



Council of Trustees

Friday, January 22, 2021 | 2:30 PM | via Conference Line

MINUTES

The Council of Trustees of Shippensburg University virtually met on Friday, January 22, 2021 at 2:30pm.

ATTENDANCE

L. Michael Ross, Doug Harbach, Bill Gindlesperger, Andrew Alosi, Chuck Black, Seth Edwards, Glen Grell, Bryan Lowe, Toni Marchowsky, George McElwee, Matt Steck were in attendance.

CALL TO ORDER

The meeting was called to order at 2:32 PM by Chairman L. Michael Ross.

PUBLIC COMMENTS

No public comments

APPROVAL OF MINUTES

Action: Meeting minutes from November 6, 2020 were approved. Motioned by Marchowsky and seconded by Lowe and passed unanimously.

PRESIDENT'S REPORT

a. ENROLLMENT REPORT

Adjusting all initiatives for spring 2021 and fall 2021 to better meet the needs of prospective students and families.

Spring 21- admitted and confirmed students are up from this time last year.

Graduate enrollment is also holding steady for spring. Confirmed is the same as spring 2020.

Fall of 2020- down in applications, admitted students and confirmed from this point last year. However, closed the gap from October. Compliments to the admissions and recruitment team for their hard work. Tremendous work across campus. Thank you to housing and student affairs and marketing.

b. FROM THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

1st ACTION: Motion to approve the Fiscal Head Start 2021-22 Budget Motioned by Gindlesperger and seconded by Lowe. Passed unanimously.

2nd ACTION: Motion to approve the Annual Head Start Self-Assessment Report Motioned by Gindlesperger and seconded by Edwards. Passed Unanimously.

3rd item: Provosts intent was to seek approval for the Department of Communication Journalism's proposal to change its degree designation from a BA to BS degree. Given a very minor issue Provost tabled the motion until the future.

Action: Motion of Grell to delegate the executive committee to have the final sign off of this approval when ready. Given the information was shared to the entire COT already and waiting on minor changes that we do not want the timing to affect our students. Seconded by Harbach and unanimously approved.

Faculty Highlights:

12 faculty completed the very rigorous Quality Matters certification for online or blended education in November 2020. By strengthening faculty expertise, we are ensuring our students receive quality education in the online/virtual modality.

Student Highlights:

The following Honors College seniors had their Honors capstone research projects accepted for presentation at the 2021 Northeast Regional Honors Conference:

Nishi Natalia and Julia Sendatch, Biology Majors, "Understanding Pennsylvania Tick Population and Tick-Borne Disease Dynamics: A Retrospective Analysis of Archived Databases from 2008-2020"

Matthew Zemba, Communication/Journalism Major, "The Zemba Family Story: A Documentary on the Impact of Slovak Migration in Pennsylvania"

c. FROM THE SENIOR VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

Engineering building is complete. Calibrating the equipment and the occupancy is in place. Thank you to facilities team for their hard work across the university.

Reviewed the contracts and the purchases. No approvals necessary.

Summer Fee Schedule Approval:

Action: Motion to have the summer fees and schedule approved as in your packet. Motion by Gindlesperger and seconded by Alosi. Unanimously approved.

President Carters Report:

Thank you to all EMT, faculty, staff and leadership at all levels, including student leaders for working together to get to this point. As we prepare for the spring semester, we need to do it together.

Chancellor's visit on 3/8/2021- virtual – there will be an opportunity for an open forum to attend with Chancellor. He will discuss system redesign and long-term sustainability.

Athletics

The university will engage in spring sports along with cross country and swimming. Plans continue to be updated as seasons approach. The remaining fall and winter sports are developing plans for team activities, practices, and in some cases competitions.

The resurfacing of the turf at Seth Grove Stadium has been completed. Manufacturing and weather delays slowed the work at the multi-sport turf, but project completion is expected prior to the start of spring sports practices.

Facilities

The Steam Plant renovation is 99% complete. The building is usable and the Engineering College is moving-in equipment & furniture.

The Seth-Grove Stadium Locker Room project is 90% complete. We are awaiting the arrival of the lockers. Scheduled for completion by the end-of-Feb.

Architectural drawings have been received and are being reviewed for the (4) food service/eateries' renovations. Construction starting after Spring Graduation.

DGS has submitted their final draft for the Franklin Science renovation. The anticipated time for the selected architect to complete drawings is (10-12) months.

Commencement

Waiting until March to make final decisions regarding the type of commencement we can have given COVID numbers in our region. We do have optional scenarios in place and will be watching health guidance over the coming months.

Academics:

Classes start remote Feb. 4th- with a few classes (labs, student teaching, internships) were granted exemptions to begin face to face. Face to Face for all students will begin Feb. 22nd. Approximately 42% of classes are 100% online this semester.

More available for spring activities and events due to the ability to test residential students and students participating in on campus activities. Testing for faculty and staff also.

Earlier this week we celebrated MLK day with a town hall lead by Stephanie Jirard. Incredible discussion about Dr. King's legacy and how that legacy informs what we are doing on campus. Thank you to Dr. Jirard for the work she is doing for DEI work and commitment across campus and across the system.

Thank all members of the community, thank the trustees and let you know how proud I am to be the president of Shippensburg University.

APSCUF REPORT

Great work to our faculty who have completed Quality Matters certification. And excellent work to the team that lead our advising, Michael Levinstein and CETL, Lynn Baynum for their leadership on having workings on pedagogy that several hundred

faculty have attended. Dedicated faculty doing all they can to reskill and upskill and find the most effective ways to meet students where they are.

Recently announced a military learners symposium. Will occur as a result of the work of Dr. Amy May focusing on topics including: How do we best support military affiliated learners? This will occur in March.

Also want to give a nod to Stephanie Jirard with her work on anti-racism and see her leadership as leading the faculty from within and also for changing the climate of the university.

Appreciation to Dr. Barton for the work on testing. Which will allow us to engage with our students how we prefer. And Dr. Ormond that has lead us to the decision of including Raider Rest days that will really benefit our students.

President Carter demonstrates an incredible amount of grace as she leads. Thank you for all of your work because what you do to represent and advocate for the university is a tremendous amount of work and greatly appreciated.

The state system and APSCUF reached an agreement on a retirement option. We are glad those members that are eligible can receive that recognition and hoping we can all come together to celebrate those retirements and their contributions that they made to the university and our students.

AFSCME REPORT

Stephanie Jones- nothing to report

SCUPA REPORT

One of the smaller unions on campus with several employees that have stepped up and are working temporarily out of class assignments for management or a higher class within the union.

SCUPA perspective – would like to hear about testing and how it will assist the SCUPA employees fulfill their daily tasks.

ALUMNI ASSOCIATION REPORT

Robert Sisock reported that the alumni association continued support of students at Ship who spent their winter break on campus. There were 70 during 2020 and put together a tote bag with supplies to make the holidays better. In 2019 there were 30 so they doubled the program.

Solicited to donate to the student alumni association fund. Putting together a supply closet and have registered through Target and Amazon in support of students.

Alumni Awards of Distinction. Honored 10 of them in November. 2021 will take place during Homecoming with a Reception.

Homecoming 2020- Provided a stay at home homecoming. Hosted 8 activities including 6 videos on social media with about 1800 views. Sold 300 HOCO to go boxes.

Shout out to Stephanie Jirard, for her facilitating the alumni board discussion on courageous conversations. It was extremely well received and thank you professor Jirard for all of that and it is appreciated.

STUDENT GOVERNMENT ASSOCIATION REPORT

Brenda Aristy reported she was filling in for Stephen Washington. She is the VP of Finance. She reported that the student body is excited to return to campus and start remotely. Thank you President Carter and the leadership team for everyone working on this through the pandemic. Looking forward to returning to campus. Hope everyone had a wonderful holiday.

GRADUATE STUDENT ASSOCIATION BOARD REPORT

Aven Bittinger is the VP for GSAB. He reported that the exec board met last week to conduct business and goals for the semester. Thank you to the alumni board for totes for students on campus this winter break, he was one of them and it was very much appreciated.

COMMENTS

NEXT MEETING DATE

The next meeting of the Council of Trustees will take place on Friday, March 12, 2021. The meeting was adjourned at 3:09PM

Action: Motion to adjourn, Doug Harbach and seconded by Marchowsky. Unanimous.

Submitted by,
Ms. Lorie Davis

Reviewed by: Mr. L. Michael Ross
 Chair, Council of Trustees

 Mr. William Gindlesperger
Secretary, Council of Trustees