

**SHIPPENSBURG UNIVERSITY
CENTER FOR EXCELLENCE IN TEACHING AND LEARNING
GRANTS ADMINISTRATION**

ANNUAL REPORT 2023-2024

Introduction

The CETL Grants Administration Committee, under the direction of the Provost, provides opportunities for professional development for all full-time, tenured and tenure-track SU faculty. Committee membership for 2023-2024 is shown in Table 1. Funds to support these activities are provided by the University operating budget and the SU Foundation (Table 2). The new funds for the 2023-2024 academic year was \$103,512, which continues the reduction in SU Foundation allocation from \$40,000 down to \$20,000 first seen in 2021-2022. \$75,710 was carried over from previous year. Faculty participation continued to bounce back from covid travel restrictions, but still had not reached prepandemic levels.

Margaret Light joined Shippensburg University as the new director of the Institute for Public Service and Sponsored Programs.

Table 1 CETL Grants Administration Committee, 2023-2024.	
Paul Taylor, Director	Mathematics
John Kooti	Dean of Business
Sabita Manian	Dean of Arts and Sciences
Jose Ricardo-Osorio	Dean of Education and Human Services
Eucabeth Odhiambo	Teacher Education
Christine Senecal	History & Philosophy
Matt Shupp	Counseling
Arelys Madero Hernandez	Criminal Justice
Melissa McNelis	Human Communications Studies
Grant Innerst	Mathematics
Margaret Light	Executive Director, Institute for Public Service and Sponsored Programs

<p style="text-align: center;">Table 2 Sources of CETL Grants Administration Funding, 2023-2024.</p>	
Funding Source	Amount
SU Provost's Office	\$83,512
SU Foundation	\$20,000
Reserve funds remaining from previous CFEST budgets	\$75,710
TOTAL	\$179,222

2023-2024 Committee activities

Travel and Dissemination of Scholarship Grants - Travel Grants are to support presentations of a paper/poster, required attendance as an elected association officer, or to organize a conference or conference session. Costs associated with dissemination of scholarship such as publication and copyediting fees are also eligible. The award level was increased from \$1000 to \$2000 in 2021-2022 to encourage faculty to resume research activities after the drop during the pandemic, and to make the accumulated balance available to faculty. The award level continued at \$2000 for 2023-2024, but this exhausted most of the reserve funds from low pandemic travel levels. The level will need to be reduced in 2024-2025.

Faculty Training and Continued Education (FTCE) – The FTCE program supports attendance at workshops or other types of intensive training. Supported projects include both training to expand scholarship opportunities and training to enable to methods or areas of teaching. The funding limit remained at \$2000 per award.

Faculty Professional Development Council (FPDC) – FPDC is primarily a PASSHE administered grant program funded through the APSCUF faculty contract. There was no funding for a PASSHE FPDC competition in 2023-2024 do to the expiration of the faculty contract. CETL administered a competition using previous PASSHE FPDC guidelines. Using the remaining carryover due to Covid 19, CETL was able to divert additional funds to FPDC grants.

Sub-committees of the CETL Grants Administration reviewed Travel Grant and FTCE proposals on a monthly basis. The full committee met in February to evaluate FPDC applications.

CETL Grants Administration support provided during 2023-2024

In 2023-2024, faculty scholarly activity seemed to have finally returned to pre-pandemic levels. The faculty head count is reduced significantly from 2019 however, with especially fewer new faculty (who tend to be more active in research). This somewhat helps mitigate the loss in budget and staff support.

During 2023-2024, the CETL Grants Administration distributed \$145,980 to support a range of professional development activities (Table 3). This level of support is approximately the same as in 2022-2023.

Table 3 Activities funded by CETL Grants Administration, 2023-2024.		
Grant Category	Number of Awards	CFEST Funds awarded
Travel and Dissemination of Scholarship	97	\$124,423
FTCE	7	\$7,586
Payments for Grants Awarded in 2022-2023		\$1,972
FPDC	4	\$11,998
Total CETL Grant Support for 2023-2024	101	\$145,980

Issues and Recommendations

Travel Grants

1. Travel rebounded significantly in 2022-2023, and remained at a similar level in 2023-2024. The award limited will need to be reduced next year as the accumulated funds for the pandemic are nearly exhausted.

FTCE Grants

1. The FTCE program continues to receive very few applications. The target has long been \$10,000 in awards, and faculty interest has never reached that level.

FPDC

1. CETL funded more projects internally than normal, but with the pandemic reserve now exhausted, we will not be able to continue funding at this level.

Administration

1. 2023-2024 was a time for the new IPSSP director Margaret Light to acclimate to the position. Staff support remains strained.
2. The SU Foundation budget allocation reduction from \$40,000 to \$20,000 (first seen in 2021-2022) is now straining our resources. The change was initially made during the pandemic when there was much less need among faculty for CETL funding, but that time is now past.