

# Residence Director Application Packet

Shippensburg University

2021 - 2022

## Important Position Information: Please Read

- Residence Directors must be admitted to a graduate program.
- Residence Directors can enroll for no more than six semester hours of graduate work each semester and three semester hours during each summer term.
- Residence Directors are appointed on an annual basis, with reappointment dependent on satisfactory performance.
- Residence Directors must live on campus in provided apartments.

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### Application Checklist

(Please make sure each of the following items is included in your application package/email.)

Completed application form

Essay prompts

A copy of your resume

A copy of your undergraduate transcript (an unofficial transcript is acceptable)

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#### **To email your application packet, please send it to:**

tsclev@ship.edu

Subject: [your name] RD Application

#### **To mail your application packet, please send it to:**

RD Search Committee

1871 Old Main Drive

Housing and Residence Life Office, McLean 113

Shippensburg, PA 17257-2299

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### The Application Deadline is **February 19, 2021**

If you have any questions, please contact Teresa Clevenger,  
Administrative Assistant of Residence Life

E-mail: tsclev@ship.edu

Phone: 717-477-1701

# 2021-2022 Residence Director Application Form

Shippensburg University

## *Personal Information*

Name:

U.S. Citizen:    Yes    No

Local Address:

Permanent Address:

E-mail address:

Main Contact Phone Number:

## *Educational Background\*\**

Colleges/Universities Attended	Years of Attendance	Degree Obtained	Date Conferred

Undergraduate Major(s):

Undergraduate Cumulative Grade Point Average:

Intended Graduate Field(s):

\*\*If you have completed any credits towards your Master's Degree already, please indicate how many: \_\_\_\_\_

## *References*

No Letters of Recommendation are required; however, the committee may be contacting the individuals as part of the interview process. **In the spaces below, please include their name, position, address, and phone number.**

Please include your **current supervisor**.

Reference #1	Reference #2	Reference #3

Not only are we interested in where you have been, we are also interested in what motivated you to apply to be a Residence Director. Please use as much space as necessary to answer both prompts separately to explain your reasons for applying. This will help us get a better understanding of who you are.

**Prompt One: “Why I Want to Be a Residence Director”**

**Prompt Two: In what ways have your lived experiences influenced you to strive toward cultural competence and how do you plan on implementing those lessons into your role as a Residence Director?**

*I have completed the above information honestly, to the best of my knowledge.*

*By signing this form, I am formally indicating my interest in being a candidate for hire at*

*Shippensburg University.*

Signature:

Date: