

Holiday Schedule 2022

Holidays

New Year's Day
Martin Luther King Jr. Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Thanksgiving Day
*Day after Thanksgiving (Employees covered
By AFSCME & PSSU only
* Columbus Day (earned Oct 10)
Not covered by AFSCME or PSSU
Christmas Day
Veteran's Day (earned Nov 11)
New Year's Day (2023)

University Closed

December 31, 2021 Friday
January 17 Monday
May 30 Monday
June 20 Monday
July 4 Monday
September 5 Monday
November 24 Thursday
November 25 Friday
November 25 Friday
December 26 Monday
December 27 Tuesday
January 2, 2023 Monday

Deferred Holidays

President's Day
Columbus Day (AFSCME & PSSU ONLY)

University Remains Open

February 21 Monday
October 10 Monday

All managers, administrators and non-instructional staff, except those assigned to the Physical Plant, CTC, Library, Public Safety and Residence Hall duties observe this schedule. Managers, administrators and department chairpersons are responsible for ensuring that each member of their non-teaching staff adheres to this holiday schedule; failure to do so could create an overtime and compensatory day-off requirement. All non-teaching staff must be granted the appropriate number of holidays, as well as Personal leave days, in accordance with Collective Bargaining Agreements and Personnel Policies.

The Interim Director Facilities Management/Planning, Chief Information Technology Officer, Dean of Libraries, Director/Chief of Public Safety, AVP for Operations, and Dean of Students may schedule holidays for their non-instructional staff separately and in accordance with their operational requirements.

On those days listed as *Deferred Holidays – University Remains Open*, employees arrange with their supervisors for a day or days off which are mutually agreeable, giving due consideration to operational requirements. **Holidays do not carry over from one year to the next and must be used in the year in which they are earned. There are no exceptions.**

The administration reserves the right to reschedule any holidays in the event the academic calendar is changed.