

## MINUTES

COUNCIL OF TRUSTEES  
Shippensburg University  
January 26, 2018

The Council of Trustees of Shippensburg University met on Friday, January 26, 2018 at 11:00 a.m., in the Old Main Chapel on the Shippensburg University campus.

### ATTENDANCE:

The President of the University, Laurie A. Carter, and following members of the Council were in attendance:

Jeffrey Coy	Evan Redding
William Gindlesperger	L. Michael Ross
Glen Grell	B. Michael Schaul
Andrew Paris	

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Executive Vice President  
Dr. Rick Ruth, Vice President for Technology and Library Services  
Dr. Roger Serr, Vice President for Student Affairs  
Dr. Donta Truss, Vice President for Enrollment Management & Student Success  
Ms. Mindy Fawks, Associate Vice President for Administration & Finance/CFO  
Dr. David Topper, Associate Vice President for Administration & Finance/CHRO  
Dr. Kim Garris, Associate Vice President for External Relations  
Dr. Daniel Velez, Chief of Staff  
Ms. Robin Maun, Executive Assistant to the President and Secretary to Council  
Ms. Madison Scarr, President, Student Government  
Dr. Kara Laskowski, President, APSCUF  
Mr. Curt Miller, President, AFSCME  
Mr. Doug Harbach, SU Alumni Association  
Mr. Joel Zullinger, Chairman of the Board, SU Foundation  
Dr. Amy Diehl, Associate Vice President, Technology & Library Services  
Mr. Mark Bodenhorn, Communications & Marketing

### CALL TO ORDER:

Jeff Coy, Chair, called the meeting to order.

### PUBLIC COMMENTS:

Chair Coy provided an opportunity for public comment. There were none.

**APPROVAL OF MINUTES:**

Upon motion of Mr. Grell, seconded by Mr. Schaul, the minutes of the meeting held on November 17, 2017 were approved.

**REPORT OF THE PRESIDENT:**

President Carter asked for reports from each division.

Dr. Lyman, Provost and Executive Vice President, called attention to the following information from Academic Affairs:

Retirements

Fowler, Jerry	Associate Professor, Educational Leadership & Special Education	December 2018
Nichols, Douglas R.	Assistant Professor, Career Education	January 2018
Paulson, Gregory	Professor, Biology	August 2018

Tenure Awarded effective January 2018

Liu, Fan	Finance & Supply Chain Management
Pyles, Jennifer	Teacher Education

Upon a motion of Mr. Gindlesperger, seconded by Mr. Ross, the Council approved the Head Start 2018 continuation grant application for FY May 1, 2018 – April 30, 2019, as shown in MINUTES ATTACHMENT 1.

Dr. Lyman announced the curriculum revision for the approval of the First Year Experience. Recognition to Drs. Steve Burg & Laurie Cella as coordinators and Javita Thompson as Administrative liaison. Dr. Lyman also reported on recent faculty accomplishments.

Mr. Coy offered congratulations on behalf of Council to all faculty and students on this milestone.

Dr. Roger Serr, Vice President for Student Affairs, reported on GPA’s of our student athletes. Of the 18 teams, consisting of 465 athletes, the average GBP for Fall was 2.97. There are 11 teams with a 3.0 or higher; 27 students with a 4.0; 137 with a 3.5 or higher; and 245 with a 3.0 or higher. Senior quarterback, Ryan Zapoticky, and senior cross country runner, Alex Balla, were named to the PSAC Future Top 10 squad. Students earning this recognition must achieve a minimum of a 3.50 or higher. PSAC selects a total of five men and five women are selected from each of the three competitive seasons.

Mr. Coy offered congratulations to our student-athletes.

Dr. Truss, Vice President for Enrollment Management & Student Success, indicated that enrollment numbers for Spring will be available upon receiving freeze data. Fall 2018 is up 5% over last year; transfer applications are up; confirmations for FTIC. Ship Experience is this Saturday with approximately 100 students planning to attend.

Ms. Fawks, Associate Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Redding, seconded by Mr. Gindlesperger, the Council approved the Guidelines for Administering University Gifts and Grants by Affiliated Organizations as stated in BOG Policy 1985-04-A: University External Financial Support and approved the Fiduciary Agreement between Shippensburg University and the Shippensburg University Foundation, as shown in MINUTES ATTACHMENT 2 and 3, respectively.

Upon a motion of Mr. Grell, seconded by Mr. Ross, the Council approved Purchases and Contracts, as made under the provisions of Act 188 and shown as MINUTES ATTACHMENT 4 & 5 respectively.

Dr. Topper, Associate Vice President for Administration & Finance, call attention to recent non-instructional personnel actions.

Dr. Kim Garris, Associate Vice President for External Relations, reported that her division is working hard on new initiatives for recruitment and communication to the public.

#### **PRESIDENT'S REPORT:**

President Carter reported on the following: congratulations to all our athletes for their exceptional academic work; congratulations to the faculty for the incredible work on the general education renewal – paradigm shift for our students to receive the education they need to prepare for a career; also approved was the First Year Experience (FYE) court and program.

Board of Governors highlights: Chancellor search underway and the job description is posted on the web; the legislation has ordered a review of the System by RAND Corp; committees have been restructured into 3; key decision to streamline academic programs and the authority is now with the Chancellor; the April BOG meeting will be held on the SU campus on April 4 & 5; Advocacy Day will be held on February 22; and transitional plan for Performance Funding changes measures from 10 to 5 – 1-4 are set and the 5<sup>th</sup> is selected by the university.

Additionally, Shippensburg Area School District vote to dial back requirement for GBLUES to go from K-5 to K-3; new staff members: Dr. B. Donta Truss, VP for Enrollment Management & Student Success and Dr. Daniel Velez, Chief of Staff.

Moving forward we intend to transform the life of our student and region. I am thankful for the collaborative work to move the institution forward.

#### **COMMENTS FROM STUDENT GOVERNMENT:**

Ms. Scarr announced that a petition will run seeking changes to the constitution allowing for more involvement of students.

#### **COMMENTS FROM APSCUF:**

Dr. Laskowski shared the excitement of the faculty for Univ 101 and the retreat that was just held featuring John Gardner. Appreciation to Steve Burg and Laurie Cella for their leadership. An NCAA campaign will feature university student-athletes on an upcoming case study "You Make the Call." It will feature our student and share their profile. Dr. Laskowski welcomed Dr. Truss and offered the assistance of the faculty in areas of interest. She also thanked Dr. Garris for her assistance for getting the Go Fund Me information for Dr. Agnes Ragone to the campus community. A one-year faculty contract was approved by the Board of Governors. Excited to partner with regional Keystone Center – PA Promise – free or greatly reduced tuition. Faculty system wide to look at the state of affairs at Cheyney – Dr. Sharnine Herbert has agreed to serve. Minds @ Work conference will be held again in April.

#### **COMMENTS FROM AFSCME:**

Mr. Miller is the new AFSCME President and he is looking forward to getting to know everyone and working together in the coming year.

#### **COMMENTS FROM THE ALUMNI ASSOCIATION:**

Mr. Harbach announced the following: all hands on deck when it comes to recruitment – Premiering Ship events on February 18 in Pittsburgh and March 17 in West Chester are designed to share news with alumni and community; approximately 40 job shadow opportunities on March 16 to assist current students through alumni; assisting alumni in their career – New Year New You – 45 minute virtual career counseling to be offered February 21 and March 6; provide information on events that respective departments/divisions are having and their locations so that alumni can participate; and stop by the alumni hospitality suite during the Chambersburg Ice Fest from 11:30-1:30 at the Heritage Center on the square – see the SHIP logo in ice.

#### **RECOGNITION:**

Secretary Ross read a Citation recognizing the Field Hockey team for winning the 2017 NCAA championship for the second consecutive year and third overall in Shippensburg University history. Upon a motion of Mr. Redding, seconded by Mr. Gindlesperger, the Citation was approved, as shown in MINUTES ATTACHMENT 6.

President Carter announced the retirement of Dr. Roger Serr in May. Dr. Serr has served the Division of Students Affairs in many capacities and has done so with professionalism and passion. We thank him for his service. Chair Coy, on behalf of Council, congratulated Dr. Serr and thanked him for his service.

#### **NEXT MEETING DATE:**

The next meeting will be Friday, March 30, 2018 on the Shippensburg University campus.

**ADJOURNMENT:**

Upon motion of Mr. Gindlesperger, seconded by Mr. Redding, the meeting was adjourned at 11:50 a.m.

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L. Michael Ross, Secretary

**CERTIFICATION:**

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, January 26, 2018 are correct.

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Jeffrey Coy, Chair