**SHIPPENSBURG UNIVERSITY**

**PRESIDENT'S CABINET**
Wednesday, July 10, 2013
9:00 a.m., Century Cafe

Presiding: Dr. Harpster

Members Present: Mr. Bryson, Mr. Clinton, Dr. Diehl, Ms. Fawks, Dr. Folmer Clinton, Dr. Gigliotti, Ms. Grissom, Dr. Grove, Dr. Johnson, Dr. Lovett, Dr. Lyman, Dr. Mathes, Dr. Mayer, Mr. Michaels, Dr. Mike, Mr. Perry, Mr. Pilgrim, Dr. Ruth, Dr. Sax, Dr. Schoolcraft, Dr. Serr, Ms. Smith, Mr. Sommers, Dr. Stokely, Dr. Terrell, Dr. Topper, Mr. Washabaugh, Dr. Wehrung, and Mr. Wonders

Others Present: Ms. Lorie Davis for Dr. Ebersole, Ms. Sprenger and Dr. Winter

**PRESENTATION:**

Dr. Topper gave a presentation on People Admin; the new employment application software. Members of the implementation team were recognized: Nipa Browder, Dynel Miracle, Lisa Ronan, Robyn Lovett, and Ravi Anne.

**INFORMATION AND ACTION ITEMS:**

Academic Calendar: Ms. Sprenger and Dr. Winter reviewed the 2014-15 academic calendar, as shown in MINUTES ATTACHMENT 1. Ms. Sprenger indicated that there is some talk at PASSHE about spring break, so these dates are still fluid. In order to build a fall schedule it was necessary to move forward. Upon a motion of Dr. Ruth, seconded by Dr. Lyman, the schedule for Fall ONLY was approved. Spring will be revisited upon further information from PASSHE.

Dr. Winter discussed various term options for Summer 2015 and a lengthy discussion followed, see MINUTES ATTACHMENT 2. This item will be brought back to Cabinet in the Fall. Any feedback prior to then should be given to Dr. Winter or Ms. Sprenger for consideration.

AMP: Dr. Sax provided a final copy of the Academic Master Plan. Upon a motion from Dr. Johnson, seconded by Dr. Grove, the AMP was approved as shown in MINUTES ATTACHMENT 3.

Enrollment Management: Mr. Washabaugh reported on the latest numbers for undergraduate and graduate admissions. Discussion followed.

Budget: Ms. Fawks reviewed the budget which reflected the 3% tuition increase passed by the Board of Governors yesterday.

Fee Proposals for 2013-14: Cabinet was asked to approved the fee proposals for 2013-14 by email. Responses were provided to Ms. Maun and the majority of Cabinet approved the fee proposal. Fees attached in MINUTES ATTACHMENT 4.

**President's Report:**

Dr. Harpster provided general comments and information from Council of Presidents and the Board of Governors meetings.

**FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:**

Dr. Ruth introduced DR. Amy Diehl
The University Strategic Planning Council will hold its second meeting on Monday
Capital Campaign funds are now at $29.8M
Performance reviews for all managers are due for the next round of merit increases

MEETING ADJOURNED at 11:18 a.m.

MINUTES prepared by Robin Maun