Important Dates

Fall Break
OCT 11 (4pm) - 15

Early Warning Grades
OCT 14

Registration Dates
Graduate
OCT 21—JAN 27
Undergraduate
OCT 28—NOV 18

Last Day Withdraw
NOV 4

Thanksgiving Break
NOV 27—DEC 1

Final Exam Week
DEC 9—13

Spring 2014 Registration

UG SPRING REGISTRATION
OCT 28—NOV 18

Priority – October 28 - 30
All varsity sports—if on team roster
Registered with Office of Disability Services
Residence Hall Assistants
Academic Success Program
Honors

Schedule Clean-Up
December 2—13

Schedule Adjustment
January 2—end of first week of classes

To be ready to register, students must:
1. Verify Registration Time Ticket
2. Clear any holds
3. Satisfy advising requirements
4. Receive Registration Pin Number

To be in compliance with NCAA regulations, student-athletes must take any developmental-level courses (ENG 050, MAT 050, RDG 050) in their first year.

WINTER 2013 REGISTRATION

UG students may register for winter courses at the same time as their spring time ticket through the end of schedule clean-up.

Students do not have to have registration pin number to schedule winter term courses.

Who is eligible to take winter online classes?

- UG must have successfully completed 12 credits prior to registering for an online class and must have a 2.0 GPA prior to registering for an online class.
- May not repeat a previously failed course by taking it online at SHIP.
- Students can register for no more than two (2) online classes during the winter term.

List of Winter Online Classes:
http://www.ship.edu/PCDE/

Wait List - the Banner online Wait List function will be active for Spring

In order to provide our students with a more consistent manner to wait list courses, Banner’s online wait list solution will be implemented for the spring 2014 registration period. The wait list solution will allow students the convenience to add their names to a class wait list without having to visit departmental offices, and it will allow departments the flexibility to move students on and off wait lists based on departmental practices (e.g. specific majors first, students with greatest amount of earned credits, etc.).

- Signing up on the waitlist does NOT guarantee the student a seat in the course.
- Look for the Wait List: Q & A coming to your SU email.
Advising Students About Appropriate Math Course(s)

The appropriate math course is determined by the student’s math placement level and intended major.

Mathematics Placement Level

In Banner under "Student Test Scores" advisors can now see the current Math Level of their advisees or any student without having to decipher a placement score flowchart or using a decoder ring. The level posted (1-6) reflects the course(s) the student is currently eligible to take. For example: a student who had an original placement of 1 and has successfully completed MAT 050 now has a current level of 3.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>ID</th>
<th>Advisor Type</th>
<th>Alternate PIN</th>
<th>Student Information</th>
<th>Holds</th>
<th>Test Scores</th>
<th>Transcript</th>
<th>Degree Evaluation</th>
</tr>
</thead>
</table>

Advising Cheat Sheet for Math

MAT050 – Must be completed by any student with Math Level 1 and must be completed by Math Level 2 students in calculus-required majors. Students in calculus-required majors should take MAT 050 in their first or second semester. Students in other majors should do so by the fall of their second year.

MAT140 A/B - prerequisite for MAT 175 and MAT 181. 140A & 140B are the same course taught at different paces.
- Students who take MAT140 A do not take 140B.
- Students in non-algebra/calculus based majors are encouraged to NOT take MAT140A/B.

MAT211-required programs
All majors in the departments of Biology, Chemistry, Computer Science & Engineering, Mathematics, and Physics require MAT211. In addition, Middle Level Education and Economics with Mathematics Concentration require MAT211. Any student (regardless of major) who is considering a minor in mathematics should also take MAT211. Students who are below Level 6 must take MAT175 as a prerequisite for MAT211. Students who are below Level 5 must take MAT140 as a prerequisite for MAT175.

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT050</td>
<td>MAT050</td>
<td>MAT140A</td>
<td>MAT140B</td>
<td>MAT175</td>
<td>MAT211</td>
</tr>
</tbody>
</table>

MAT181-required programs
All majors in the College of Business and majors in Economics take MAT181. Students who are below Level 5 must take MAT140 as a prerequisite.

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT050</td>
<td>MAT050</td>
<td>MAT140A</td>
<td>MAT140B</td>
<td>MAT181</td>
<td>MAT181</td>
</tr>
</tbody>
</table>

MAT110-required programs
All majors in Teacher Education take MAT110. MAT110 is restricted to these majors.

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT050</td>
<td>MAT110</td>
<td>MAT110</td>
<td>MAT110</td>
<td>MAT110</td>
<td>MAT110</td>
</tr>
</tbody>
</table>

Other programs –recommended for all non-algebra/calculus based majors
Note that some programs recommend or specifically require MAT117, so advisors should make sure that those students take MAT117 for either Math Competency or Category A.

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT050</td>
<td>MAT105</td>
<td>MAT105</td>
<td>MAT105</td>
<td>MAT105</td>
<td>MAT105</td>
</tr>
<tr>
<td>MAT107</td>
<td>MAT107</td>
<td>MAT107</td>
<td>MAT107</td>
<td>MAT107</td>
<td>MAT107</td>
</tr>
<tr>
<td>MAT117</td>
<td>MAT117</td>
<td>MAT117</td>
<td>MAT117</td>
<td>MAT117</td>
<td>MAT117</td>
</tr>
</tbody>
</table>
Introduction to Disability Studies - 22546 - DS 100 - 01

Provides students with the opportunity to examine disability as a social, cultural, and political phenomenon. We will explore the impact of disability as it relates to the individual, families, social institutions, cultures and societies, and we will analyze the lives and perspectives of people with disabilities. We use an intersectional approach to diversity, always situating disability within its historical and social context and in relationship to other potential identities rooted in race, gender, class, and sexuality. This is an interdisciplinary course. Prerequisites: No more than 60 credits or permission of instructor.

Introduction to Latino Studies -

Study of Latino life and culture in the United States through a survey of literature, art, films, and other cultural media. Students will be given the background information necessary to explore the issues presented in these and other works.

Chinese at Shippensburg

This Fall 2013, the Modern Languages Department introduced new language courses in Chinese. In Spring 2014, the following Chinese language courses will be offered:

- **Chinese 101**
  - MWF 10:00—10:50
  - Tuesday 6:30—9:15

- **Chinese 102**
  - MW 6:30—7:45

At this time, as a special topics course, Chinese language courses cannot be used to satisfy Gen Ed Category B requirement but can be taken as free elective credit.

**BIOLOGY**

BIO 161/162: Course restrictions will be removed for spring registration. Non-majors will be able to schedule if seats are open and pre-reqs met. Course restrictions will remain in place for major-only BIO courses.

For Students Interested in declaring a BIOLOGY major

Eligibility requirements have been adjusted:
1. Students must have earned at least 15 credits with required GPA
2. Grade of “C” or better in BIO 161 or 162
3. And one of the following:
   - Grade of “C” or better in Chemical Bonding, or
   - grade of “B” or better in MAT 140 OR “C” or better in PreCalculus or Calculus

**ENGLISH BA WITH WRITING EMPHASIS**

Ideal for students who do not want to teach and have interest in writing-related careers, such as technical writing.

**HIS 105/106 ASSISTANCE**: Encourage students to:
- Meet with professor to discuss progress in class.
- Schedule meeting with Success Coach to assess factors that may impact work in the course and referral to appropriate academic assistance services. To schedule appointment: contact Peter Miele directly at pm0404@ship.edu.
- Peer Tutoring Program staffed by trained, upper-level History majors, many of whom are social studies education students. The tutoring center is open to drop-in visits every Tuesday and Thursday from 3:30-5:00 pm in 111 Wright Hall, Tuesdays from 9:15-10:15 pm in DHC 210, and Wednesdays 9:15-10:15 pm in DHC 206.

**Field Studies in the People's Republic of China--Summer 2014**

The Modern Languages Department is happy to announce that Dr. Jennifer Pomeroy and Dr. George Pomeroy (Geography/Earth Science Department) will lead a Fields Studies trip in the People's Republic of China—tentative dates are June 12 to July 1st. The cost of the trip is $3900 and includes air and ground transportation, meals, accommodations and program expenses. For more details, contact the Modern Languages Department.
New Program Opportunities

**International Studies (B.A.) - 39 crs.**

Required courses introduce and reinforce knowledge of globalization and intercultural relations.

- INT200 Introduction to International Studies (3 crs.)
- INT300 International Studies Seminar (3 crs.)

Majors are required to:

1. Elect one Global Perspectives concentration (12 crs.)
   - Comparative & Global Cultures
   - Global Political Relations or
   - Global Business & Economics.

2. Elect one Area Studies concentration (12 crs.) and related foreign language (9 crs.) in:
   - African & Middle Eastern Studies,
   - Asian Studies,
   - European Studies or
   - Latin American & Caribbean Studies.

3. Study abroad or engage in an off-campus internship that develops intercultural competency and international understanding.

**GPA to declare:** 2.0

**For Information:** Dr. Jonathan Skaff
477-1907 (IS Office)
ism@ship.edu

---

**Spanish / French Translation Specialization**

To be admitted to the Translation Specialization program students need to have reached the Advanced Low proficiency level. Students who have not scored at that level will complete the core courses in Spanish/French (24 credits). Once admitted in the Translation Specialization program, students complete 12 credits in Spanish/French. In parallel, students also need to complete a minimum of 18 credits in a subject area specialty outside of the linguistics area.

**For information:** Dr. Robert Lesman
477-1118
rslesman@ship.edu

---

**Early Childhood Concentration**

*(non-certification)*

This concentration is designed for students who are interested in working with children but are not necessarily interested in pursuing teacher certification. Essentially, the curriculum is the same as the Teacher Education program but does not require student teaching.

**GPA to declare:** 2.75. Students who achieve a 3.0 may be allowed to change to the certification program.

**For information:** Dr. Kent Chrisman
477-1336
jkchris@ship.edu

---

**Disability Studies Minor – 18 crs.**

Provides students with an interdisciplinary body of knowledge and skills geared toward the exploration of the meaning and impact of disability across time, place, and group. The program raises awareness of disability issues, knowledge of disability rights and laws, and best practices towards creative, inclusive and accessible environments and communities. The knowledge and skills gained will prepare students for disability-related careers and advanced study in disability studies, and will enhance and deepen their understanding of the multicultural fabric of contemporary society.

**For Information:** Dr. Allison Carey
477-1582
accare@ship.edu

---

**Major in the Spotlight**

**Applied Physics/Engineering**

The 3+2 program offers the student the technical competency of an engineering degree plus the broad knowledge base and flexibility of a physics degree. The program offers the student two degrees: one in applied physics and another, from a partner university, in the engineering field of the student's choice. The student completes three years of course work at Shipensburg, followed by two years at the engineering school of either Pennsylvania State University or the University of Maryland. Admission into the engineering major is guaranteed for students with the requisite grade point average.

**For Information:**
contact the Physics Department
(717) 477-1570; physics@ship.edu
College of Arts & Sciences Advising Center

The College of Arts and Sciences is starting a pilot program with a Walk-In Advising Center in DHC 216. The center will be staffed by the Dean’s Associates for Advisement and Student Support, Dr. Sue Morin of Psychology and Dr. Kim Presser of Mathematics. The center can help students with unofficial graduation checks, students trying to transition between majors, probation and readmit concerns, and other issues related to advisement. The associates will work to support the current advising structure and connect these support services with the student’s current academic advisor. The center will also work to support faculty with questions and concerns about advisement.

Hours are Mondays 3 to 4 p.m., Wednesdays 9 to 11 a.m. and 3 to 4 p.m., Thursdays 12:30 to 3:30 p.m. and Fridays 10 a.m. to noon.

For more information, call ext. 1150 or send e-mail to casa.ship.edu.

Undeclared Students Interim Advising Center, Horton Hall

During the 2012-13 year, the Center served a critical need to provide quality academic advising to a growing population of undeclared students. The Center was staffed by four part-time adjunct faculty advisors committed to delivering proactive assistance to their advisees. Advisors utilized multiple intensive, on-going services – multiple advising sessions, group meetings, FaceBook, e-mail (and texting).

Students served: Fall = 287; Spring = 241
Advising sessions: Fall = 439; Spring = 472
Total contacts: Fall = 1712; Spring = 2239

The Center is moving forward to serve a larger number of undeclared students with six part-time adjunct faculty serving during fall 2013. The temporary adjunct faculty receive extensive up-front and on-going training facilitated through the Coordinator of Advising Development.

Online Degree Audit is up and running!

Track student progress; identify courses taken/still needed
“What if” scenarios – how courses completed might apply to other degree/major formats
GPA calculators

To access:
Login to myShip
Click on Faculty, then Tools
Go to the Student Information
Click on Degree Audit
Search by student name, ID, or major

New feature available:
For students admitted Fall 2011 or later, you can now view the grade(s) for transfer courses completed at another institution. For students admitted prior to fall 2011, transfer grades will still show as a TR. This only impacts degree audit. It will not impact the student’s transcript—they will still see the TR on their transcript for transfer work. Accepted transfer courses will be identified as Satisfied by with the name of the institution and the name of the course taken at the institution. This change will also allow transfer work to satisfy courses that require a minimum grade.

MARK YOUR CALENDAR
ADRT Meeting
Wednesday, NOV 203A
OM 203A

The Advising Development Resource Team (ADRT) serves as a coordinating body to promote quality advising campus-wide and to create programs and services that assist faculty in their advising role. The ADRT produces materials that help increase awareness of the importance of academic advising and sponsors advisor development workshops and activities to help faculty develop the skills and competencies they need to be effective advisors. All academic departments are encouraged to designate a representative to serve on the team. If you are interested in joining the team, contact your department chair.