MINUTES

COUNCIL OF TRUSTEES
Shippensburg University
September 4, 2009

The Council of Trustees of Shippensburg University met on Friday, September 4, 2009 at 12:00 p.m., in the Old Main Chapel on the Shippensburg University campus.

ATTENDANCE:

The President of the University, Dr. William Ruud, and following members of the Council were in attendance:

Dennis Castelli
Thomas Dunn
Debra Gentzler
Charles C. Goodhart
Christopher Gray
Glen Grell
Douglas Harbach
Elnetta Jones
William Piper
B. Michael Schaul
Kenneth Shoemaker

Representatives from the University administration, faculty, students, and staff were:

Dr. Barbara Lyman, Provost & Sr. Vice President for Academic Affairs
Dr. G.F. "Jody" Harpster, Executive Vice President for External Affairs & University Relations
Dr. Roger Serr, Vice President for Student Affairs
Dr. Rick Ruth, Vice President for Information Technologies & Services
Dr. Denny Terrell, Vice President for Administration and Finance
Dr. Debra Cornelius, Past President, APSCUF
Ms. Shirley Smith, Executive Board, AFSCME
Ms. Cytha Grissom, Director of Public Safety
Dr. Dennis Mathes, Associate Vice President for Information Technologies & Services

CALL TO ORDER:

Michael Schaul, Chair, called the meeting to order.

PUBLIC COMMENTS:

Chair Schaul provided an opportunity for public comments; there were none.

APPROVAL OF MINUTES:

Upon motion of Doug Harbach, seconded by Dennis Castelli, the Minutes of the meeting held on May 15, 2009, were approved.

REPORT OF THE PRESIDENT:

President Ruud asked for reports from each division.

Dr. Barbara Lyman, Provost and Senior Vice President for Academic Affairs, called attention to the following faculty and administrative employments for the 2009-10 academic year (MINUTES ATTACHMENT 1) and the following information:

Faculty Retirements

Holoviak, Stephen J.	Dean, College of Business		August 2009
Lehman, Mary C.	Associate Director, Institute for Public Service	(revision)	March 2009

Dr. Lyman reported that we are expecting our final enrollment for the Fall 09 to be a total of 8100 - 6900 undergrad which is a 2.5% increase over last year and 1210 graduate enrollment. Final numbers will be available after the 15th day of class. The mean SAT score has increased to 1030.

On a motion of Doug Harbach, seconded by Kenneth Shoemaker, the Council approved the recommendation to hire Ms. Linda Butts as the Director of Head Start. In addition, on a motion of Dennis Castelli, seconded by Charles Goodhart, the Council approved a $90,000 grant application to purchase two new 20-24 passenger, fully-equipped mini school buses. Supporting documentation is provided in MINUTES ATTACHMENT 2 & 3.

Dr. Jody Harpster, Executive Vice President for External Affairs & University Relations, reported on the following items: a) a graduate student is on the new billboard due out in October; b) stronger web presence on Twitter and Facebook; c) SU was named a military friendly school by GI Jobs; d) alumni board met to discuss action plan & goals and strategic plan; e) shows at the Luhrs Performing Arts Center are selling out; and f) Homecoming is October 17.

Dr. Rick Ruth, Vice President for Information Technologies & Services, reported on the following items: a) tech fee projects for 2009-10 were implemented this summer; b) Lehman Library renovation is mostly completed; c) new web content management system is available; and d) a cost benefit analysis will be done regarding the pilot of extended hours for the library and a second pilot period will be conducted in the fall.

Dr. Roger Serr, Vice President for Student Affairs, reported on the following: a) move-in went well using the zip code system; b) housing occupancy is 2578 which is 97.5% occupancy; c) ribbon cuttings for Lehman Library and Reisner Dining Hall will be on Parents & Family Day, September 12; and d) bids for Ceddia Union Building expansion will be out in October. Dr. Serr announced that Mr. Jeff Michaels is serving as the Interim Athletic Director.

Dr. Denny Terrell, Vice President for Administration and Finance, presented items of interest and asked for appropriate action by the Council.

Dr. Terrell reported on the following: a) Huber Arts Center renovation should begin the end of September; b) Phase III of Healthy U has begun – SU leads PASSHE with 92% employee

participation; c) Mary Rose Wilson was recognized for her efforts and the Well Being program – which is being recognized by the state.

Upon a motion of Debra Gentzler, seconded by Charles Goodhart, the Council approved the 2009-10 Fee & Refund Scheduled, as shown in MINUTES ATTACHMENT 4. Upon a motion of Kenneth Shoemaker, seconded by Glen Grell, the Council approved Purchases, as shown in MINUTES ATTACHMENT 5 and Contracts, as shown in MINUTES ATTACHMENT 6 as made under the provisions of Act 188.

Budget information and projections for 2009-2010 and 2010-2011 was reviewed. Upon a motion of Dennis Castelli, seconded by Debra Gentzler, the budget was approved as shown in MINUTES ATTACHMENT 7.

Upon a motion of Charles Goodhart, seconded by Glen Grell, the Council approved a Resolution, as shown in MINUTES ATTACHMENT 8, authorizing a $4,000 contribution to each of the three local fire companies that contribute to the safety and welfare of the campus community.

Dr. Terrell introduced Ms. Cytha Grissom, Director of Public Safety, who gave a brief overview of the Department of Public Safety's Annual Report. Chief Grissom reported that more than 3600 calls were answered. The overall incidents of theft were down and several high priced credit card thefts had been solved. Traffic citations were down, with parking tickets slightly up. Parking fine fees will be increased this year. Officers participated in 1888 hours of training. SU is still the only PASSHE School and only university within the state to have a DARE Officer. Active shooter training was provided to faculty and staff.

Attention was called to recent non-instructional personnel actions.

Dr. Ruud reported that a productive joint meeting with the SU Foundation Board was held yesterday. Budget challenges are tremendous in the years to come. Members of the Council were reminded of the PACT meeting in October at Bloomsburg.

Upon a motion of Dennis Castelli, seconded by Charles Goodhart, the Council presented a citation, as shown in MINUTES ATTACHMENT 9, recognizing the University for achieving Middle States reaccreditation.

Upon a motion of Dennis Castelli, seconded by Kenneth Shoemaker, the Council presented a citation, as shown in MINUTES ATTACHMENT 10, recognizing the service of Lory B. Naugle to the Council of Trustees and Shippensburg University.

COMMENTS FROM STUDENT ASSOCIATION:

Mr. Gray reported that the first caucus meeting was held yesterday. Freshman elections will be held September 21-25. Elections for Homecoming will also be held this month. The Senate newsletter will now be available by email.

COMMENTS FROM APSCUF:

Dr. Debra Cornelius thanked Dr. Ruud and the administration for being vigilant to protect the core education mission and students. APSCUF recognizes and appreciates the

sacrifices that AFSCME has made. APSCUF also appreciates the efforts of Mary Rose Wilson and helpfulness of the Well Being programs.

COMMENTS FROM AFSCME:

The first meeting of AFSCME will be September 15.

NEXT MEETING DATE:

The next meeting will be Friday, November 20, 2009 on the Shippensburg University campus.

ADJOURNMENT:

Upon motion of Dennis Castelli, seconded by Doug Harbach, the meeting was adjourned at 12:40 p.m.

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William Piper, Secretary

CERTIFICATION:

I hereby certify that the above minutes of the meeting of the Council of Trustees of Shippensburg University held on Friday, September 4, 2009, are correct.

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B. Michael Schaul, Chair