MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
May 16, 2014

The Council of Trustees of Shippensburg University met on Friday, May 16, 2014 at 3:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. Jody Harpster, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
William Gindlesperger
Charles Goodhart

Glen Grell
Eugene Herritt
Andrew Paris
B. Michael Schaul

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Rick Ruth, Vice President for Technology & Library Services
Dr. Roger Serr, Vice President for Student Affairs
Dr. Denny Terrell, Vice President for Administration & Finance
Mr. John Clinton, President & CEO, SU Foundation
Ms. Michelle Bradley, President, Student Senate
Dr. Deborah Jacobs, Past-President, APSCUF
Mr. Bryan Kyner, AFSCME
Dr. Pete Gigliotti, Executive Director, Communication & Marketing

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Ms. Gentzler, seconded by Mr. Goodhart, the minutes of the meeting held on March 28, 2014, were approved.

REPORT OF THE PRESIDENT:

President Harpster asked for reports from each division.
Dr. Barbara Lyman called attention to the following information from Academic Affairs:

**Retirements**

Minetola, Janice R.  Assistant Professor, Teacher Education  May 2014
Ritz, Dennis W.  Professor, Music & Theatre Arts  May 2014

**Resignations**

Biswa, Masudul  Assistant Professor  Communications/Journalism  May 2014
Kim, June Yung  Assistant Professor  Communications/Journalism  May 2014
Lewis, Calli G.  Assistant Professor  Educational Leadership & Special Education  August 2014

Dr. Lyman recognized the various accomplishments and highlights of faculty and departments.

Dr. Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Castelli, seconded by Mr. Goodhart, the Council approved Purchases, as shown in MINUTES ATTACHMENT 1 and Contracts, as shown in MINUTES ATTACHMENT 2 as made under the provisions of Act 188.

Upon a motion of Mr. Herritt, seconded by Mr. Dunn, the proposed fee increases for FY 2014-2015 were approved, as shown in MINUTES ATTACHMENT 3.

Upon a motion of Mr. Dunn, seconded by Ms. Gentzler, the recommendation for continuation of fee waivers for the 2014-2015 academic year were approved as shown in MINUTES ATTACHMENT 4.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell announced that the utilities project is running on time and expect all fencing to be removed by the time the students return.

Dr. Harpster remarked that the academic year went well in spite of the fiscal challenges we continue to face. Commencement was held this past weekend and was forced indoors due to inclement weather. There were 17 student commissioned prior to Commencement; the largest in school history. He announced that the University Strategic Plan is nearly completed and a draft is expected early fall and Alumni Weekend is May 29 – June 1.

Dr. Harpster stated that it continues to be an honor to serve this institution.

Chairman Schaul introduced Ms. Michelle Bradley, the new Student Senate President.
COMMENTS FROM APSCUF:

Dr. Jacobs reported on the following from the faculty: very pleased to see enrollment numbers for next fall are up – this speaks to the efforts that have been taken; continue to be one of the universities not to have issued retrenchment letters; continue to be concerned about the budget and the faculty are happy to help - faculty met with Mr. Grell a few weeks ago and appreciate his insight and information; and a request for as many promotions as possible.

COMMENTS FROM AFSCME:

Mr. Kyner reported that the campus food drive just completed. All donations of food and money will be given to King’s Kettle.

COMMITTEE REPORTS:

Government, Community & Alumni Relations: Ms. Gentzler reported that meetings will be held in Harrisburg over the next several weeks.

Facilities & Special Projects: Mr. Herritt made a motion for the Council to approve proceeding with final development of a Trustee Memorial by securing the site, selection of a design, associate fundraising and the ultimate construction of the permanent structure. The motion was seconded by Ms. Gentzler and approved by Council.

RECOGNITION:

Secretary Herritt read a Citation recognizing the service Mr. Luke Perry, Student Senate President. Chairman Schaul will present Mr. Perry with the Citation on behalf of the Council as he was unable to be present at today’s meeting.

NOMINATING COMMITTEE:

Upon a motion of Mr. Dunn, Chair of the Nominating Committee, and seconded by Mr. Grell, the Council officers will remain the same for the 2014-2015 year: Michael Schaul, Chair; Debra Gentzler, Vice-Chair; and Eugene Herritt, Secretary.

Mr. Schaul announced that there will be some restructuring of Council Committees to meet with changes coming from PASSHE. Mr. Schaul thanked everyone for their support and he will continue to work hard for the University.

NEXT MEETING DATE:

The next meeting will be Friday, September 5, 2014 on the Shippensburg University campus.
ADJOURNMENT:

Upon motion of Mr. Dunn, seconded by Mr. Castelli, the meeting was adjourned at 3:27 p.m.

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Debra Gentzler, Vice Chair

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, May 16, 2014 are correct.

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B. Michael Schaul, Chair