Cella called the meeting to order at 3:30 PM

The following Forum members were present: Dara Bourassa, Niel Brasher, Turi Braun, Matthew Cella, Lorie Davis Sheetz, Aaron Dobbs, Nicole Hill, Shari Horner, Grant Innerst, Megan Luft, Robin McCann, Kate McGivney, Harun Pacavar, Carlos Rojas, Manny Ruiz, Ali Sina Sharifi, Jolinda Wilson

Approved Absence: Joe Beck

Guest: Dudley Girard

Approval of the Past Minutes
On a McGivney/Hill motion, the minutes of the September 19, 2023, meeting were approved.

Review of Chairperson’s Correspondence with the President of the University
Cella informed Forum that President Patterson approved the September correspondence memo.

Review of President’s Cabinet Minutes
Cella provided highlights from the September 25 and October 23 Cabinet meetings. President’s Cabinet meeting notes can be accessed at https://www.ship.edu/about/leadership/president/cabinet/

University Curriculum Committee Report
Innerst brought the following to Forum for review and approval or as information items.

- Updates to the UCC Manual were presented to Forum for review and approval. Hill requested that the following amendment be made were applicable in the UCC manual. Updating the manual language from the different bodies giving approval to the different bodies giving recommendation of approval, given that the University President has final approval authority. The motion to approve the changes with the amendment was made by McGivney and seconded by McCann. Motion passed unanimously.

- The following presented as information items.
  - 23-968 CSC - 590 - Computer Science Internship I
  - ODL Internships Language

- The following proposals were passed by UCC and were presented to Forum for approval:
  - Innerst motioned to approve the following proposals as a block. Motion was seconded by McGivney.
    - 23-978 Artificial Intelligence Certificate
    - 23-971 Graphics and Gaming Certificate
    - 23-969 Computer Science, Computer Science Applications Concentration, B.S.
    - 23-979 Computer Science, Computer Science with Secondary Field Concentration, B.S.
Girard spoke to the proposals. Due to low enrollment and to adjust to students’ needs, the program is creating two new certificate programs and adjusting some of its other programs. Proposals 23-978, 971, 969, 979 were approved.
  - Innerst motioned to approve proposal 23-926 History, Comprehensive, Social Studies B.S.Ed. Motion was seconded by McGivney.
  - Innerst spoke to this proposal. Proposal adds ENG 250 as a directed general education course. To address scheduling confusion by the students. Proposal 23-926 was approved.

Planning and Budget Council
Hill reported that P&BC has been formed and will hold their first meeting on November 10th.

Student Affairs Committee
Sheetz presented the Social Event Policy for discussion. After reviewing the policy, it was determined that it really wasn’t a policy and needed to be reviewed and revised. Sheetz made a motion to put the Social Event Policy on hiatus while a new policy is developed. Motion was approved by Ali Sina Sharifi and seconded by Dobbs. Motion was approved. Sheetz provided handouts detailing the students’ homecoming events schedule for the week of November 6th. She also noted that Fresh Check Day is scheduled for October 31st from 11 AM to 3 PM in the CUB.

Report from Student Association
Pacavar reported that the student government is doing very well. The new senators are becoming familiar with their duties. The VP of Finance position is still vacant. They are actively working to fill this position. Public meetings have been well attended by the students and many guest speakers from across campus have been presenting information and addressing student questions. The Association has formed an ad hoc constitutional review committee to review the Student Constitution. Sheetz noted that SGA has worked hard to form a better relationship with The Slate.

Report from Graduate Student Association - None

New Business - None

The meeting adjourned at 4:00 PM

Minutes prepared by Pam Bucher, recording secretary, 10/26/2023