MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
September 3, 2010

The Council of Trustees of Shippensburg University met on Friday, September 3, 2010 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli	Elnetta Jones
Thomas Dunn	Trane' Overton
Charles Goodhart	William Piper
Glen Grell	B. Michael Schaul
Douglas Harbach	Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. Jody Harpster, Executive Vice President for External Affairs &University Relations
Dr. Roger Serr, Vice President for Student Affairs
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Brendan Finucane, Past-President, APSCUF
Mr. Stephen Latanishen, President, Student Association
Mr. Matt Varner, AFSCME

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comment. There were none.

APPROVAL OF MINUTES:

Upon motion of Kenneth Shoemaker, seconded by Glen Grell, the minutes of the meetings held on May 21, 2010, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following information:

Faculty and Academic Administrative Employments for the 2010-2011 Academic Year

This information is shown MINUTES ATTACHMENT 1.

Faculty Retirements

Arch John C.	Professor, Computer Science	August 2010
Hale, Donna C.	Professor, Criminal Justice	August 2010

Faculty Resignations

Wing, Catherine	Assistant Professor, English	August 2010

Head Start

Dr. Lyman reviewed revisions to the Head Start Personnel Policies and Self-Assessment Report. Upon a motion of Mr. Castelli, seconded by Dr. Jones, the documents were approved as shown in MINUTES ATTACHMENTS 2 & 3.

Dr. Lyman also reported that enrollment is expected to be up 2.5–3% for the Fall semester. Official enrollment numbers will be available September 15.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) Luhrs Center ticket sales are up 21% - Bill Engvall show is sold out and several others near; b) Mark Bodenhorn has been hired as the new Marketing Director for the Luhrs Center; c) the athletic website is being revamped and will include more information and video; d) SU will sponsor the high school quiz show Brain Busters which airs at 12:30 on Saturday's October – May; e) a committee is looking at social media tools; f) alumni Career Services is showing a 20% increase in users and 10% in employer interaction; 8 alumni conducted professional development workshops at employer sites; and g) Homecoming is October 22-24.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) implementation of new/renewal tech fee projects were made this summer; b) inventory of computers has begun to implement tech fee initiative for faculty to have updated machines; c) Banner go-live for Admissions is the last week of September with final units in the Fall 2011; and d) all department websites have moved onto the new web content management system.

Dr. Roger Serr, Vice President for Student Affairs, reported the following on the opening of the new semester: move-in day was outstanding, with no traffic delays; approximately 800 new students participated in the Breakfast Bingo; housing is at 2,639 which means 4 vacancies and no over assignments; 5239 meal plans were purchased; CUB renovation/addition is progressing with completion expected in 1 ½ years; Parents & Family Day is September 25 and Homecoming is October 23 vs. Cheyney. Dr. Serr also provided updates on various outstanding athletic accomplishments and standings.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Upon a motion of Mr. Grell, seconded by Mr. Goodhart, the Council approved the 2010 Fee & Refund Schedule as shown in MINUTES ATTACHMENT 4.

Upon a motion of Mr. Harbach, seconded by Mr. Grell, Purchases and Contracts, as made under the provisions of Act 188 were approved as shown in MINUTES ATTACHMENTS 5.

Budget information and projections for 2010-2011 and 2011-2012 was reviewed. Upon a motion of Mr. Dunn, seconded by Mr. Harbach, the budget was approved as shown in MINUTES ATTACHMENT 6.

Upon a motion of Mr. Castelli, seconded by Mr. Piper, a Resolution to purchase 4 acres of land owned by the Shippensburg University Foundation for the purpose to construct a central utilities plant was approved as shown in MINUTES ATTACHMENT 7.

Attention was called to recent non-instructional personnel actions.

Dr. Terrell introduced Ms. Cytha Grissom, Director of Public Safety, who gave a brief overview of the Department of Public Safety's Annual Report. Chief Grissom reported that there has been a large turnover within the Department. Two officers retired and one officer passed away. Chief Grissom credits her Department for effectively maintaining its responsibilities during this difficult time. New officers have been hired with two officers being promoted. In addition, Chief Grissom reported that 30 thefts were reported which is the lowest number since 1992. Traffic citations are down but the revenue is up $10,000. Officers participated in 1471.5 hours of training and four officers were trained in Rape Aggression and Defense. Active shooter training continues to be available. This year, for the first time, parking decals were purchased on-line. Trustee Grell recognized Chief Grissom for her dedication to training.

Dr. Terrell also reported on the following: a final audit was just completed which was clean with no exceptions; HFH pool has been retiled and the roof replacement will be done this month; Huber construction continues with anticipated occupancy planned for Spring; plans are progressing to demolish the bookstore building and the Faculty Office Building this spring in preparation of student housing construction; SU continues to lead PASSHE in Healthy U participation at 91%; and the recent Pappas Study recognized Shippensburg for their personnel development programs.

Dr. Ruud reported that *U.S. News & World Report* ranked SU 77thin the region and 21st in the North. SU was also listed in the *Chronicle of Higher Education* "Best Colleges to Work For 2010 and *GI Jobs Magazine*. Dr. Ruud also reported on the following: MSW with Millersville was reaccredited until 2018; AACSB to visit the College of Business this year; building projects on target; thanked the SU Foundation for their fundraising efforts; and draft document of the Academic Master Plan is due out this month.

Mr. Schaul introduced and welcomed Ms. Trane' Overton as the Council's new student member.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Stephen Latanishen, Student Association President, announced the dedication of the new SU Student Association Field at Seth Grove Stadium. A Senate retreat will be held this weekend. The Senate complement, including non-traditional, is filled except new freshman, who just completed their election. Bookstore sales are going very well.

COMMENTS FROM APSCUF:

Dr. Brendan Finucane reported that several new faculty joined the Ship family for 2010-2011 academic year. He conveyed Dr. Jacobs' comment that the faculty unity helps make our group strong & cohesive and she appreciates their commitment to excellence.

COMMENTS FROM AFSCME:

Mr. Varner reported that Cindy Stitt, a member of the Executive Board, is retiring next week. Mr. Rob Tritt has been elected to take her place. Contract negotiations have begun and the next meeting is scheduled for January.

SUB-COMMITTEE REPORTS:

Facilities: Mr. Piper reported that the student housing project was moving along and asked the faculty to work closely with the President and staff on the project.

NEXT MEETING DATE:

The next meeting will be Friday, November 19, 2010 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Mr. Castelli, seconded by Mr. Goodhart, the meeting was adjourned at 12:52 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, September 3, 2010, are correct.

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B. Michael Schaul, Chair