

**SHIPPENSBURG UNIVERSITY
CENTER FOR EXCELLENCE IN TEACHING AND LEARNING
GRANTS ADMINISTRATION**

ANNUAL REPORT 2020-2021

Introduction

The CETL Grants Administration Committee, under the direction of the Provost, provides opportunities for professional development for all full-time, tenured and tenure-track SU faculty. Committee membership for 2020-2021 is shown in Table 1. Funds to support these activities are provided by the University operating budget and the SU Foundation (Table 2). The new funds for the 2020-2021 academic year was \$125,563 (a reduction of \$949) and \$41,727 carried over from previous year. Faculty participation was down significantly in 2019-2020 due to the ban on travel in response to the Covid 19 pandemic, leading to the unusually large carryover. Travel continued to be down in 2020-2021.

**Table 1
CETL Grants Administration Committee, 2020-2021.**

Paul Taylor, Director	Mathematics
Nicole Hill	Dean, College of Education and Human Services
John Kooti	Dean, College of Business
James Mike	Dean, College of Arts & Sciences
Andrea Barrick	Social Work & Gerontology
Sangkook Lee	Computer Science & Engineering
Kate McGivney	Mathematics
Amir Amini Sedeh	Management & Marketing
Matthew Shupp	Counseling
Arelys Madero Hernandez	Criminal Justice
Chris Wonders	Executive Director, Institute for Public Service / Sponsored Programs

<p style="text-align: center;">Table 2 Sources of CETL Grants Administration Funding, 2020-2021.</p>	
Funding Source	Amount
SU Provost's Office	\$85,563
SU Foundation	\$40,000
Reserve funds remaining from previous CFEST budgets	\$41,727
TOTAL	\$167,290

2020-2021 Committee activities

The new name CETL – Center for Excellence in Teaching and Learning replaced the old name CFEST.

Travel Grants - Travel Grants are to support presentations of a paper/poster, required attendance as an elected association officer, or to organize a conference or conference session. The award level was maintained at \$1000, the same level since 2016-2017.

The faculty travel portion of the UGR program continued to be part of the CETL Travel program. Faculty could apply for \$400 in addition to their standard \$1000 limit. Faculty mentoring a UGR grant recipient did not need to be presenting themselves to be eligible for funds (in previous years, the faculty member needed to also be presenting). The \$3000 contributed by the deans was earmarked for this new program.

Faculty Training and Continued Education (FTCE) – The FTCE program supports attendance at workshops or other types of intensive training. Supported projects include both training to expand scholarship opportunities and training to enable to methods or areas of teaching. The funding continued to be limited to \$1500 per award.

Faculty Professional Development Council (FPDC) – FPDC is primarily a PASSHE administered grant program funded through the APSCUF faculty contract. A new contract was approved during 2019-2020. CETL also administered a competition using PASSHE FPDC guidelines. In light of the drop in travel expenditures due to Covid 19, CETL was able to divert additional funds to FPDC grants.

FPDC workshop and review - A workshop oriented to FPDC proposals was held in November 2020. Members of the CETL Grants Administration Committee went over the guidelines for the RFPs and the process by which the grant proposals would be evaluated. Faculty members worked individually with Chris Wonders in developing ideas and proposals.

Sub-committees of the CETL Grants Administration reviewed Travel Grant and FTCE proposals on a monthly basis. The full committee met in February to evaluate FPDC applications.

Council of Trustees (COT) – The Council of Trustees program presented its last award in 2020-2021. The Council of Trustees program was ended due to long-term lack of interest from new faculty. The funds previously allocated to this program were reallocated by the Provost's office.

CETL Grants Administration support provided during 2020-2021

Due to the travel restrictions and general disruption related to the Covid 19 pandemic, faculty travel and research were greatly reduced in 2020-2021. CETL Grants administration made numerous appeals for research proposals, but faculty interest was low. Grant support was primarily conference registration fees for virtual conferences, which did not incur travel costs.

During 2020-2021, the CETL Grants Administration awarded \$22,979 to support a range of professional development activities (Table 3). The number of awards was down significantly due to travel restrictions related to the Covid 19 pandemic. Most conferences were held virtually, requiring less financial support. CETL continued to fund registration fees for virtual conferences through the travel program. CETL redirected some of the excess travel funds to fund more FPDC projects than in previous years.

When it became clear the lack of faculty activity would result in drastically reduced faculty applications, \$20,000 of the CETL Grants Administration allocation of SU Foundation funds was redirected to other Provost office projects, mainly other CETL programs.

Table 3 Activities funded by CETL Grants Administration, 2020-2021.		
Grant Category	Number of Awards	CETL Funds awarded
Travel Grants	22	\$5,722
Council of Trustees	1	\$299
FTCE	4	\$2,658
Payments for Grants Awarded in 2019-2020		none
FPDC	3	\$14,300
Total CETL Grant Support for 2020-2021	30	\$22,979

Issues and Recommendations

Travel Grants

1. 2020-2021 was very unusual due to the Covid 19 pandemic. Travel expenditures are expected to rebound once travel restrictions are lifted.

FTCE Grants

1. The FTCE program continues to receive very few applications. CETL needs to consider how to improve faculty awareness of the FTCE program.

FPDC

1. CFEST funded more projects internally than normal, redirecting funds from travel.

COT

1. Lack of interest has led to this program being cancelled. CETL must consider alternative ways of supporting new faculty scholarship.

Recommendations

2020-2021 was a very unusual year with Covid 19 disrupting most of the activities supported by CETL Grants. CETL Grants will attempt to find ways to support faculty professional development that work within the restrictions required to combat the pandemic.