POLICY STATEMENT

Readmission of Students

SU Policy Number: 301-008.1

ORIGINATING OFFICE
Enrollment Management & Student Success
Registrar’s office

PURPOSE
Readmission of Students

PROCEDURES

1. Readmission Process
If you would like to return to the university and were not on an approved leave of absence or if you were dismissed or withdrew for academic reasons, you must file a formal application for readmission with the Admissions Office. The application should be submitted by one of the following dates:
   A. May 1 if requesting readmission for summer session;
   B. July 15 if requesting readmission for the fall semester;
   C. November 1 if requesting readmission for the winter term; or
   D. December 1 if requesting readmission for the spring semester.

2. Readmission When in Good Academic Standing
If you were in good standing at the time of your withdrawal, your application will be reviewed by either the Admissions Office or your academic dean, as well as other university officials, to ensure a successful plan for readmission is in place. Readmission may be denied or deferred if university enrollment is full or if you are applying for a program that is restricted or closed.

3. Readmission When Not in Good Academic Standing
If you were academically suspended one time, you are not permitted to take courses at the university for one regular semester (fall or spring). You will not be considered for possible readmission until the next regular semester following the semester for which you were suspended. If you were academically suspended two times, you are not permitted to take courses at the university for two regular semesters (fall or spring). You will not be considered for possible readmission until the next regular semester following the semesters for which you were suspended.
If you were academically dismissed, which occurs after you have been academically suspended two times, you will not be considered for possible readmission for at least three years, when you may be considered for academic forgiveness upon readmission.

Readmission is never guaranteed following academic dismissal. It may be granted only if you present compelling evidence of some fundamental change that will then allow you to perform academically at the level needed to graduate. Approval of the Academic Review Committee is required.

4. Readmission: Determination of Program Requirements
   If you are readmitted within one year of leaving the university, you will be subject to the academic policies and requirements that were in effect at the time of your original matriculation date as defined at the beginning of this chapter. After one year, Enrollment Management, after advisement with the impacted academic offices, may determine whether current policies and requirements (in whole or part) will be applied.

RECISSION

APPROVALS
Recommended for approval by University Curriculum Committee; UCC#19-187; 10/29/19
EMT, 10/23/2020

FILENAME
301-008.1 Readmission of Students

DATE
4/7/2020
10/23/2020

DISTRIBUTION
Public