



Welcome prospective Student Trustee,

It has been both a pleasure and honor to serve as Shippensburg University's 2020-2022 Student Trustee. As my time on the Council comes to an end, I would like to describe for you the benefits, duties, and time commitment this position provides and requires. The Student Trustee is an incredibly unique student leadership opportunity, matched by none on campus. Pay close attention to the brief description that follows, it is only a fractional piece of what it means to be a Student Trustee.

Appointed to Council during the brunt of the COVID-19 Pandemic, my term was untraditional and forced to adapt and change in ways never done before. Virtual meetings and canceled events made it difficult to properly and successfully carry out the role. In 2021, the university bounced back to a more engaged and present campus community. This revived the many resources a Student Trustee can use to be successful in their work. 2022-2024, will provide the purest form of a Student Trustee experience not seen since 2019.

The obstacles presented to the role these past two years, engaged me in conversations and meetings that were not before necessary on this level. I was able to work with the university during a time of crisis management and planning on unprecedented levels, created to navigate and continue ensuring the delivery of quality education and resources, during such a grueling time. No longer was I seeing the university through the eyes of a student, I was seeing it through the eyes of a trustee, and these are two very different points of views. I observed the operations of a university and a detailed understanding of each mechanism that works to make it successful. I engaged in meetings, workshops and had a voice in discussions such as dealing with the reality of declining student enrollment, financial and budget changes, and the creation and implementation of new academic programs and resources. Becoming an active member of the Council of Trustees, I was given the opportunity to work as a vessel for students' interests being delivered to major discussions pertaining to the University.

The Council is made up of incredibly knowledgeable and experienced individuals, well established in their career fields and utilizing their career skills to improve the student experience. However, the Student Trustee operates differently than the other 10 members. Bringing an incredibly unique voice to the table, the student trustee reports on what they are actively seeing, hearing and participating in on campus as an undergraduate student. The Student Trustee serves as the eyes of the Council and their involvement on the Council is one that is paramount to the success of delivering and preserving Shippensburg University's mission. Leadership as it pertains to the Student Trustee, would be best defined as reporting truthfully and faithfully, the interests, goals, wishes, and concerns of each student on campus, which can easily be discovered in, being a student themselves.

It is important that you understand this position is not just an honor and opportunity, but a responsibility. You will be expected to be an active student on and off campus, participate in events and student groups you have nothing in common with, have an in-depth understanding of all parts of student life, and forge and hold positive relationships with all the student constituencies. Your role as a Trustee is to be present in Council workshops, meetings and discussions, but your role as a Student Trustee is to be permanently engaged with Student Government meetings and affairs, university ceremonies, and other events as requested. While this may seem a daunting task, do not become easily overwhelmed. As you are welcomed by the Council and university administrators, you will be presented with information and an understanding of the university not available to many others. You will be asked to cultivate an opinion, while representing the student body, and find that it is highly valued and respected. Possessing a true desire and eagerness to be part of a variety of discussions pertaining to the success and preservation of the university, while you implement the student voice, will make this position incredibly satisfying.

The time commitment for this position will vary and operate fluidly. You will have an obligation to attend one Council workshop and publicly meet once a month during each academic semester. These workshops and meetings are all-day affairs and deal with current university events, administrator reports, and projects in progress. You will be asked to be present and speak in front of hundreds of new and graduating students at ceremonies and attend occasional Trustee and University administration events. As a Student Trustee, you are considered an ex-officio member of the Student Government, which, on average, meets once a week. You will have a place at new student orientation events, tour days, dinners, and a variety of other campus functions and ceremonies. I attended as many of these events as possible, as they make serving the position and the student body genuine and easier. You will also find this is where you make some of your fondest memories in the position.

I am excited for you to apply to this prestigious position. I wish you the best and encourage you to contact me with any questions about the role or application process.

Sincerely,

Seth Edwards



**Student Member of the Council of Trustees
APPLICATION FORM
Shippensburg University**

Selection Criteria:

- Applicants must be in good academic standing as of the 2021 fall semester.
- Applicants must currently be in their third or fourth semester (first or second semester sophomores) at Shippensburg University and have a minimum of 45 credits at the beginning of the fall 2021 semester.
- Applicant must be currently enrolled for at least 12 credits hours and will continue to be enrolled each semester for at least 12 credit hours.

Selection Process:

- Complete the "Application Form for Student Member of the Council of Trustees."
- Submit completed PDF forms electronically to Mr. Seth Edwards at studenttrustee@ship.edu by 5:00 p.m. on March 7th, 2022. In the subject line please enter: Student Trustee Search

Required Attachments:

1. Resume
 2. Unofficial Transcript
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Name: _____

Local/Campus Address: _____

Home/Permanent Address: _____

Ship Email Address: _____

Telephone Number: _____

Name of High School: _____

Address of High School (City, State): _____

Date of High School Graduation: _____

College Major: _____

College Minor: _____

Total Number of Earned Credit Hours (include current semester in total): _____

Current GPA: _____

Expected Graduation Date: _____

***Please submit the name, title, phone number and email address of 2 references.
At least one must be from a Shippensburg University faculty or staff member.***

	Reference 1	Reference 2
Name:	_____	_____
Title:	_____	_____
Telephone Number:	_____	_____
Email Address:	_____	_____

List any University activities you are or were involved with (include any offices held), awards, scholarships.

Please answer the following questions in narrative rather than single sentence form:

What are your strengths?

What are your weaknesses?

What do you perceive as your single greatest accomplishment during your collegiate years? Why?

What's your reason for seeking position of Student Trustee?

What do you view as the role of a Trustee?

What three issues will confront the University during the next two years? (Define each and explain their importance.)

What would you like to accomplish during your time as a Student Trustee?

Applications are due electronically on or **before 5 p.m. on March 7th** to Mr. Seth Edwards, Incumbent Student Trustee. Please enter "Student Trustee Search" in the subject line. Any questions may be directed to Trustee Edwards at 484-934-8105 or studenttrustee@ship.edu.

Signature

Date

ADDITIONAL INFORMATION

Act 188, 1982, enabling legislation for establishment of State System of Higher Education

Section 20-2008-a. Councils of Trustees

- a. The Council of each of the institutions shall consist of eleven (11) members who, except for student members, shall be nominated and appointed by the Governor with the advice and consent of the Senate. At least two (2) members of the eleven (11) trustees shall be alumni of the institution.
- b. Ten (10) members of each council shall serve terms of six (6) years respectively, and until their respective successors are duly appointed and qualified. One (1) member of each council shall be a full-time undergraduate student in good academic standing, other than freshman, enrolled for at least twelve (12) semester hours at the institution of which he/she is a trustee. The student member shall serve a term of four (4) years or for so long as he/she is a full time undergraduate students in attendance at the institution of which he/she is a trustee, whichever period is shorter, and is in good academic standing. Vacancies occurring before the expiration of the term of any member shall be filled in like manner for the unexpired term. Student members of the council of trustees shall be appointed by the Governor and shall not be subject to Senate confirmation.
- c. The members of each board of trustees of a former state college or university serving in such capacity on the effective date of this act shall continue to serve for the balance of their respective terms.
- d. Six (6) members of a council shall constitute a quorum. Each council shall select from its members a chairperson and a secretary to serve at the pleasure of the council. Each council shall meet at least quarterly, and additionally at the call of the president, or its chairperson, or upon request of three (3) members.

Section 20-2009-A. Powers and Duties of Councils of Trustees

In accordance with the rules and regulations adopted by the Board, the council of each institution shall have the power and its duty shall be:

1. To make recommendations to the chancellor for the appointment, detention or dismissal of the president following consultation with students, faculty, and alumni.
2. To assist the president in developing proper relations and understanding between the institution and its programs and the public, in order to serve the interests and needs of both.
3. To review and approve the recommendations of the president as to standards for the admission, discipline and expulsion of students.
4. To review and approve the recommendations of the president pertaining to policies and procedures governing the use of institutional facilities and property.
5. To approve schools and academic programs.
6. To review and approve the recommendations of the president pertaining to annual operating and capital budget requirements for forwarding to the Board.
7. To review and approve charges for room and board and other fees except student activity fees.
8. To conduct an annual physical inspection of facilities and make recommendations regarding maintenance and construction to the Board.
9. To review and approve all contracts and purchases negotiated or awarded by the president with or without competitive bidding and all contracts for consultative services entered by the president.
10. To represent the institution at official functions of the Commonwealth.
11. To take such other action as may be necessary to effectuate the powers and duties herein delegated.
12. In accordance with the evaluation procedures established by the Board, each council shall conduct an evaluation of the president and forward the results of that evaluation with recommendation to the chancellor for submission to the Board.