July 22, 2022

Dear SHIP Student,

Greetings from the Student Success team! We are looking forward to having you back on campus August 22, 2022.

As you are planning for the fall semester, we want to personally invite and encourage you to become a member of **CAPS** (Continuing Academic Progress & Success) that is designed to provide support to students on Academic Probation. You were admitted to Shippensburg University because you have the potential to succeed at college although the journey can be challenging at times. You are not alone in experiencing those challenges; and with the help of this program, you can realize your full potential and graduate.

To start the program, please complete <u>all</u> parts of the intake survey, including a brief narrative in which you reflect on the challenges you have experienced this semester. You may access the application by navigating to: [What is CAPS](#). **Please e-mail your completed application, <u>no later than August 12, 2022,</u> to**: CAPS@ship.edu. By accepting this invitation, you will confirm your intent to participate in the **CAPS** program.

A key benefit of the program is that you will be paired with a **CAPS** coach that will provide personalized support and guidance to assist you in reaching your full potential as a student. Targeted support in areas such as time management, study skills, and use of university resources can lead to improved social, personal and academic performance. **Check your email daily for communication from the program.**

Another benefit of the program is an additional textbook provided by the Textbook Network's Lending Library. The request form is available at https://www.ship.edu/life/student-retention/financial-assistance/textbook-network/

We sincerely hope you will take advantage of this opportunity to achieve success at Ship. Becoming a member of **CAPS** is the next step to that success, your degree, and the beginning of a fulfilling career.

Sincerely,

Jennifer A. Haughie

Jennifer A. Haughie, Ed.D.
Associate Vice President, Retention and Student Success