

## MINUTES

COUNCIL OF TRUSTEES  
Shippensburg University  
September 8, 2017

The Council of Trustees of Shippensburg University met on Friday, September 8, 2017 at 11:00 a.m., in the Old Main Chapel on the Shippensburg University campus.

### ATTENDANCE:

The President of the University, Laurie A. Carter, and following members of the Council were in attendance:

Charles Black	Andrew Paris
Jeffrey Coy	Evan Redding
Debra Gentzler	L. Michael Ross
William Gindlesperger	B. Michael Schaul
Glen Grell	Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Executive Vice President  
Dr. Rick Ruth, Vice President for Enrollment Management, Technology, and Library Services  
Dr. Roger Serr, Vice President for Student Affairs  
Ms. Mindy Fawks, Associate Vice President for Administration & Finance/CFO  
Dr. David Topper, Associate Vice President for Administration & Finance/CHRO  
Dr. Kim Garris, Associate Vice President for External Relations  
Ms. Robin Maun, Executive Assistant to the President and Secretary to Council  
Mr. Aaron Dobbs, Vice -President, APSCUF  
Mr. Rob Tritt, President, AFSCME  
Mr. Doug Harbach, SU Alumni Association  
Mr. John Clinton, President & CEO, SU Foundation  
Dr. Amy Diehl, Associate Vice President, Technology & Library Services  
Mr. Mark Bodenhorn, Communications & Marketing  
Ms. Megan Silverstrim, Communications & Marketing

### CALL TO ORDER:

Jeff Coy, Chair, called the meeting to order.

### PUBLIC COMMENTS:

Chair Coy provided an opportunity for public comment. There were none.

## **APPROVAL OF MINUTES:**

Upon motion of Mr. Paris, seconded by Mr. Shoemaker, the minutes of the meeting held on June 9, 2017 were approved.

## **REPORT OF THE PRESIDENT:**

President Carter asked for reports from each division.

Dr. Lyman, Provost and Executive Vice President, called attention to the following information from Academic Affairs:

### Retirements

Cyr, Nellie	Associate Dean	August 2017
Sadowski, Susan	Associate Professor, Accounting/MIS	August 2017
Stokely, Sarah	Dean, Elnetta G. Jones School of Academic Programs & Services	December 2017
Zaccagnini, Cheryl	Associate Professor, Educational Leadership & Special Education	June 2017

### Faculty Promotions effective September 2016

Adams, Lea	Psychology	Full
Briggs, Thomas	Computer Science	Full
Dao, Viet	Accounting & MIS	Full
Feeney, Alison	Geography/Earth Science	Full
Fisher, Miranda	Sports Medicine	Assistant
Gibbon, Thomas	Educational Leadership & Special Education	Associate
Gochenaur, Debbie	Mathematics	Associate
Hamblin, James	Mathematics	Full
Hargrove M. Blake	Management, Marketing, Entrepreneurship	Full
Hunt, Irma	Management, Marketing, Entrepreneurship	Associate
Kegerreis, Jeb	Chemistry	Associate
Keyes, Christopher	Teacher Education	Associate
Koller, Cynthia	Criminal Justice	Associate
Lee, Jeonghwa	Computer Science	Full
McCann, Robin	Chemistry	Full
Michaels, Jeffrey	Athletics	Full
Morana, Ana	Modern Languages	Full
Ricketts, Melissa	Criminal Justice	Full
Shane, Joseph	Chemistry	Full
Shirk, Kathryn	Physics	Associate
Whiteley, William	Art & Design	Associate

Upon a motion of Ms. Gentzler, seconded by Mr. Gindlesperger, the Council approved the request for Head Start to apply for one-time funding to purchase 2 buses and 44 safety harnesses, as shown in MINUTES ATTACHMENT 1.

Dr. Lyman also reported on recent faculty accomplishments.

Dr. Rick Ruth, Vice President for Enrollment Management, Technology and Library Services, called attention to the following:

### Retirement

Mathes, Dennis H.	Associate Vice President for Technology & Library Services and Dean of Library	October 2017
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Dr. Roger Serr, Vice President for Student Affairs, announced the following: ShipServes in the community will be tomorrow; Parents & Family Day is September 23; and Homecoming is October 21. Dr. Serr also introduced Madison Scarr, the new president of Student Senate.

Ms. Fawks, Associate Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Grell, seconded by Mr. Ross, the Council approved Purchases and Contracts, as made under the provisions of Act 188 and shown as MINUTES ATTACHMENT 2 & 3 respectively.

Upon a motion of Mr. Shoemaker, seconded by Mr. Schaul, the Council approved the FY2017-2018 Fee & Refund Schedule, as shown in MINUTES ATTACHMENT 4.

Upon a motion of Mr. Shoemaker, seconded by Mr. Ross, the Council approved the budget information for fiscal years 2017-2018 and 2018-2019, as shown in MINUTES ATTACHMENT 5.

Attention was called to recent non-instructional personnel actions.

President Carter thanked Dr. Lyman for serving as Interim President and doing a wonderful job at keeping the University moving forward. Chair Coy agreed on behalf of the Council. Dr. Lyman thanked everyone for the working collaborations.

President Carter thanked everyone for a successful opening of the semester, which was well planned and executed. She stated that enrollment is at 6700 as of day one and melt is expected. We will carefully watch and work with Admissions and others to stabilize recruitment and retention.

President Carter announced the appointment of Dr. Kim Garris as Associate Vice President of External Relations. Dr. Garris stated she was excited and thrilled to be appointed. Dr. Garris has been a part of, and dedicated to, this community the last 13 years. She wants to be a part of the solution. First up will be recruitment and the need for external relations within the community. We need to tell our story.

### **COMMENTS FROM STUDENT SENATE:**

Ms. Scarr reported that the first Senate meeting was held yesterday and a Senate retreat will take place next weekend. She also stated that freshman elections will happen next week and Senate is looking to work collaboratively with student groups to plan their events.

**COMMENTS FROM APSCUF:**

Mr. Dobbs expressed appreciation for Dr. Lyman as Interim President and APSCUF looks forward to working with President Carter.

**COMMENTS FROM THE ALUMNI ASSOCIATION:**

Mr. Harbach thanked those who served on the Presidential Search Committee for Laurie Carter.

The Alumni Office and the Association is engaging alumni back to the University. Job shadowing will again take place on October 16 & 17 – 36 opportunities from alum in PA, MD, NJ, and NYC. He also reported on the following events: Young Alumni Night at Federal TapHouse on September 14; Yappy Hour & Fundraiser at GearHouse Brewing on September 21, bring your dog; Ship Connects in DC on October 4; Homecoming on October 21; and Holiday Pops at the Kennedy Center on December 8. Alumni are also participating in service projects and will participate in ShipServes tomorrow and at Kings Gap.

**ORDER OF SUCCESSION:**

Upon a motion of Mr. Black, seconded by Mr. Redding, the Order of Succession Plan, as required by Board of Governors Policy 1983-14-A: Appointing Interim and Acting Chief Executive Officers, was approved as shown in MINUTES ATTACHMENT 6.

**CLOSING REMARKS:**

President Carter noted that we were privileged to welcome 18 tenure-track faculty this year. It is a sign of commitment the University has for the students so they can achieve their goals. A lot of work is ahead of us and from this day forward, our students will come first and will be the at the core of the decisions we make. She is excited to be at Ship and for what is to come.

**NEXT MEETING DATE:**

The next meeting will be Friday, November 17, 2017 on the Shippensburg University campus.

**ADJOURNMENT:**

Upon motion of Mr. Grell, seconded by Mr. Black, the meeting adjourned at 11:35 a.m.

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L. Michael Ross, Secretary

**CERTIFICATION:**

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, September 8, 2017 are correct.

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Jeffrey Coy, Chair