

MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
March 31, 2017

The Council of Trustees of Shippensburg University met on Friday, March 31, 2017 at 11:00 a.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The Interim President of the University, Dr. Barbara Lyman, and following members of the Council were in attendance:

Charles Black	Stephanie Madara
Jeffrey Coy	Andrew Paris
Debra Gentzler	L. Michael Ross
William Gindlesperger	B. Michael Schaul
Glen Grell	Kenneth Shoemaker
S. Eugene Herritt	

Representatives from the University administration, faculty, students, and staff were:

Dr. Rick Ruth, Acting Executive Vice President
Dr. Tracy Schoolcraft, Acting Provost & Vice President for Academic Affairs
Dr. Roger Serr, Vice President for Student Affairs
Ms. Mindy Fawks, Associate Vice President for Administration & Finance/CFO
Dr. David Topper, Associate Vice President for Administration & Finance/CHRO
Dr. Leslie Folmer Clinton, Vice President for External & University Relations
Ms. Traci Moyer, President, Student Government
Dr. Brendan Finucane, Past-President, APSCUF
Ms. Stephanie Jones, AFSCME
Mr. Doug Harbach, SU Alumni Association
Mr. John Clinton, President & CEO, SU Foundation
Ms. Laura Ludlam, Communications & Marketing
Ms. Megan Silverstrim, Communications & Marketing

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none. Mr. Schaul recognized students from Dr. Michael Drager's COMM375 Public Affairs Reporting class.

APPROVAL OF MINUTES:

Upon motion of Mr. Gindlesperger, seconded by Mr. Grell, the minutes of the meeting held on January 27, 2017 were approved.

REPORT OF THE PRESIDENT:

Interim President Lyman asked for reports from each division.

Dr. Schoolcraft, Acting Provost and Vice President for Academic Affairs, called attention to the following information from Academic Affairs:

Resignations

Lane, Charlene	Assistant Professor/ Social Work/Gerontology	August 2017
----------------	---	-------------

Retirements

Drenovsky, Cynthia	Professor, Sociology	May 2017
--------------------	----------------------	----------

Sabbaticals Awarded for 2017-2018

Applegarth, Michael	Geography/Earth Science	Semester II
Bibby, Michael	English	Semester II
Brasher, Niel	Political Science	Semester II
Clay, Catherine	History/Philosophy	Full Year
Connelly, Neil	English	Semester I
Culbertson, Ben	Art & Design	Semester I
Gochenaur, Deborah	Mathematics	Semester II
Griffith, James	Psychology	Semester II
Kimmel, Chad	Sociology/Anthropology	Semester I
Kraus, Kurt	Counseling/College Student Personnel	Semester II
Lorenz, Karl	Sociology/Anthropology	Semester II
Sahli, Heather	Biology	Semester I
Ulrich, Brian	History/Philosophy	Full Year

Upon a motion of Ms. Gentzler, seconded by Mr. Shoemaker, the Council approved Head Start's revised personnel policies, as shown in MINUTES ATTACHMENT 1. Upon a motion of Mr. Black, seconded by Mr. Ross, Council also approved the revisions in criteria for recruitment, selection, and enrollment of children, as shown in MINUTES ATTACHMENT 2.

Upon a motion of Mr. Shoemaker, seconded by Mr. Gindlesperger, the Council approved the proposal for a Doctor of Business Administration in Business Administration, as shown in MINUTES ATTACHMENT 3.

Dr. Schoolcraft thanked the faculty for working with, and providing high impact practices as we prepare for the Minds@Work on April 25. Graduate programs will also present research.

Dr. Rick Ruth, Acting Executive Vice President, announced the creation of Ship Start, which will target high school students to begin taking college level courses. This program is being offered to regional high schools at a significant discount in tuition: \$100 per course.

Dr. Roger Serr, Vice President for Student Affairs, announced that Amanda Smith was selected as a 2017 Newman Civic Fellow. He also reported that an Internship Fair was held yesterday in which 412 students and 70 employers participated.

Ms. Fawks, Associate Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Herritt, seconded by Mr. Grell, the Council approved Purchases and Contracts, as made under the provisions of Act 188 and shown as MINUTES ATTACHMENT 4 & 5 respectively.

Upon a motion of Mr. Coy, seconded by Mr. Gindlesperger, the Council approved the Summer 2017 Fee & Refund Schedule, as shown in MINUTES ATTACHMENT 6.

Upon a motion of Ms. Gentzler, seconded by Mr. Ross, the Council approved the Capital Projects Spending Plan for FY 2017-2022, as shown in MINUTES ATTACHMENT 7.

Attention was called to recent non-instructional personnel actions.

Dr. Folmer Clinton, Vice President for External & University Relations, reported on the following: Luhrs Circle of Friends will be held tonight; Art & Science has completed additional work of the inquiry pool and will present findings on April 28 and again in June; PaSSHE Advocacy Day is April 18; an alumni event will be held at the Capitol on May 8 for all SHIP alumni in state legislation; Minds@Work event is tied with the Kirkland/Spizzuco lecture in which Dr. Eric Smith, Director of NASA will speak; and Lauren Wilkes Hill will begin working in the Alumni Office.

Dr. Lyman reported on the following: PaSSHE Business Plan competition will be held on April 5 to select a winner, of which a Ship student is a finalist; Student Awards will be held April 6 and retiring faculty will be recognized at an event on May 7; and Commencement will be held May 12 & 13.

COMMENTS FROM STUDENT GOVERNMENT:

Ms. Moyer announced the transition of officers will commence on April 12.

COMMENTS FROM APSCUF:

Dr. Finucane reported that the faculty are keeping a close eye on the Presidential Search; we continue to do well with new academic programs; and Trustees are encouraged to attend Minds@Work on April 25 – an outstanding event.

COMMENTS FROM THE ALUMNI ASSOCIATION:

Mr. Harbach stated that the board is enthusiastic about their involvement in writing letters to help potential students in their decisions making and attending fairs; career assistance

from the Alumni Office with resume writing and job search and now with career mentoring; pilot program for job shadowing over spring break for the first time; Etiquette dinners are being held to help with professional development; SUAA meets April 8 and Dr. Lyman & Mr. Schaul will be attending and a president-elect will be selected as well as other members of the board; and Alumni Weekend will be held June 1-3 with proceeds from the golf outing going to the Legacy Scholarship. Mr. Harbach also applauded Mr. Grell, Chair of the Presidential Search Committee.

COMMITTEE REPORTS:

Academic & Student Affairs: Mr. Coy reported that a meeting was held on February 17.

Facilities & Special Projects: Mr. Herritt reported that the committee met on February 23 and the next meeting is scheduled for April 18. The annual Inspection of Facilities will be conducted on May 2.

PRESIDENTIAL SEARCH:

Mr. Grell reported that the search process has been underway the past six weeks and that the Committee was in the selection phase. He indicated that there were 104 candidates with 2 withdraws in the early stages. Of the candidate pool, there are 19 sitting or former Presidents, 33 Vice Presidents/Provosts, and 21 Deans.

NOMINATING COMMITTEE:

Mr. Schaul announced those Trustees who would participate as the Nominating Committee this year. They are: Ms. Gentzler, Chair; Mr. Herritt, and Ms. Madara.

RECOGNITIONS:

Upon a motion of Mr. Herritt, seconded by Mr. Grell, a Resolution recognizing the contributions of Ms. Traci Moyer as Student Government President was approved, as shown in MINUTES ATTACHMENT 8.

Upon a motion of Mr. Herritt, seconded by Ms. Gentzler, a Resolution recognizing Ms. Stephanie Madara and her role as Student Trustee for the past three years was approved, as shown in MINUTES ATTACHMENT 9.

NEXT MEETING DATE:

The next meeting will be Friday, June 9, 2017 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Ms. Gentzler, seconded by Mr. Grell, the meeting was adjourned at 11:55 a.m.

S. Eugene Herritt, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, March 31, 2017 are correct.

B. Michael Schaul, Chair