Intent to Complete Required Developmental Coursework Form

If you have been placed into a developmental course or courses and intend to fulfill developmental course requirements prior to the beginning of the fall semester, please complete this form and return it to the Placement Testing Office as soon as possible. This document can be mailed, emailed, or faxed to the Placement Testing Office.

Indicate the developmental course requirement you plan to fulfill:

_____ Developmental Math (MAT050)
_____ Developmental Reading & Study Skills (RDG 050)
_____ Basic Writing (ENG113)

At which institution will you be completing the course/courses?
_____________________________________________

Indicate the course title and number:
_____________________________________________
_____________________________________________

Are you currently enrolled in the course(s)?
_____ Yes  _____ No

Indicate your anticipated completion of the course(s):
_____________________________________________

Please check with the Placement Testing Office prior to registering for any developmental course to determine whether or not you are completing the appropriate course. You can view the placement testing website at www.ship.edu/testing under Options After Placement Testing for further information.

Signing this document indicates an intention to fulfill required developmental coursework prior to beginning courses in the fall semester. Successful completion of a developmental course requirement will impact your fall schedule. Please complete this form accurately.

You must also send your final transcripts to Admissions as soon as possible so that your successful completion of developmental course requirements can be documented. If you do not successfully complete the course(s) or provide official documentation (transcripts), you will still be required to complete required developmental coursework.

Name (printed): ________________________________  SU ID#: ________________________________

Signature: ________________________________  Date: ________________________________

Testing Center  Location: Horton Hall 022
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