



**Council of Trustees**

Friday, September 18, 2020 | 12:00 PM | via Conference Line

**MINUTES**

The Council of Trustees of Shippensburg University virtually met on Friday, September 18, 2020 at 12:00 PM.

**ATTENDANCE**

L. Michael Ross, Doug Harbach, Bill Gindlesperger, Andrew Alosi, Charles Black, Toni Marchowsky, George McElwee, Bryan Lowe, and Matthew Steck were in attendance.

**CALL TO ORDER**

The meeting was called to order at 12:09 PM by Chairman L. Michael Ross.

**PUBLIC COMMENTS**

No public comments made.

**APPROVAL OF MINUTES**

Meeting minutes from May 15, 2020, as shown in Exhibit A were approved. (motioned by Black and seconded by Alosi and passed unanimously).

**COMMENTS FROM THE CHAIRPERSON**

Chairman Ross thanked the university community for its successful efforts in scaling campus operating to allow for in-person and blended instruction. Ross also shared appreciation for Stephanie Jirard's work in social justice education, and for hosting a courageous conversation with the trustees.

**PRESIDENT'S REPORT**

**FROM THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS**

Dr. Tom Ormond shared highlights from his area and then sought approval for the Head Start Health & Safety Plan as shown in Exhibit C. Motion made by Alosi, seconded by Lowe, and approved unanimously.

**FROM THE SENIOR VICE PRESIDENT FOR ADMINISTRATION AND FINANCE**

Dr. Scott Barton presented items of interest from his area and sought approval for the following items from Administration and Finance:

- Contracts made under the provisions of Act 188 as shown in Exhibit D. Motion made by Gindlesperger, seconded by Harbach, and approved unanimously.
- Purchases made under the provisions of Act 188 as shown in Exhibit E. Motion made by Gindlesperger, seconded by Alosi, and approved unanimously.
- Budget for 2020-21, as shown in Exhibit F. Motion made by Alosi, seconded by Harbach, and approved unanimously.

**FROM THE PRESIDENT**

President Carter thanked the entire university community for the extraordinary work done to scale campus operations for in-person instruction and experiences and officially introduced two new members of the Executive Management Team; Stephanie Jirard, JD, Assistant Provost for Graduate Studies, Chief Diversity Officer and Title IX Coordinator, and Christopher Clarke, JD, Executive Director for Operations. President also thanked the community members for doing their parts in mitigating the spread of COVID-19. With the fifth week of instruction coming to a close, the University is at 5 total cases since August 1, with only two in their active phase. The health center continues to provide symptomatic and asymptomatic testing. Enrollment data was presented for the fall semester, as well as accolades for increased rankings in US News & World Report. On Monday, the university signed an MOU with Harrisburg University to explore the development of joint programs to help graduates find high-demand employment in the workforce region. The university will soon announce the Anti-Racism Institute under the leadership of Stephanie Jirard and several faculty, staff and students and is preparing for a full Diversity Week this semester. President Carter sought approval on the 2020-2021 Order of Succession Plan as shown in Exhibit B. Motion made by McElwee, seconded by Steck, and approved unanimously.

**APSCUF REPORT**

Dr. Kara Laskowski, President, gave remarks on behalf of APSCUF. Faculty appreciated the administration's extension of guidelines to allow for more faculty to work remotely. Blended modality of instruction remains a challenge with having students both in-person and remote. Faculty look forward to returning to campus one day, and are interested to see how distance education will change in the higher education landscape. Faculty have worked with the COVID Office to increase transparency on testing communications. APSCUF appreciates the work being done within the planning and budget council.

**AFSCME REPORT**

No report, not in attendance.

**SCUPA REPORT**

Ms. Lori Smith, representative, gave remarks on behalf of SCUPA. Employees continue to support students on campus and remotely. One furlough notice was given to an employee.

**ALUMNI ASSOCIATION REPORT**

Mr. Bobby Sisock, president-elect, gave remarks on behalf of the Alumni Association. ShipConnect, the online networking platform, has launched and already boasts 572 users. Sisock also shared highlights of recent and future Alumni activities, including Homecoming in November.

**STUDENT GOVERNMENT ASSOCIATION REPORT**

Mr. Stephen Washington, president, shared excitement on behalf of students to be back on campus. Many student-led groups, such as APB, SGA, and many others, are doing their best to create more in person activities and programs for the campus, while maintaining COVID-19 guidelines.

**GRADUATE STUDENT ASSOCIATION BOARD REPORT**

Ms. Fauzia Chaudhary, representative, shared plans to engage with fellow graduate students to increase sense of identity and shared culture. The organization plans to mail masks to all

graduate students who are learning remotely, and host a social justice town hall for graduate students.

**CITATION PRESENTATION**

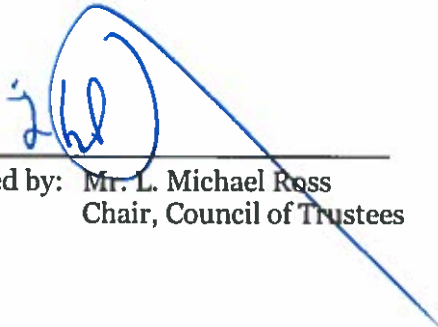
Chairman Ross presented a citation to Stephen Washington, student trustee during the 19-20 academic year for his service to the Council, University, and student body. Mr. Washington, now the SGA President and student representative to the Board of Governors, thanked the Council and university community for efforts toward opening the campus back up.

**NEXT MEETING DATE**

The next meeting of the Council of Trustees will take place on Friday, November 6, 2020.

The meeting was adjourned at 12:45 PM.

Submitted by,  
Mr. Samuel Frushour



Reviewed by: Mr. L. Michael Ross  
Chair, Council of Trustees

Mr. William Gindlesperger  
Secretary, Council of Trustees