Shippensburg University Undergraduate Grade Appeal Form

Grade Appeal form is not Valid Unless Completed in Full and Filed in a Timely Fashion

I. Student Information: Student Name:			
College of Student's Major:			
Class Standing (Check One) Freshman	Sophomore	Junior	Senior
Last Day to File a Grade Appeal:Toda	y's Date:		
Postal Address(es) to which all university communi	ication concerning t	his appeal will l	oe directed:
E-mail Address(es):			
Phone #(s):			
II. Course for Which Appeal in Being Filed: I Hereby Register a Formal Grade Appeal Against in Course Name:, during theSemester 20		(name of , Section:	the instructor)
III. Basis for the Appeal (Check Appropriate Li The Course Instructor Miscalculated the Final Cou	ırse Grade.		
 The Course Instructor Committed an Oversight in Course Instructor acted in an "Arbitrary and/or the Final Course grade to the Student. 	-		rades, including
The Course Instructor in Assigning grades discriming religion, creed, lifestyle, sexual orientation, ancest disability or Veteran's status.	_		
IV. Desired Resolution Grade Given by the Instructor Grad	e Expected by Stude	ent	
Student Signature:		de appeal and t	he justification
Received By (Departmental Representative)	Name of Departm	ent	
Date Cc: Dean's Office	Time		

Shippensburg University

Disposition of Undergraduate Grade Appeal

I. Student Information:				
Student Name:	Student ID No: _	Student ID No:		
College of Student's Major:	Major:			
Class Standing (Check One) Freshman	Sophomore	Junior Senior		
Postal Address(es) to which all university	communication concerning	this appeal will be directed:		
E-mail Address(es):				
Phone #(s):				
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II. Course for Which Appeal Was Fi	iled:			
Course Name:	, Course Number	, Section:, taken		
during theSemester 20 Cours	e Instructor			
III. Basis for the Appeal (Check Appre	opriate Line(s)):			
The Course Instructor Miscalculated the	Final Course Grade.			
		1.0		
The Course Instructor Committed an Ove	ersight in Calculating the Fina	d Course Grade.		
The Course Instructor acted in an "Arbitithe Final Course grade to the Student.	rary and/or Capricious" Mann	er in Assigning Grades, including		
The Course Instructor in Assigning grade religion, creed, lifestyle, sexual orientation disability or Veteran's status.	<u> </u>	·		
IV. Resolution of Appeal				
Grade Given by the Instructor	Grade Expected by Stu	dent		
Appeal Granted	Appeal Denied	_		
Academic Appeals Committee Faculty Co	-Chairperson	Date		
Academic Appeals Committee Student Co	o-Chairperson			