

## SHIPPENSBURG UNIVERSITY

### **PRESIDENT'S CABINET**

Monday, November 16, 2009

9:00 a.m., Century Cafe

Presiding: Dr. Ruud

Members Present: Mr. Clinton, Mr. Ebersole, Dr. Finucane, Dr. Folmer Clinton, Dr. Gigliotti, Mr. Gray, Ms. Grissom, Dr. Grove, Dr. Harpster, Dr. Johnson, Dr. Lyman, Dr. Mathes, Dr. Mike, Mr. Pilgrim, Dr. Pomeroy, Dr. Ruth, Dr. Sax, Dr. Schoolcraft, Dr. Schultz, Dr. Serr, Dr. Speakman, Dr. Terrell, Dr. Topper, Mr. Tritt, and Dr. Wehrung and Dr. Winter

Others Present: Mr. Lensie for Mr. Bryson, Ms. Thompson for Ms. Fawks, Mr. Verge for Mr. Michaels, and Mr. Justin Sentz

### **APPROVAL OF MINUTES:**

Upon a motion of Ms. Grissom, seconded by Dr. Harpster, the minutes of the October 19, 2009 meeting were approved.

### **FROM THE VICE PRESIDENT OF ADMINISTRATION & FINANCE:**

Dr. Terrell reviewed a budget slide presentation that was provided by the Board of Governors. Dr. Ruud encouraged Cabinet members to share this information within their respective areas.

Severe Winter Weather Policy: Dr. Terrell reviewed the draft Severe Winter Weather Policy and discussion followed. A few minor changes were suggested. Upon a motion of Dr. Ruth, seconded by Dr. Lyman, the Policy was approved with corrections, as shown in MINUTES ATTACHMENT 1.

### **FROM THE VICE PRESIDENT FOR INFORMATION TECHNOLOGIES AND SERVICES:**

Web Site Privacy: Mr. Sentz discussed the Web Site Privacy Statement as shown in MINUTES ATTACHMENT 2. A link on the footer of each of our web pages will provide a link to the statement informing users and reassures them about the things we do to collect information.

Campus Information System: Sessions will be held to discuss the Business Process Model with Banner. How would we like to do things and how can we streamline our processes?

Library: Dr. Schultz reported on the outcome of the pilot program for Library hours. It appears there are a significant number of students using the Library between 12-1:00. Beginning with the Spring semester, the Library will remain open until 1:00 am. Usage in the morning hours is being reviewed as well.

**FROM THE PROVOST AND SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS:**

Social Equity: The Chancellor is forming a Social Equity committee with a variety of individuals from across PASSHEE. Janet McKeithan-Janifer will serve from SU. The Vice Chancellor of Social Equity at the System is still vacant.

Academic Programs & Services: ACT 101 funding has been reduced to \$3 million from the previous \$9 million. PASSHE is going to redirect funding from development initiatives to help. This will leave a shortfall of approximately \$10,000 for this year. 2010/11 is uncertain.

Academic Master Plan: Two meetings have been held of the Academic Master Plan committee. The committee was charged by Dr. Lyman and is currently getting oriented. Work will begin in the Spring and folks are welcome to send suggestions to [amp@ship.edu](mailto:amp@ship.edu).

Arts & Sciences: The CUR final report has very few issues. The College of Business Dean search continues. Approximately 10 telephone interviews will be conducted. Campus visits will hopefully be conducted before break. Applications will continue to be received and reviewed.

Enrollment Management: Dr. Speakman distributed and reviewed the most recent admissions activity report.

**FROM THE VICE PRESIDENT FOR STUDENT AFFAIRS:**

Dr. Serr reported on the following: a) the number of swine flu cases is decreasing; b) several students have been hospitalized due to alcohol overdoses; c) two students were tasered off campus; d) Trina Snyder is the Interim Director of Financial Aid and Kim McCurdy will be the Acting Associate Director; and e) the accomplishments of our athletic teams.

Student Association: Mr. Gray reported that clubs & organizations continue to be delinquent on completing their required forms, even after the third extension.

**PRESIDENT'S REPORT:**

Dr. Ruud reported on the recent Council of Presidents meeting. The following items were discussed: emergency preparedness; data security; broadband update; doctoral review taskforce; performance funding to be more outcome based than input model; workforce planning; paperless pay statements as of July 2010; direct lending; Social Equity Council; BOG presented new policy on capital funding for new construction; use of public funds will be finalized in December; and presidential evaluations.

Dr. Ruud will be at a conference in Texas beginning this weekend through Tuesday.

**FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:**

- Mr. Clinton thanked the campus campaign co-chairs: Linda Hoover, Brendan Finucane, Marian Schultz, Mindy Fawks, Kathy Coy, and Wayne Hershey
- 236 will be attending the upcoming Benefactors dinner
- Phone-a-thon to external groups is in its last week

- The Foundation acquired Sunbeam court through auction – settlement will be in 45 days pending clear title
- All furniture for the Library should arrive before Thanksgiving – the grand opening will be on December 3 from 5-7:00
- Unoccupied buildings will be 55 degrees during our holiday schedule in a continued effort to reduce energy costs
- Etiquette dinner and social will be this Wednesday
- Faculty are concerned about the 30-60 credit hours in the articulation agreement
- Seasonal flu shots will be this Wednesday – no makeup's
- Registration for the 4<sup>th</sup> year of winter on-line ends next week
- University/Community Advisory Board meets today
- Huber annex will come down this week and the CUB project remains on schedule
- Housing project is gaining momentum
- The Safety Committee will conduct a campus walk about
- After Christmas break, the tech help desk will expand to students, faculty and staff in one location – MCT 054

MEETING ADJOURNED at 11:12 am

MINUTES prepared by Robin Maun