

MINUTES

General Education Council, 3:30 PM October 30, 2018, DHC 051

- I. Dr. Moll called the meeting to order at 3:36 pm. Attendance at the meeting included: J. Mike, T. Light, C. Sipes, D. Girard, A. Vassallo, L. Cella, S. Drzyzga, A. Feeney, B. Ulrich, M. Ramsey, D. Gochenaur, R. Lesman, K. Shirk, M. Greenberg, S. Haase, B. Wentz, D. Hwang, C. Rojas, W. Kubasko, S. Forlenza, J. Clements, B. Ward, K. Johnson, J. Smith, and S. Burg.
- II. Dr. Shirk motioned, seconded by Dr. Ward, to approve the September 25, 2018 minutes. All were in favor and the motion passed unanimously.
- III. Dr. Moll made a couple of opening remarks and stated that we have accomplished a lot but now need to start getting new courses into the program. He stated that the UCC calendar allows us to continue discussions next meeting if needed. He also welcomed new members from the engineering school/departments.
- IV. Old Business
 - a. Assessment Committee-Dr. Girard reported that the assessment committee will meet next week and each department responsible for assessment should receive an email.
 - b. Budget Committee-Dr. Forlenza reported that \$9706 has been spent. The committee had received a request from Prof. Stambaugh to take students to Fall Furnace Fest (\$412.28) to cover transportation, food, and water. The committee recommends the proposal and Dr. Cella stated she felt it really supported the UNIV 101 objectives and it really focused on wellness. All were in favor and it passed unanimously. A second proposal was received from Dr. Greenberg, with funds split with ROTC to bring students to DC and the National Archives. The proposal was not complete and did not address the goal and objectives of general education. The committee did not recommend the proposal and the all were in favor. The committee has discussed revision to the grant application procedure, timeline, and rubric. They will address summer applications and ensure funds are available to new faculty.
 - c. First-Year-Experience Committee-Dr. Burg said that last month the transfer policy was drafted which had then been distributed to the Dean's offices and Academic Affairs, and their feedback has been incorporated. Transfer students starting this next fall would come into the new program. UNIV 101 will be a requirement with several exclusion options including (1) if they have a bachelor's degree (2) if they have an associate degrees (3) if they have completed a minimum of 45 credits or some other meaningful life experience, and (4) an appeal process. Transfer students are so diverse and may greatly benefit from UNIV 101 but the appeal process will accommodate for individuals and experiences. It is estimated that 100-150 of our 300 transfer students will take UNIV 101. The committee motioned to approve this policy. All were in favor and it passed unanimously. This next week everyone should receive an email asking to participate in fall 2019 UNIV 101.
 - d. Program Committee-Dr. Shirk stated that they are many course proposals and one program process. It was suggested to cover the program first in case we do not get to all the courses.
 - UCC 18-6 Interdisciplinary Arts Program revision was supported and the motion passed unanimously.
 - UCC 18-39 ASL 101. American Sign Language-Committee recommend to approve. All were in favor and it passed unanimously.
 - UCC 18-40 ASL 102. American Sign Language-Committee recommend to approve. All were in favor and it passed unanimously.
 - UCC 18-73-MECH 100. A discussion arose on the fit for mechanical engineering as part of the creativity goal based on a brief syllabus and how assignments will be assessed. The

committee had a 3-1-1 vote and did not recommend the course. A lengthy discussion arose which then expanded to include the other engineering course proposals. Dr. Burg motioned, seconded by Dr. Cella, to have the engineering department work with the program committee to revise all the engineering proposals (UCC18-73, UCC 18-79, UCC 18-80, UCC 18-81). All were in favor and the motion passed unanimously.

- V. Dr. Johnson motioned, seconded by Dr. Ward, to adjourn. All were in favor and the meeting adjourned at 5:21pm.

Minutes submitted by Dr. Alison Feeney