

## Article 42.H.7.a. Self-Report Form

Article 42.H.7.a of the statewide faculty collective bargaining agreement states: A distance education course re-development payment shall be paid every five (5) years if a given online/web-based course has been taught at least four (4) times during that period by the FACULTY MEMBER and the FACULTY MEMBER is able to document appropriate professional development experiences. Course re-development compensation for revisions in online/web-based courses are as follows: \$100.00 per credit to be paid the first time the FACULTY MEMBER teaches a re-developed distance education course and up to three (3) additional times the course is taught by the same FACULTY MEMBER during the next five (5) year period.

In order to be eligible for course re-development compensation, faculty should complete this form at the end of their 5 year course development/redevelopment cycle. Upon completion, submit this form to the Dean of Extended Studies for review and approval.

### 1. Faculty Information

Name: Cheryl H. Zaccagnini, ED.D.

Academic Department: Educational Leadership and Special Education

### 2. Course Information

Indicate the online course for which you are seeking course re-development compensation:

EEC 273 (formerly EEC 411)

Indicate the semesters/terms in which you have taught this particular course online, beginning in summer 2007:

Summer Term III 2008, 2009, 2010, 2011

Winter Term 2009 and 2010

If you have taught this course less than 4 times in a 5 year period, please provide a reason for not having done so.

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### 3. Professional Development Experiences

A total of 3 hours of professional development activities in the following areas may fulfill the Article 42.H.7.a. requirement at Shippensburg University. Indicate the activities in which you have engaged during the last 5 years and the length (in hours) of each experience. Please also attach supporting documentation for each activity listed below

Yes/No	Types of Professional Development Activities	Indicate professional development activities in the last 5 years (title, dates, location)	# of Hours
Y	Completion of distance education related workshops/trainings provided by IDDS, OES, and CFEST (other than Ship's 5 week initial Bb training, Bb update tutorial, and Summer/Winter Online Faculty Orientation)	Up dated and training for D2L 2010	14
Y	Completion of Quality Matters Workshops/Trainings	1 day 2009	3
N	Service as a Quality Matters Peer Reviewer	Signed up for it but did not receive the emails for the training dates	
N	Conducting a distance education related workshop or training session		
N	Quality Matters review of the faculty member's online course	I use this site for continued development and revision of my own course: <a href="http://www.qmprogram.org/new-website-welcome-page">http://www.qmprogram.org/new-website-welcome-page</a>	
N	Participation and/or presentations at external distance education related workshops, trainings, conferences, activities, and professional organizations		
N	Publication of a distance education related manuscript and/or research	2010, 2011 help faculty with D2L who have questions or need help with D2L esp if teaching an online course e.g. in my dept for faculty member teaching online Term V	3
Y	Mentoring other distance education faculty members		
N	Creation of a distance education related resource for the Ship distance education faculty		

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	community		
	Other appropriate professional development activities proposed by faculty in advance and approved by the Dean of Extended Studies		

#### 4. Course Revisions

Online course revisions in the following areas may fulfill the Article 42.H.7.a. requirement at Shippensburg University. Indicate the course revisions you have made to your online course during the last 5 years. Please also provide a 1-2 sentence description for each type of course revision made in the last 5 years.

Yes/ No	Types of Course Revisions	1-2 Sentence Description
Y	Implementing the revisions suggested from a Quality Matters review of the online course	Use their rubric and literature/research review and routinely visit this site: <a href="http://www.qmprogram.org/new-website-welcome-page">http://www.qmprogram.org/new-website-welcome-page</a>
Y	Revising of the learning objectives (either course or unit level objectives)	Adapt and modify according to PDE standards, INTASC and the Council for Exceptional Children.
Y	Mapping the learning objectives to internal or external academic standards	Again, utilize the SU College of Education & HS standards, PDE, and INTASC, and CEC standards
Y	Mapping the learning objectives to the course activities and assessments	Update and develop assignments including individual, cooperative learning, and discussions to facilitate the successful implementation of the objectives from theory to practice.
Y	Revising the course activities and/or assessments	Revise and add additional activities and/or assignments and assessments based on prior teaching and feedback from students both formally and informally.
Y	Incorporating a new technology for pedagogical purposes	Currently working using discussion board in new method and utilization of textbook authors and experts from across the country and researching to develop this with Skype and wikis.
Y	Incorporating a new pedagogical approach	Revise my instructional strategies and methods using differentiated instruction and best practices

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		particularly depending on the make up of the course, student backgrounds, experience, etc.
Y	Changing from one set of instructional materials to another; mapping these new materials to the learning objectives, activities, and assessments	This questions appear to be redundant and have been answered above.
Y	Revising the existing instructional materials; mapping these revised materials to the learning objectives, activities, and assessments	See above
Y	Adding and/or creating new instructional materials; mapping these new materials to the learning objectives, activities, and assessments	See above
Y	Revising or incorporating new ancillary student support materials or activities	Provide addition materials and guidelines as well as textbook web links and materials for support.
Y	Other online course revisions and changes, as appropriate to the course	Again, change discussion topics, current definitions, research, best practices, regulations, etc.

## 5. Feedback and Comments – Dean, Extended Studies

**The amount of work for online for me is very time consuming but extremely rewarding and I try very hard to create and make it as much like a f2f course as possible so the students get the same info and assignments, videos, readings, etc. as they would on campus.**

**I thoroughly enjoy teaching online and want to develop EEC 570 Foundations of Behavior Disorders as an online class for the Spring 2012 or Fall 2012 if that is feasible.**

**I am interested in attending the QM Conference in November in Baltimore. Do you know any one else who may attend?**

**Thanks so much,  
Cheryl Zaccagnini**

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**6. Signatures**

Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

Dean, Extended Studies \_\_\_\_\_ Date \_\_\_\_\_

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