

**Academic Affairs AMP Implementation Work Session
September 13, 2013**

Agenda/Outline

1. Brief review of Academic Affairs department/office strategic planning work done in fall 2012 and spring 2013. (15 minutes total)
 - a. Provide Chairs with a hard copy of the document they submitted in spring 2013
 - b. Sample presentation from one department (5 minutes)

2. Overview of work to be done in 2013-2014 (20 minutes total)
 - a. See timeline and deliverables sections below

3. Considerations in the further development of department/office goals for 2013-2014 and 2014-2015 (100 minutes total)
 - a. University Performance Indicators – Pilgrim (5 min)
 - b. University Strategic Planning Process – Lyman (5 min) + values document
 - c. Academic Master Plan – Sax (5 min) + AMP document
 - d. General Education Council – Godshalk/Drzyzga (5 min)
 - e. CUE Equity Score Card recommendations – Mike/Brasher (5 min) + CUE reports
 - f. Enrollment Management recommendations – Sommers (5 min) + Williams report
 - g. Middle States PRR – Tracy or Grove (5 min) + self-study recommendations document
 - h. Transfer Access & Success – Tracy (5 min) + recommendations document
 - i. Living/Learning Communities – Stokely & student affairs rep (5 min)
 - j. Council of Undergraduate Research recommendations (documents only)
 - k. Last Five Year Program Review reports and action items (documents)
 - l. College/School/Unit strategic goals/directions – small group discussion in which Deans discuss the strategic goals and directions for the next two years (30 minutes)

4. Review of fall/spring timeline and deliverables (10 minutes total)
 - a. See timeline and deliverables sections below

2013-2014 Timeline

September 13, 2013	Academic Affairs Strategic Work Session
Sept – Oct, 2013	Departments and offices ... <ul style="list-style-type: none"> • discuss, draft, and revise their goals, activities, and strategies for 2013-2014 and 2014-2015. • align these with college/school/unit goals and strategic directions, and AMP goals, objectives, and strategies. • fill in the strategic planning grid (see next section).

	Department/office chair submits planning grid to their Dean.
Nov – Dec, 2013	Dean provides feedback about strategic planning grids to departments/offices
Jan – Feb, 2014	Departments and offices revise goals, activities, strategies, and strategic planning grids, as needed, based on feedback from their Dean
March 14, 2014 (prior to spring break)	Department/office chair submits final strategic planning grids to their Dean and to Tracy Schoolcraft
After Spring Break – May, 2014	<p>Department/office goals and planning grid used for:</p> <ul style="list-style-type: none"> • Developing department/office/college/school budget requests • Inclusion in Middle States PRR (due to MSCHE June 1, 2014) • Review and tracking by the AMP Steering Committee • Five year program review processes • Program and college accreditation activities