

Shippensburg University

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Shippensburg University
Council of Trustees
MINUTES
Friday, May 18, 2018

The Council of Trustees of Shippensburg University met on Friday, May 18, 2018 at 11:00 a.m., in the Shippensburg University Foundation Conference Center on Campus.

ATTENDANCE:

At the recommendation of President Carter, Mr. Andrew Paris asked for a roll call to account for all Trustees present in the room and on the conference phone. The following Trustees were present for the roll call:

L. Michael Ross; Andrew Paris; Michael Schaul; William Gindlesperger; Evan Redding; Chuck Black (via phone); Jeffrey Coy (via phone).

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Executive Vice President
Dr. Rick Ruth, Vice President for Technology and Library Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Donta Truss, Vice President for Enrollment Management & Student Success
Ms. Mindy Fawks, Associate Vice President for Administration & Finance/CFO
Dr. Kim Garris, Associate Vice President for External Relations
Dr. Daniel Velez, Chief of Staff
Dr. Kara Laskowski, President, APSCUF
Mr. Curt Miller, President, AFSCME
Mr. Doug Harbach, SU Alumni Association
Dr. Amy Diehl, Associate Vice President, Technology & Library Services
Mr. Mark Bodenhorn, Communications & Marketing

CALL TO ORDER:

The meeting was called to order at 11:00 a.m. by Mr. Andrew Paris, Vice Chairperson.

APPROVAL OF MINUTES:

Minutes from the March 30, 2018 meeting were approved after motion by Mr. Ross and seconded by Mr. Schaul.

NOMINATING COMMITTEE REPORT:

Mr. Paris called upon the co-chairperson of the nominating committee, Mr. Redding to present the recommendation of the committee.

Mr. Redding, co-chairperson of the nominating committee then presented the following slate of candidates for the following positions on the executive committee of the Council of Trustees:

For Chairperson, Mr. Jeffrey W. Coy
 For Vice Chairperson, Mr. L. Michael Ross
 For Secretary, Mr. Andrew Paris

There were no comments or questions. Each member of the Council, individually, voted yes for the above slate of candidates.

Following the vote, Mr. Paris turned the meeting over to President Carter for her report.

PRESIDENT'S REPORT:

The President of the University, Laurie A. Carter, asked for reports from the Provost & Executive Vice President, the Vice President for Technology & Library Services, the Vice President for Student Affairs, the Vice President for Enrollment Management & Student Success, the Interim Vice President for Administration & Finance, and the Associate Vice President for External Relations.

FROM THE PROVOST AND EXECUTIVE VICE PRESIDENT:

Dr. Barbara Lyman, Provost & Executive Vice President reviewed the following from Academic Affairs:

Retirements

Carey, Andrew Assistant Professor, Counseling & College Student Personnel
 August 2018

Tenure and Promotions Granted

Tenure granted *effective August 27, 2018*

Jayleen Galarza	Social Work and Gerontology
David Hwang	Finance and Supply Chain Management
Emily Kramer	Biology
Tanya Miller	Administration
June Pham	Finance and Supply Chain Management
Matthew Shupp	Counseling and College Student Personnel
Andrew Vassallo	Economics
Brian Wentz	Accounting and Management Information Systems

Promotions granted *effective September 1, 2018*

Promotion to Assistant Professor

Tanya Miller Administration

Promotion to Associate Professor

Jayleen Galarza Social Work and Gerontology
 Emily Kramer Biology
 Andrea Malmont Teacher Education
 Dorlisa Minnick Social Work and Gerontology
 Shannon Mortimore-Smith English
 Matthew Shupp Counseling and College Student Personnel
 Andrew Vassallo Economics

Promotion to Professor

John Bloom History/Philosophy
 Kara Laskowski Human Communication Studies
 Carrie Michaels Administration
 Cheryl Slattery Teacher Education

Head Start

The Council approved the Cost of Living Adjustment, Funding Increases and Statement of Approval shown as EXHIBITS B, C, E, and EXHIBIT D is a supporting document.

Motion by Mr. Ross and seconded by Mr. Schaul, motion carried.

New Program

The Council approved a proposal for a new Bachelor of Science in Civil Engineering, EXHIBITS F, G, H, and I.

Motion by Mr. Redding and seconded by Mr. Black, motion carried.

Highlights

The annual Minds@Work conference was held April 24, 2018. Over 400 students from across all colleges participated in this celebration of research, scholarship, and creativity, which has become a signature program at Shippensburg. Students shared their work with the campus community, and the community at large, through individual presentations, panel discussions, and poster sessions. {Minds@Work program}

Olivia Turner, junior biology major with a concentration in environmental biology, was awarded the Pennsylvania Association of Environmental Professionals Maurice Goddard Scholarship. The \$1000 scholarship is awarded to one junior or senior pursuing an environmental science or related degree at a 2 or 4-year institution in Pennsylvania with the intent of working in the environmental science field. Applicants are evaluated on academic performance as well activities, honors, work and volunteer experience, career goals, and a faculty recommendation. {Award letter (3/28/18); PAEP scholarship instructions}

Two faculty members in the College of Education and Human Services have been selected to national leadership positions in their respective disciplines. Dr. David Bateman, professor of special education, has been named conference chair for the Council of Exceptional Children. In this role, he will shape the conference experience for over 5,000 attendees at the annual conference. Dr. Linwood Vereen, associate professor of counseling and college student personnel,

has been appointed the editor of the Journal of Humanistic Counseling. In this position, Dr. Vereen will serve his professional peers associated with the American Counseling Association. Both Bateman and Vereen will be excellent ambassadors for Shippensburg University as they perform their new tasks. {email from Hill; email from Baynum}

Last summer, Dr. Joseph T. Zume was awarded a Carnegie African Diaspora Fellowship to travel to Ghana to collaborate with faculty at the University of Cape Coast on a project to enhance their hydrology curriculum and hydrologic research. Dr. Zume was 1 of only 70 scholars awarded such fellowships to travel to Africa during 2016-2017. This summer, the Carnegie African Diaspora Fellowship Program has offered Dr. Zume another award to continue his work at the University of Cape Coast, Ghana. The fellowship runs from May 18 – July 18, 2018. Dr. Zume was also awarded a small grant (\$1500) through the Carnegie Fellowship's mini-grant program, which is meant to assist the host institution. With the funds, he has purchased two water quality monitoring pieces of equipment which he will use for his project there and eventually donate to his host department and university.

Shippensburg University continues to lead the PASSHE system in Fulbright scholars! This year, for the first time, two students received Fulbright U.S. Student Program Awards. Hannah Loughheed, '17, will be a Fulbright English Teaching Assistant at the University of Brazil. Shelby Coghill, '15, will be a Fulbright English Teaching Assistant in Columbia. With regard to faculty, Dr. Agnes Ragone, professor of Global Languages and Culture, was awarded a Fulbright Scholar grant for Benin. While there she will research the relationship between the local West African language, Fongbe, and Haitian Creole. Since 2010, Shippensburg University has had 4 student and 8 faculty Fulbright recipients – the highest in the state system. {SU News(no date)}

The student-run newspaper, The Slate, was awarded First Place with Special Merit at this year's American Scholastic Press Association Annual Review and Contest Awards. The Slate was one of only five college newspapers to earn this distinction, which recognizes "an outstanding overall example of scholastic publication in format, content, and presentation." Additionally, Kayla Brown, multimedia editor for The Slate, was one of only 3 students nationwide to win the Outstanding Sports Photography award.

FROM THE VICE PRESIDENT FOR TECHNOLOGY & LIBRARY SERVICES:

Dr. Rick Ruth, Vice President for Technology & Library Services will provide information on items of interest from the division.

No report at this meeting.

FROM THE VICE PRESIDENT FOR STUDENT AFFAIRS:

Dr. Roger Serr, Vice President for Student Affairs, will present the revised Student Code of Conduct for approval by the Council of Trustees. EXHIBIT O, in addition to providing information on items of interest from the division.

Motion for Code of Conduct Revisions: Motion by Mr. Ross and seconded by Mr. Redding. Motion carried.

FROM THE VICE PRESIDENT FOR ENROLLMENT MANGEMENT & STUDENT SUCCESS:

Dr. B. Donta Truss, Vice President for Enrollment Management & Student Success, will provide information on items of interest from the division.

Currently, Shippensburg University is 4% ahead of last year in First-Time-In-College applications (6460), we are 11% ahead of last year in admitted Students (5204), and 11% ahead of last year in confirmations. Currently, we have 1410 students confirmed. The internal goal was to have 1383 First-Time-In-College Students.

Shippensburg University is 4% ahead of last year in transfer applications (559), 5% ahead of last year in admitted transfer students (336), and 5% up in Transfer Students confirmed (214).

Shippensburg University is 2 % ahead of last year in Graduate Student applications (568), -7% behind last year in admitted graduate students (301), and 2% ahead of last year in confirmations. Currently, we have 195 graduate students confirmed. The internal goal is to have 350 new Graduate Students. That means that we have reached approximately 56% of that goal and we need at least 155 more confirmations.

Shippensburg University is 9% ahead of last year in out-of-state applied students (896), 14% ahead of last year in out-of-state admitted Students (666), and 4% ahead of last year in confirmations (161). Top Majors (Confirmed) for new undergraduate students: Criminal Justice, Biology, Business Admin, Accounting, and Elementary Childhood Education. Top Majors for New Graduate Students: Business Administration and Public Administration.

FROM THE INTERIM VICE PRESIDENT FOR ADMINISTRATION & FINANCE:

Dave McConnell, Interim Vice President for Administration & Finance/CFO, will review the following items and ask for action where appropriate:

Contracts

Contracts made under the provisions of Act 188 were shown as per EXHIBIT J.

Purchases

Purchases made under the provisions of Act 188 as shown in EXHIBIT K.

Fee Waivers – President 2018-19

The Council was asked to approve the Fee Waivers and Proposal– President 2018-19, as shown in EXHIBIT L, M and N.

Motion by Mr. Ross, seconded by Mr. Schaul. Motion carried.

FROM THE ASSOCIATE VICE PRESIDENT FOR EXTERNAL RELATIONS:

Dr. Kim Garris, Associate Vice President for External Relations stated there have been improvements in marketing, which will continue in the year ahead.

FROM THE PRESIDENT:

President Carter congratulated the newly elected officers of the Council and noted that she and her Executive Management Team is looking forward to a continued great working relationship with the Council of Trustees to include the newly elected officers.

President Carter also recognized Drs. Ruth and Serr on their retirement and service; thanked the campus community, especially faculty for their work on the First-Year Experience; she also thanked

those involved in the creation of the Student Success Center and noted how pleased she was for how Shippensburg University is making waves thanks to everyone in the community.

APSCUF REPORT

Dr. Kara Laskowski share re: labor relations. APSCU sent a letter to state system requesting negotiations.

They also are conducting six hour workshop for Univ 101 and Academic Writing Course to make these courses more robust. They are working diligently for faculty turn out and were successful in realizing that.

AFSCME REPORT

President of AFSCME thanked everyone for their hard work and stated that they appreciated their relationship with the administration.

ALUMNI ASSOCIATION REPORT

Mr. Mark Bodenhorn, President of the Alumni Association presented information on a number of events sponsored by the Alumni Association and Office. Some included: Pathways to success; Buds; Shippensburg University Counts; Adult Egg Hunt; Senior BBQ on May 9th. In the Spring Semester: 25 College Fairs; Track Meets; VIP Seating in Commencement; UG Commencement Participation; 25 Alumni for 1-day Job Shadowing Program.

Mr. Bodenhorn was pleased with the introduction of Ship.edu email addresses for alumni. They receive free 250 GB email accounts. Over 300 alumni signed up. Additionally, Mr. Bodenhorn mentioned Ship night at the Senators, Alumni Weekend June 1-3, Celebration of Class of 1968 And Housing Residence Life Reunion.

CITATIONS PRESENTED

Citations were presented to Dr. Roger Serr, Vice President for Student Affairs and Dr. Rick Ruth, Vice President for Library and Technology Services on the occasion of their long service to the university and their retirement.

NEXT MEETING DATE

The next meeting of the Council of Trustees will take place on Friday, September 7, 2018

The meeting was adjourned at 11:33 a.m. after a motion by Mike Ross and seconded by Michael Schaul. Motion carried.

Submitted by,
Dr. Daniel Velez

Reviewed by: Mr. L. Michael Ross
Chair, Council of Trustees

Mr. Andrew M. Paris
Secretary, Council of Trustees