**MINUTES**

COUNCIL OF TRUSTEES
Shippensburg University
March 19, 2010

The Council of Trustees of Shippensburg University met on Friday, March 19, 2010 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

**ATTENDANCE:**

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Charles Goodhart
Christopher Gray
Glen Grell
Douglas Harbach
Elnetta Jones
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Roger Serr, Vice President for Student Affairs
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Denny Terrell, Vice President for Administration & Finance
Mr. John Clinton, President, Shippensburg University Foundation
Dr. Azim Danesh, APSCUF

**CALL TO ORDER:**

Michael Schaul, Chair, called the meeting to order.

**PUBLIC COMMENTS:**

Chair Schaul provided an opportunity for public comments; there were none.

**APPROVAL OF MINUTES:**

Upon motion of Dennis Castelli, seconded by Ken Shoemaker, the minutes of the meeting held on January 29, 2010, were approved.

**REPORT OF THE PRESIDENT:**

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty Resignations

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| Bricker, Todd E. | Associate Professor, Criminal Justice | August 2010 |
| McHenry, Bill J. | Assistant Professor, Counseling & Student College Personnel | August 2010 |
| Schoening, Joel D. | Assistant Professor, Sociology & Anthropology | August 2010 |

Faculty Tenure Effective January 2010

Hocking, Deborah E. Accounting/MIS

Faculty and Administrative Employments for Semester II 2009-2010

The information regarding faculty employed for Semester II, 2009-2010 is shown in MINUTES ATTACHMENT 1.

Dr. Lyman reviewed the Tuition Reimbursement Agreement for Head Start employees. Upon a motion of Elnetta Jones, seconded by Tom Dunn, the Agreement was approved as shown in MINUTES ATTACHMENT 2.

Dr. Lyman also reported that enrollment for the Spring 2010 was up 4.5% overall. This increase is due to more retention and transfer students. Freshman applications and deposits are up 2% for Fall 2010.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) Drs. Ruud & Harpster and Tim Ebersole traveled to Washington in early March to meet with various delegates; b) ticket sales revenue for performances at the Luhrs Center is ahead of last year; c) the Luhrs Circle of Friends Gala with George Benson will be held April 9; and d) ballroom dancing lessons will be offered again on Monday evenings for $35.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) tech fee proposals for new projects are due March 22 – recommendations will be given to the Provost and implementation for approved projects will be done this spring and summer; b) implementation of the new student information system, through Banner, continues – training began in February and the project is on time and within budget; c) we are now migrating the current LMS, (Blackboard) to new program, Desire to Learn; d) the first floor renovation of the Library has allowed us to identify and equip office space for faculty emeriti and gallery space for student and faculty art shows; and e) the Library hours will be expanded to 1:00 a.m. following a successful pilot of hours.

Dr. Roger Serr, Vice President for Student Affairs, reported on the following: a) the campus campaign to raise money for Doctors Without Borders had a goal of $10,000 for Have a Heart for Haiti – this goal was met, if not exceeded opening of the semester went smooth; b) updates on various outstanding athletic accomplishments and standings; and c) various campus events.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell reported that the mid-year budget is on track to be a balanced budget. In addition, she reported on the following facility projects: a) Huber continues and is targeted to be completed by December 2010; b) turf installation and logo on the multi-purpose field is finished; c) turf installation on the football field will be done this summer along with the pouring of a new track which is necessary; d) Heiges Field House deck and pool are being retiled due to leakage and the membrane of the roof will be replaced during June - August; e) bids for the Ceddia Union Building renovation have been received and reviewed; construction to be completed in December 2011; and f) proposals for the student housing project have been received and are under review.

Upon a motion of Doug Harbach, seconded by Glen Grell, the Council approved Purchases, as shown in MINUTES ATTACHMENT 3 and Contracts, as shown in MINUTES ATTACHMENT 4, as made under the provisions of Act 188.

Upon a motion of Debra Gentzler, seconded by Doug Harbach, the Capital Spending Request for 2011-2012 was approved as shown in MINUTES ATTACHMENT 5.

Upon a motion of Charles Goodhart, seconded by Kenneth Shoemaker, a Resolution and Loan Covenant agreement for the renovation of athletic fields was approved as shown in MINUTES ATTACHMENT 6 and 7 respectively.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud reported that a Broadband grant, KINBER that will provide services to PASSHE and the state, for the establishment and operation of high-speed network for research and education. As a node, we will have the opportunity to join Bedford, Fulton, Franklin, and Adams counties. Pappas Consulting will be conducting interviews on PASSHE campus' to gain information on workflow processes and efficiencies. Dr. Ruud reminded the Council about the PACT Retreat in East Stroudsburg April 21 & 22. Dr. Bogdan Fiedor, Rector of Wroclaw University of Economics in Poland will be visiting campus March 27-April 10.

**COMMENTS FROM STUDENT ASSOCIATION:**

Chris Gray reported that elections are complete and officers are as follows: Stephen Latanishen, President; Mike Rowe, Vice President; Kristin Bowman, Secretary and Joey Sauthoff, Treasurer. The transition will be April 15.

**COMMENTS FROM APSCUF:**

Dr. Azim Danesh reported that the Haiti Relief was a joint effort between faculty, staff and administration. Approximately $6,000 was raised for Doctors Without Borders.

**COMMENTS FROM ALUMNI ASSOCIATION:**

Ms. Wendy Rotz reported on a variety of social, professional and community service events: a) Drs. Harpster and Winter will be guest bartenders at an alumni event in Philadelphia in combination with Slippery Rock; b) senior send-off for new alum will be April 30; and c)

alumni weekend with golf outing will be June 4-6 along with ACT 101/Academic Success and a former sorority. The SUAA Board Retreat will be April 16 & 17. The theme is: Relationship and will begin with a reception from 4:30-6:00 on Friday. Election for President-elect, at-large and board members will take place. The transition will be during alumni weekend and become official in July. Kelly Altland is the current President-elect. The Board also plans to ratify changes to the by-laws and constitution. They will also conduct a strategic planning exercise. Dr. Harpster identified a facilitator to assist them in identify strategic directions and eventually goals that will be associate with them.

**SUB-COMMITTEE REPORTS:**

Academic & Student Affairs: Mr. Harbach reported the committee met March 3.

Facilities & Student Housing: Mr. Piper made a motion for an addendum to the current Housing Project Resolution. The motion, shown in MINUTES ATTACHMENT 8, was seconded by Glen Grell.

Government, Alumni & Community Relations: Ms. Gentzler reported that the committee has not met since the last Council meeting but is scheduled to meet May 21.

**COMMITTEE APPOINTMENTS:**

Chair Schaul made the following committee appointments:

Inspection of Facilities: Charles Goodhart, Chair; Bill Piper and Elnetta Jones
Nominating: Chris Gray, Chair; Kenneth Shoemaker and Thomas Dunn
Naming: Debra Gentzler, Chair; Doug Harbach and Bill Piper

**NEXT MEETING DATE:**

The next meeting will be Friday, May 19, 2010 on the Shippensburg University campus.

**ADJOURNMENT:**

Upon motion of Charles Goodhart, seconded by Chris Gray, the meeting was adjourned at 12:40 p.m.

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William Piper, Secretary

**CERTIFICATION:**

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, March 19, 2010, are correct.

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B. Michael Schaul, Chair