SHIPPENSBURG UNIVERSITY

PRESIDENT'S CABINET
Monday, March 25, 2013
9:00 a.m., Ceddia Union Building

Presiding: Dr. Ruud

Members Present: Mr. Bryson, Mr. Clinton, Ms. Diehl, Dr. Ebersole, Ms. Fawks, Dr. Finucane, Dr. Folmer Clinton, Dr. Gigliotti, Ms. Grissom, Dr. Johnson, Dr. Kooti, Dr. Lovett, Dr. Lyman, Dr. Mathes, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Ruth, Dr. Sax, Dr. Serr, Dr. Terrell, Dr. Topper, Mr. Tritt, Mr. Washabaugh, and Dr. Wehrung

Others Present: Mr. Brian Johnson

APPROVAL OF MINUTES:

Upon a motion of Dr. Terrell, seconded by Dr. Folmer Clinton, the minutes of the February 25, 2013 meeting were approved.

PRESENTATION:

Ms. Grissom showed a short video on Run, Hide, Fight with regard to a violent intruder. This video will be available on our website and linked with various training opportunities. Additional training and courses can also be found on FEMA.gov.

INFORMATION AND ACTION ITEMS:

Enrollment Management: Mr. Washabaugh reported that offers are slightly down but confirmations are up. The Admissions Office is receiving approximately 100 applications per week. Mr. Washabaugh learned at a conference last week that all schools are experiencing a decrease in either applications or confirmations.

AMP: Dr. Sax reported that formal approvals have been received, with just a few tweaks. The AMP will now go before the Academic Affairs Council and APSCUF Executive Committee.

Middle States: Dr. Lyman reported that Dr. Schoolcraft, Dr. Grove and some of the working groups are active.

Voluntary Retirement Incentive Program: Dr. Topper announced that this Friday, March 29, is the last day for faculty to announce their intent to retire. Thus far we have received notification from 7 individuals. HR Office has until next Friday to get documents to those individuals for review. Dr. Topper also encouraged managers to complete their 2011-12 performance appraisals for a potential merit pool.

SU Foundation: Mr. Clinton reported that total giving is up 18% over last year and the comprehensive campaign is near $29M. Thanks to everyone for their support.
Food Service Contract: Dr. Serr reported that the evaluation process for a food service provider is complete and is now at legal for review. Chartwells was selected and the new contract, a 5 year + 1 + 1 will be effective June 1.

President’s Report:

Dr. Ruud reported that he has no information on the Chancellor search other than a search firm was selected. He has no information on an Interim President. Dr. Ruud reminded everyone to get their April events on the main calendar. If you notice there are a number of other events, you should determine if any of those events will have an impact on your target audience.

FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:

- SUF Scholarship dinner is tomorrow night with approximately 430 attendees – this is an indication that we are offering more scholarships
- AFSCME will be sponsoring a food drive for Kings Kettle during the month of April. Collection boxes will be placed at various locations around campus
- An event/reception is being planned to honor Richard Forsythe and his collection of Dean Koontz publications. This event will be April 29.
- Multi-university app will just be for undergraduate applications. SU will not be engaging in fuller integration for products at an additional cost, we will import. We will also self-support our application
- We piloted Banner for mid-term grades and found some minor problems which have been addressed
- The alumni database is being converted to Banner, which will be a six month process
- SU Enactus team (formerly known as SIFE) won the regional competition in Baltimore last week and will now move on to nationals in Missouri May 21-23
- SHRM won first place in the NE Regional Case competition earlier this month at the University of Delaware
- The final email asking students to participate in the NSSE survey will go out tomorrow. We are currently at 23% participation with our history normally at 30%. This survey will remain open until May but no further prompts will be provided by NSSE
- The Council of Trustees approved awarding an honorary degree to Todd Platts, our May undergraduate commencement speaker
- Ballroom dance classes begin tonight
- Circle of Friends gala will be April 10 just before the Texas Tenor show
- There have been several project updates and funding approvals – Mr. Bryson will update the list
- New energy manager is Don Blakelock
- Everyone is encouraged to complete the survey from Modern Think for the Great Colleges to Work For
- The Social Work department has been recognized as one of the top Master’s programs in the country
- Liz Fisher was recognized by the Chamber for her work creating a student serviced community center
- College of Education & Human Services is using TK20, a new assessment system that will provide better data
• Fifteen student athletes competed in the winter fest in Birmingham, Alabama. Our distance medley relay team won the national championship
• The Communication Journalism department’s possible accreditation passed through the committee meeting last week in Chicago with no “no” votes. It will now go to the full council meeting in May for final approval. There are only 100 programs nationwide that are accredited and we would be 1 of 3 in Pennsylvania
• The Board of Governors signed off on the new APSCUF contract last week
• Dr. Finucane encouraged folks to reach out to the local high schools and invite the science clubs to the U/G research event
• Senator Alloway will be on campus April 24 to have lunch with the APSCUF Executive Committee and to attend the U/G research event

UPCOMING EVENTS:

March 27 – Ethnic Studies speaker in OMC at 7:00
April 6 – Children’s Fair in Heiges Field House
April 10 – Board of Governors meeting
April 10 – Wellness Fair
April 13 – Open House
April 15 & 16 – Student Advocacy Days in Harrisburg
April 16 & 17 – PACT meeting
April 19 & 20 – Alumni Board retreat
April 22 – Research talk by Gary & Mary Jo Grove – The Skin Business: Investigative Dermatology in OMC
April 23 – Undergraduate Student Research Conference 3:30 – 8:30
May 4 – Student Awards at 2:00
May 30-June 2 – Alumni Days

MEETING ADJOURNED at 10:00 a.m.

MINUTES prepared by Robin Maun