POLICY STATEMENT
Drug Free Campus Policy

SU Policy Number: 101-002.1

ORIGINATING OFFICE
Administration and Finance

PURPOSE
To indicate that Shippensburg University supports the State System of Higher Education's Drug-Free Workplace policy as stated below: "As required by the federal "Drug-Free Workplace Act of 1988," the State System of Higher Education, Commonwealth of Pennsylvania, hereby declares as its policy that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited at any workplace under the authority of the Board of Governors. Any employee violating the policy will be referred to the Commonwealth's employee assistance program and/or disciplined, in an appropriate manner, up to and including termination. Discipline, when appropriate, shall be taken under relevant provisions of collective bargaining agreements, Civil Service Policy, or other personnel policies adopted by the Board of Governors."

In addition to the above, the university's policy is broadened to be consistent with the Drug-Free Schools and Communities Act Amendments of 1989 to include students and the unlawful possession, use, or distribution of alcohol and other drugs. Violators will be subject to the panoply of legal sanctions.

SCOPE
All Shippensburg University employees, contractors, students, and visitors.

OBJECTIVE
Abide by the federal law Drug Free Schools and Communities Act of 1989 that requires schools to implement substance abuse prevention programs and policies. This policy also aligns our compliance with the PASSHE BOG for Drug Free Work Place.

RESPONSIBILITIES
In support of this policy, Shippensburg University will annually in writing inform its employees and students of: The dangers of the use of illicit drugs and the abuse of alcohol; the university's policy for maintaining a drug-free campus; the availability of employee counseling and rehabilitation services and assistance programs; and the penalties that may be imposed for violations of the university's policy. The university will also notify granting or contracting agencies that if an employee assisting with that grant

or contract has had a drug or alcohol related conviction, the university will require such employee to participate in a substance abuse assistance or rehabilitation program or it could impose other appropriate sanctions. The University will also inform students and employees of where they can seek supportive services.

PROCEDURES

Employees in need of counseling or rehabilitation services are encouraged to contact the State Employee Assistance Program via the human resources office.

Students in need of counseling and rehabilitation services are encouraged to contact the dean of students office.

In addition, Shippensburg University students are required to abide by the Student Code of Conduct.

Shippensburg University will also complete a biennial review of our prevention programs on even years to be housed in the Offices of Compliance/ HR, the Dean of Students, Registrars office and the Shippensburg University Police Department.

RECISSION

APPROVALS

EMT 11.12.2024
November 1999
Presidents Cabinet July 1989

FILENAME:

DATE:

DISTRIBUTION: