provide input to the AMP process in a variety of ways:
  o Email your suggestions and feedback to AMP@ship.edu.
  o Use the form posted at [http://www.ship.edu/Provost/AMP/Participate/](http://www.ship.edu/Provost/AMP/Participate/) to conduct a SWOT analysis on your own, or with a few of your colleagues, and submit it to AMP@ship.edu.
  o Provide suggestions and feedback to any member of the AMP Task Force, listed at [http://www.ship.edu/Provost/AMP/Planning_Groups/](http://www.ship.edu/Provost/AMP/Planning_Groups/).

**Fundraising**

• Sheetz coupons should be in by Friday, April 23rd
• 70 Tickets have been presold
  o Pay $4 for a coupon (which is redeemed for a MTO sandwich, wrap, melt, etc. and any size fountain drink)
  o Profit $1.50 from each coupon sold
• Can pick up a book of coupons to sell or purchase a coupon from Mike Killion

**Symposium**

• Friday, April 30th
• Oral sessions are full
• Currently planning for 20 poster sessions
  o Planning to have poster sessions outside (weather permitting)
• Chancellor John C. Cavanaugh will be delivering the keynote address
• 9 Different Universities will be represented
• Over 100 people are registered

GSAB Positions Open

• Due to graduation, two positions will be open at the end of May
• Positions available
  o Committee’s Coordinator
  o Webmaster
• If you would like to learn more about a position or run for a position, contact Mike Killion

End of the Year Social
• Friday, April 30th after the Symposium
• Meeting at Rookies (owner is alum), located on Dairy Street
• Beginning at 5:30pm
• Students are responsible for night out on Harrisburg to follow after Rookies

Meeting was adjourned at 5:55pm by Michael Killion.