**High Impact Strategies Registration Process**

1. Proceed to CAIU Website- [CAIU Website](https://www.caiu.org/)
2. Click on Professional Development
3. Click on NEW Frontline Web Registration System
4. Choose from list of activities (You can enter High Impact Strategies in the search term at the top)
5. Once you identify the activity click the blue link.
6. Click **Enroll**
7. You will now have three choices:

***I'm a registered user*** -Choose only if you have previously registered for professional development using Frontline

**I'm a new user** -Choose if you have never used Frontline to register for professional development

**Frontline Professional Growth Users -**You will probably not choose this selection. You will only choose this if you are employed by a district that pays/uses Frontline Professional Learning Management.

1. If you are a new user, you will be brought to a page to create your account. Please fill in all applicable information.

For District/Organization please choose the University/College that you attend

For Building/Division please fill in your University/College

For Select Position, please choose “Other-Not on List”

For Job Title please type “student”

For Certificate Holder- you are only considered “yes” if you are a certified teacher with a PPID Number. Please choose “No” if you are not.

Enter Home Address, City, State, Zip and Cell #

For Work Address, City, State Zip and Phone you may enter your University Information

1. On the next screen you will be asked to enter the payment type. If your university is paying for this training, please choose “District Check”. If you are paying for the training, please choose the selection that corresponds with your payment type.
2. You must check off the box that says “I agree to the terms and conditions noted above and click **Submit**.

For any questions regarding High Impact Strategies Virtual Training, please contact Colleen Bushman (717) 732-8400 X-8634 or email [cbushman@caiu.org](mailto:cbushman@caiu.org)

If you are having difficulty creating an account in Frontline, please email [pgsupport@frontlineed.com](mailto:pgsupport@frontlineed.com)