

# Clearances

For an official overview of all three clearances please review:  
<http://dhs.pa.gov/publications/findaform/childabusehistoryclearanceforms/index.htm>

For the **CHILD ABUSE CLEARANCE** go to <https://www.compass.state.pa.us/cwis/public/home>. Click on Individual Login or Create Individual Account. If you have not done a clearance previously or been given a Keystone ID, you will need to create one. If you already have one then you may log in, if you have forgotten your password or ID then follow the instructions to retrieve it or Contact the CWIS Support Center at 1-877-343-0494. The cost is \$8.00 and must be paid online. You will receive the results online but can select to receive a paper copy in the mail as well for no additional charge.

For the **PA STATE POLICE CRIMINAL RECORD CHECK:** <https://epatch.state.pa.us/Home.jsp>. Select "Submit a new record check" and follow the instructions. The cost is \$8.00 by credit card for the online request. Usually the results appear immediately or within 24 hours and can be saved and printed.

For the **FEDERAL BUREAU OF INVESTIGATION (FBI) CRIMINAL BACKGROUND CHECK** go to [https://pacogentid.3m.com/index\\_dpwNew.htm](https://pacogentid.3m.com/index_dpwNew.htm) to register, find a fingerprinting location, and pay. When selecting which department to apply under, potential school employees may want to select "Department of Education", while mental health students may want to select "Department of Human Services". Cost is \$24.25 for the application. Please review "Frequently Asked Questions" at [https://pacogentid.3m.com/index\\_pdeNew.htm](https://pacogentid.3m.com/index_pdeNew.htm) for further details.