SHIPPENSBURG UNIVERSITY

PRESIDENT’S CABINET
Monday, April 25, 2016
9:30 a.m., Century Cafe

Presiding: Dr. Harpster

Members Present: Dr. Diehl, Ms. Fawks, Dr. Finucane, Dr. Fisher, Dr. Gigliotti, Ms. Grissom, Mr. Howard, Dr. Johnson, Dr. Mathes, Ms. Maun, Dr. Mayer, Ms. McQueeney, Mr. Michaels, Dr. Mike, Ms. Moyer, Mr. Pilgrim, Dr. Ruth, Dr. Schoolcraft, Dr. Serr, Dr. Topper, and Mr. Wonders

Others Present: Mr. Bodenhorn for Dr. Clinton, Ms. Miracle for Mr. Clinton, Dr. Winter for Dr. Kooti, Ms. Yarwood for Dr. Stokely, and Brian Johnson

APPROVAL OF MINUTES:

Upon a motion of Dr. Ruth, seconded by Ms. Grissom, the minutes of March 28, 2016 were approved as shown in MINUTES ATTACHMENT 1.

INFORMATION & ACTION ITEMS

University Strategic Planning: Dr. Schoolcraft asked for feedback or comments on the Plan. Please forward to Brian Johnson. The Plan will align us with Middle States. Implementation will move us into TracDat. Divisions will also align and set goals. Plan is attached as MINUTES ATTACHMENT 1. Trustees will be asked to approve at the May meeting. Dr. Schoolcraft recognized the members of the Planning Committee.

Enrollment Management: Dr. Ruth advised that the Strategic Enrollment Committee, co-chaired by Dr. Niel Brasher, met last week in which they did a year in review. We are slightly behind in FTIC but will be watching May 1, which is the national confirm date. Transfer numbers are slightly up and we are watching graduate numbers. Jeremy Goshorn will be leaving SHIP for doctoral program in Pittsburgh.

2016-2017 Fee Increases: Ms. Fawks reviewed the fee increases; modest increases in a couple of areas. Upon a motion of Dr. Serr, second by Dr. Ruth, the fees were approved as shown in MINUTES ATTACHMENT 2.

Commencement: We currently have 800 undergrad & 170 grads registered for May. If you plan to participate, get your responses to Dr. Gigliotti.

SU Foundation: Campaign Celebration was held Saturday. The event went very well and was quite successful. Dr. Harpster thanked the Foundation and expressed how pleased he was with the Campaign overall, raising over $69 million.

Social Media Guidelines: Ms. Maun provided a copy of the Social Media Guidelines for review. Questions or comments should be directed to Dr. Folmer Clinton or Dr. Ruth. Approval will be requested at the next Cabinet meeting.
PRESIDENT’S REPORT:

Dr. Harpster discussed the recent campus threat and assured everyone that the SUPD and State Police are investigating and additional security is in place between now and Commencement. If anyone sees something strange, please do not hesitate to report it. It is the time of year for high stress levels. Please report students who appear stressed so we can do what we can to assist. Ms. Grissom stated that measures are in place and there is a plan. Dr. Lyman sent a note to faculty asking for their understanding of students who do not attend classes due to concern for their safety, by providing other class options.

On Thursday, we officially rolled out the tuition by credit hour, by emailing all students. A letter will be going to parents/guardians later this week. We have had very limited reaction thus far. There are a variety of tuition plans being implemented at our sister institutions. IUP will be going per-credit this fall and Millersville is in year three of the pilot.

We have provided an op-ed on the GBLUES situation. We have not done anything illegally and our goal remains to operate the school next year as normal. Dr. Harpster is very sorry that the parents and children are caught in the middle. A hearing is being planned for late May. A copy of the op-ed will be distributed to Cabinet.

Middle States review is quickly approaching so you may want to plan accordingly. Our 150th anniversary will be coming soon so we are beginning to think about the planning.

FOR GOOD OF THE ORDER/ANNOUNCEMENTS

• Enrollment management numbers will be distributed to Cabinet in the future
• Hobson Radius (CRM) solution. Completed data workbook. We have been told we will need to use the MUAA through June 2017
• Continuing to work with IUP on the strategic management system (data warehouse)
• Working on implementation on EAB – student success collaboration
• Getting geared up with the climate survey – currently lining up the vendor; Rankin & Assoc.
• Student success advising platform continues to be implemented and enhanced; students can make electronic appointments will offices such as Financial Aid and Counseling Center
• Early Alert process is being used and reaching out to students who need assistance with scheduling, holds, registered etc.
• Thanks to the faculty and alumni for “closing the deal” with several admitted students
• Student Awards ceremony this Saturday at 11:00; reception at 10:00
• Graduate commencement participations please respond to Brian Johnson is you haven’t already
• Forum’s last meeting will be this Thursday and elections for next year will be held
• Thanks to all who attended the Minds@Work conference last week
• Ship will be hosting the statewide WedNet conference this week with the DCED Secretary attending
• In process of enrolling 220 students into the ASP program
• GASB will be electing officers for 2016-17
• New APSCUF leadership: Dr. Kara Laskowski is President and Aaron Dobbs is Vice-President
• Funding for enhancing the Archives & Special Collections is available and work has started with a design firm to ensure the items can be preserved appropriately
• Leaning Management System RFP committee has completed their work and the Presidents will be notified of the results
• Luhrs Center had a very strong & busy April; next event is May 14
• July 23 is sale of shows for next year
• Open Enrollment for health plan for faculty, managers, coaches, nurses and open enrollment for supplemental life insurance for everyone
• Retirement Education week going on this week with various events and speakers
• Thank you to Dr. Finucane for sending reminder notices for background checks
• ROTC Dining Out on Friday evening was very nice
• Dean’s List reception for COB was held – Sean Glennon was guest speaker
• COB Sr. exit exams, Beta Gamma Sigma induction, and IMP dinner this week
• Student Athlete of the Year Award dinner tonight
• Congratulations to Neely Spence Gracey for finishing 9th in the Boston Marathon
• Dr. Elnetta Jones passed recently and the University & Foundation are planning a memorial for early fall
• Thank you to Dr. Finucane and the rest of the current APSCUF executive committee
• Thank you to all for the Minds@Work conference – suggestion for a luncheon for COT/SUF to encourage these folks to attend the conference and show their support

Thank you to everyone for a great year.

MEETING ADJOURNED AT 10:37

MINUTES prepared by Robin Maun