

STUDENT and PARENT AGREEMENT AND RELEASE FORM

Your acceptance into the Summer Bridge Program at Shippensburg University provides you the opportunity to seek a degree from Shippensburg University. As an integral part of this opportunity, please understand that you will be responsible for successfully completing a mandatory Summer Bridge Program. You can expect the University to provide you the opportunity to develop your academic proficiency, emotional maturity, and personal responsibility, and your future success is dependent on development of certain habits. As a result, you should make your success in each aspect of the Summer Bridge Program a priority.

During the next five weeks, you will be challenged to make decisions and prepare yourself to be successful. Success comes through hard work, dedication, and personal sacrifice. You will be provided with numerous tools and examples of how to increase your chances and abilities to become a successful student. You will benefit from the numerous classroom sessions, workshops, learning strategies, tutorials, and various support services during the program. You must prepare for success by planning, developing, and implementing sound success strategies. Lip service, good intentions, and wishful thinking are not enough for you to succeed at Shippensburg University.

It is very important to note that your acceptance into the Summer Bridge Program does not guarantee continued enrollment into the fall semester. Your return to the fall semester at Shippensburg University is contingent upon your attitude, academic performance, age-appropriate behavior, and attendance at all program activities and events.

Yes, you control your future and are the owner of your success!

Attendance and Civility Policy

Students are required to attend **ALL** scheduled events (classes and programming) **ON TIME** during the Summer Bridge Program as well as behave in a manner in order to develop, foster and promote successful academic performance and habits.

Each event counts as one attendance. You will not be excused from activities unless there are extenuating circumstances that prevent you from participating. Excuses such as, allergies, food sickness, confused about where or when to meet, hearing from other students that the activity or event was cancelled will not grant you an excused absence. Claims such as, "I was up all night completing homework...I received a phone call from home..." or similar statements will not be acceptable.

In addition, the campus community and Academic Success Program faculty and staff, expect you to behave and conduct yourself in a manner which is appropriate for successful transition into the university. If you behave in a manner that negatively impacts others within the academic or co-curricular learning environment as determined by the Academic Success Program faculty, staff, and/or university staff you may be dismissed. Examples of inappropriate behavior include sleeping in class or during programming, talking while your presenter or instructor is speaking to the group or class, any actions that are deemed disruptive to the learning environment.

Below is the process for notification and opportunity regarding unexcused absences and/or uncivil, negative, and/or disruptive behavior:

- 1st absence/infraction = Consultation with advisor and academic coach (director/associate director notified)
- 2nd absence/infraction = Consultation with Transition and Outreach Counselor and advisor (academic coach may be included as well) written warning and conference call to parent/ guardian from Transition and Outreach Counselor (director/associate director notified).
- 3rd absence/infraction = Consultation with Director and/or Associate Director and dismissal from program and university, call to parent or guardian to pick up within 24 hours.

There may be times when the above listed steps may occur within one day or be expedited because the student missed several events within that day or a behavioral infraction is severe enough to warrant immediate action.

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Students and Parent/Guardian: Please initial after each statement listed below:

In order to enable the Academic Success Program to comply with the "Right to Know" law and the "Buckley Amendment," I (student) hereby give my permission to any member of the professional and para-professional staff in the Academic Success Program to:

- Communicate with my parents or guardian and supply them with information regarding my social adjustment, overall well-being, and academic progress (by oral or written communication).
Student: _____ Parent: _____
- Use information provided (name, picture, biography, history, comments) in publications and/or promotional materials.
Student: _____ Parent: _____

Summer Bridge Program Component and Expectations:

- I understand that acceptance to the Summer Bridge Program does not guarantee continued enrollment to the fall semester at Shippensburg University.
Student: _____ Parent: _____
- I understand that I must earn a grade of "C" or better in each assigned Summer Bridge Program term course.
Student: _____ Parent: _____
- I understand that **three** unexcused absences from any mandatory programming and/or the *ASP 101 Introduction to Higher Education* course during the summer program is grounds for dismissal.
Student: _____ Parent: _____
- I understand that if I do not comply with the Shippensburg University Student Code of Conduct polices and regulations, I may be dismissed from the program.
Student: _____ Parent: _____
- I understand I may be dismissed for failure to adhere to guidelines set forth in course syllabi and/or programming, which may include, but not limited to, disruptive behavior that impacts others and incivility within the academic or co-curricular learning environment as determined by the Academic Success Program faculty, staff, and/or university staff.
Student: _____ Parent: _____
**Dismissal from the Summer Bridge Program/university will adhere to any refund policy as set forth by the institution.*

Communication with students, parents, and ASP:

We highly encourage parents to develop a productive, communicative, and transparent relationship with their student with regard to their academic and transitional progress at Shippensburg University. ASP expects and values this important and dynamic process with students and parents. Students will always be notified when a parent contacts our office regarding student progress, status, and/or standing.

Student: _____ Parent: _____

Our signatures acknowledge that we have read and understand the above provisions and are fully aware of our responsibility to abide by them.

Student: Print Name: _____ Signed: _____ Date: _____

Parent: Print Name: _____ Signed: _____ Date: _____