

Shippensburg University

Request for Exemption from UNIV 101: Shippensburg University First Year Seminar Requirement

Students requesting an exemption from the General Education Program requirement to complete UNIV 101:Shippensburg University First Year Seminar as part of their degree requirements should complete this form. Provide any documentation relevant to your situation. Attach additional pages if necessary. Upon completion, students should return the request for exemption form and essay to the First Year Experience office at fye@ship.edu or Mowery 207.

Student Information

Name:	SU ID:
Major:	Minor:
Advisor:	Expected Graduation Date:
Local Phone:	SU email:

Automatic Exemption

Do you meet any of the following criteria that automatically exempt you from taking UNIV 101:

☐	Transferred a minimum of 30 college credits from one or more accredited institutions that will be applied towards your program of study at Shippensburg University.
☐	Completed a Bachelor's degree or an Associates Degree at an accredited institution.
☐	Completed a first year seminar at another accredited institution that is determined to have comparable learning objectives to UNIV 101: Shippensburg University First Year Seminar.

Appeal to waive requirement for UNIV 101: Shippensburg University First Year Seminar:

Students applying to have the UNIV 101 requirement waived must have completed a minimum of 15 credits.

☐	I have completed and am transferring a minimum of fifteen college credits from one or more accredited institutions that will be applied toward my program of study at Shippensburg University (Credits taken as part of the ShipStart program do not count).
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REQUIRED EXPLANATION OF REQUEST: Students who wish to have the requirement for UNIV 101 waived need to write and attach an essay in which they demonstrate that they have fulfilled the Course Learning Objectives listed below through prior experience in higher education, life experience, coursework, trainings, or other means. In your essay (500 words or less) please share the ways in which you have fulfilled the learning objectives. Please be specific, and feel free to provide any forms of documentation or evidence that you feel will help us to evaluate your appeal application.

UNIVERSITY 101 COURSE LEARNING OBJECTIVES:

- **Cultivate Academic and Scholarly Success:** The student engages in academic exploration and adapts and applies the metacognitive and academic skills to be a successful student-scholar.
- **Engagement with the University Community:** The student engage in opportunities for learning beyond the classroom.
- **Foster Personal Development and Wellness:** The student develops strategies and goals to support their personal wellness and academic and professional success.
- **Promote Understanding of Diversity and Social Responsibility:** The student engages with core concepts of diversity and universality, and demonstrates principles of responsible citizenship within and beyond the campus community.

Signature of FYE Faculty Coordinator/Date

☐ Approved

☐ Not Approved

Comments:

AFTER the required signatures have been obtained, the original form and attachments must be sent to the appropriate DEANs OFFICE who will notify the student of the result and distribute copies to DEPT CHAIR/ADVISOR and forward original document to Admissions office.

Date Admissions Office Recorded: _____